

**New Milford Board of Education  
Facilities Sub-Committee Minutes  
June 12, 2018  
Lillis Administration Building—Room 2**

Present: Mr. Brian McCauley, Chairperson  
Mr. Bill Dahl  
Mrs. Eileen P. Monaghan  
Mrs. Tammy McInerney, Alternate

Absent: Mrs. Angela C. Chastain

Also Present: Mr. Joshua Smith, Superintendent  
Mr. Kevin Munrett, Facilities Director  
Mr. Nestor Aparicio, Assistant Facilities Director  
Mr. Anthony Giovannone, Director of Fiscal Services and Operations  
Ms. Roberta Pratt, Director of Technology

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NEW MILFORD, CT

1.	<p><b>Call to Order</b></p> <p>The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:47 p.m. by Mr. McCauley. Mrs. McInerney was seated in the absence of Mrs. Chastain.</p>	<p><b>Call to Order</b></p>
2.	<p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>• There was none</li> </ul>	<p><b>Public Comment</b></p>
3.	<p><b>Discussion and Possible Action</b></p> <ul style="list-style-type: none"> <li>• Mr. McCauley said a proposal for an Eagle Scout project for NES came in at the last minute and he asked for a motion to amend the agenda to add it for discussion and possible action.</li> </ul> <p>Mr. Dahl moved to amend the agenda to add discussion and possible action on an Eagle Scout project for NES.</p> <p>Motion seconded by Mrs. McInerney.</p> <p>Motion passed unanimously.</p> <ul style="list-style-type: none"> <li>• Mr. Smith said the student is hoping to do the work this summer if approved. He distributed a handout of project details. He said there was a similar project done at SNIS. While there are</li> </ul>	<p><b>Discussion and Possible Action</b></p> <p><b>Motion made and passed unanimously to amend the agenda to add discussion and possible action on an Eagle Scout project for NES.</b></p>

	<p>some questions about the scope of this project, he is sure they can be worked out with the student.</p> <ul style="list-style-type: none"> <li>• Mr. McCauley read the handout aloud for committee members, since no one had had a chance to review it ahead of time. Mr. McCauley said he thought it would be helpful if the student attended the Board meeting so he could answer any questions.</li> <li>• Mr. McCauley mentioned concern with the birdfeeders, since in New Milford, they can become “bear feeders”. Mrs. McInerney said these are interior courtyards so that won’t be a problem.</li> <li>• Mrs. McInerney said she thought this project was a great idea but wondered if the referenced chalkboards and computer equipment would stay out or be mobile. She also questioned the fairness aspect of doing a project that benefits one school and not another.</li> <li>• Mr. Smith said the district seeks to provide an equitable, but not necessarily equal, experience for all students and that details would still need to be ironed out.</li> <li>• Mrs. Monaghan asked if the NES Principal had approved the project. Mr. Smith said in general yes, but not the project specifics.</li> </ul> <p>Mr. Dahl moved to bring the Eagle Scout project for NES to the full Board for approval.</p> <p>Motion seconded by Mrs. Monaghan.</p> <p>Motion passed unanimously.</p> <p><b>A. End of Year Projects</b></p> <ul style="list-style-type: none"> <li>• Mr. Munrett said that there is no funding for additional projects beyond those already listed on the 5 year capital plan or funded through the operating budget.</li> <li>• Mr. Dahl asked if this item needed to be moved for action.</li> <li>• Mr. Smith said no because there are no additional projects outside of those budgeted</li> </ul>	<p><b>Motion made and passed unanimously to bring the Eagle Scout project for NES to the full Board for approval.</b></p> <p><b>A. End of Year Projects</b></p>
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	<p>that are being proposed. The only unplanned expense that will be funded is for the fire panel at the high school which was damaged in the last storm. The \$70,000 replacement cost is covered by insurance but the district has a \$25,000 deductible. That cost will appear on the purchase resolution at the Operations meeting and will come out of the Facilities budget.</p>	
<p><b>4.</b></p> <p><b>A.</b></p> <p><b>B.</b></p> <p><b>C.</b></p>	<p><b>Items of Information</b></p> <p><b>Summer Projects</b></p> <ul style="list-style-type: none"> <li>• Mr. Munrett said upcoming summer projects have been approved and funded in the budget; there are no additions. The projects include asbestos abatement, security enhancements, tile replacement and toilet partitions.</li> <li>• Mrs. McInerney asked if Mr. Munrett thought there would be sufficient time for cleaning with such a short summer and groups like Park and Rec using the buildings. Mr. Munrett said they will work together with the groups and make adjustments on both sides to get the work done.</li> </ul> <p><b>Summer Hiring</b></p> <ul style="list-style-type: none"> <li>• Mr. Munrett said they usually bring in supplemental staff to assist with summer cleaning. That will be reduced this year due to a combination of budget cuts and the shorter summer.</li> <li>• Mrs. McInerney asked if the hiring is in limbo with no budget approved. Mr. Smith said the postings are being held until after Tuesday's referendum and depending on outcome will be posted as anticipated or available.</li> <li>• Mrs. Monaghan asked if they get return staff from summer to summer and Mr. Munrett said some.</li> </ul> <p><b>Building Use During Summer</b></p> <ul style="list-style-type: none"> <li>• Mr. Munrett said his department worked with</li> </ul>	<p><b>Items of Information</b></p> <p><b>A. Summer Projects</b></p> <p><b>B. Summer Hiring</b></p> <p><b>C. Building Use During Summer</b></p>

	<p>Human Resources regarding building hours and access during the summer and notified all staff. He said there is no night shift during the summer.</p> <ul style="list-style-type: none"> <li>• Mr. Dahl asked if the buildings are locked down at night and Mr. Munrett said yes at 3:30 p.m. Mr. Dahl asked if the department uses split shifts and Mr. Munrett said yes when appropriate.</li> <li>• Mrs. McInerney asked what groups besides Parks and Rec use the buildings. Mr. Munrett said there are many, including science and athletic camps, robotics etc.</li> </ul> <p><b>D. Storm Damage Update</b></p> <ul style="list-style-type: none"> <li>• Mr. Munrett said the southern end of New Milford, including the high school and HPS, took the brunt of storm damage. He said they are working with insurance providers regarding damage to the high school roof, fire alarm panel and athletic equipment on the fields.</li> <li>• Mr. Dahl asked if the stadium lights were okay and Mr. Munrett said they were.</li> <li>• Mrs. Monaghan asked what percentage of the high school roof was damaged. Mr. Smith said Garland is preparing a full report of the damage and replacement costs and will be meeting with the insurance adjusters. He said it is extremely possible that full replacement will be needed.</li> <li>• Mr. Munrett said they are keeping an eye on the temporary patches as well and insurance will reimburse us to do that.</li> </ul> <p><b>E. Fuel Tanks Update</b></p> <ul style="list-style-type: none"> <li>• Mr. Munrett said the bid award letter for the HPS tank was given to ETT and they are ordering the tank; there is no delivery date to share yet.</li> <li>• Mrs. Monaghan asked if the work would be done before school opens and Mr. Munrett said that is the plan.</li> <li>• Mrs. McInerney said that the Town will pick up the cost of the SNIS and Lillis tanks if this</li> </ul>	<p><b>D. Storm Damage Update</b></p> <p><b>E. Fuel Tanks Update</b></p>
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	<p>referendum passes.</p> <ul style="list-style-type: none"> <li>• Mr. Smith said there was supposed to be a meeting today with that as one of the topics but it was canceled because they are waiting on the referendum vote.</li> <li>• Mrs. Monaghan said she is a member of CERT, the Community Emergency Response Team, and she was aware that the SNIS tank is used only for the generator if the Town uses the school as an emergency shelter. To her knowledge, that had happened only once in the last 15 years. She suggested it would be better to not replace the tank and instead move the shelter to the Maxx instead, which is smaller and would be more cost efficient. She said that perhaps the John Pettibone Community Center could be used for overflow.</li> </ul> <p><b>F. Roof Report Follow up</b></p> <ul style="list-style-type: none"> <li>• Mr. McCauley said this was to have been a topic at today's meeting with the Town which was canceled. As such, he has no new information to report.</li> </ul>	<p><b>F. Roof Report Follow up</b></p>
<p><b>5.</b></p>	<p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>• There was none.</li> </ul>	<p><b>Public Comment</b></p>
<p><b>6.</b></p>	<p><b>Adjourn</b></p> <p>Mr. Dahl moved to adjourn the meeting at 7:09 p.m., seconded by Mrs. Monaghan and passed unanimously.</p>	<p><b>Adjourn</b></p> <p><b>Motion made and passed unanimously to adjourn the meeting at 7:09 p.m.</b></p>

Respectfully submitted:



Brian McCauley, Chairperson  
 Facilities Sub-Committee