

**New Milford Board of Education  
Policy Sub-Committee Minutes  
September 5, 2017  
Lillis Administration Building, Room 2**

Present: Mr. J.T. Schemm, Chairperson  
Mrs. Wendy Faulenbach  
Mrs. Tammy McInerney

Absent: Mr. Dave Littlefield

Also Present: Mr. Joshua Smith, Superintendent  
Ms. Alisha DiCorpo, Assistant Superintendent

RECEIVED  
TOWN CLERK  
2017 SEP -7 P 12:05  
CY  
NEW MILFORD, CT

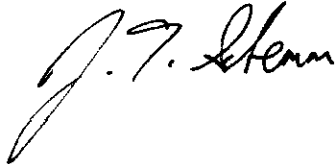
1.	<p><b>Call to Order</b></p> <p>The meeting of the New Milford Board of Education Policy Sub-Committee was called to order at 6:45 p.m. by Mr. Schemm.</p>	<p><b>Call to Order</b></p>
2.	<p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>• There was none.</li> </ul>	<p><b>Public Comment</b></p>
3.	<p><b>Discussion and Possible Action</b></p> <p>A. <b>Policy Recommended for Revision and Approval at Initial Board Presentation in accordance with Board Bylaw 9311:</b></p> <p>1. <b>5113 Truancy</b></p> <ul style="list-style-type: none"> <li>• Mr. Smith said the revisions are due to a change in the statute. Notification is now by telephone, through an auto call by the district. He said the timeline for filing has been removed from the statute as well.</li> <li>• Mrs. Faulenbach asked if “by telephone” needed to be further defined so that it was clear that leaving a message electronically is okay.</li> <li>• Mr. Smith said the policy talks about notification by telephone and leaving a message is common practice.</li> <li>• Mr. Schemm also noted that the policy talks about reasonable effort and leaving a message would be considered reasonable.</li> </ul>	<p><b>Discussion and Possible Action</b></p> <p>A. <b>Policy Recommended for Revision and Approval at Initial Board Presentation in accordance with Board Bylaw 9311:</b></p> <p>1. <b>5113 Truancy</b></p>

	<ul style="list-style-type: none"> <li>• Mrs. Faulenbach asked how parents would be made aware of this change since the handbooks have already been published. Mr. Smith said the revision would be placed on the website and a School Messenger sent out. He said he anticipates other policy changes could come once the state budget is adopted.</li> <li>• Mrs. McInerney said she was aware of circumstances where a parent had notified the school ahead of time of a pending student absence but still received the auto call and asked why that was so. Mr. Smith said they err on the side of caution and make the call to reconfirm in case plans have changed. The call should state that parents may disregard if they have already notified the school.</li> </ul> <p>Mrs. McInerney moved to bring Policy 5113 Truancy to the full Board for approval.</p> <p>Motion seconded by Mrs. Faulenbach.</p> <p>Motion passed unanimously.</p>	<p><b>Motion made and passed unanimously to bring Policy 5113 Truancy to the full Board for approval.</b></p>
<p><b>4.</b></p> <p><b>A.</b></p>	<p><b>Discussion</b></p> <p><b>Regulation for adoption:</b></p> <p><b>1. 1325 Advertising and Promotion</b></p> <ul style="list-style-type: none"> <li>• Mr. Schemm said this regulation regarding advertising continues conversation begun at previous meetings and is presented for discussion and ideas.</li> <li>• Mrs. Faulenbach asked if there was a policy on advertising as well and Mr. Smith said there was and it was discussed at a previous Policy meeting where it was determined no changes were needed but that regulations would be helpful, especially in regards to turf field advertising.</li> <li>• Mrs. Faulenbach said she thought it was a good idea to keep to the regulation as it is easier to give feedback and make changes if needed.</li> </ul>	<p><b>Discussion</b></p> <p><b>A. Regulation for adoption:</b></p> <p><b>1. 1325 Advertising and Promotion</b></p>

	<ul style="list-style-type: none"> <li>• Mrs. McInerney asked if this regulation was new and noted the adopted date of September 19, 2017. Mr. Smith said it was and that date is the next Board meeting where it would be presented as an Item of Information provided there were no changes needed.</li> <li>• Mrs. Faulenbach said she was happy to see the tight timeframe as there is a lot of enthusiasm to begin fundraising efforts for the fields. She said there are many ideas and it would be important to have some consistency and structure.</li> <li>• Mr. Smith said that is why he provided a sample field fundraising program for the committee to review. He said he would like to see fundraising efforts coordinated as a complete program under the direction of the Athletic Director and Facilities Director, in conjunction with the Turf Fields Committee. The program would operate under guidelines from the regulation and policy.</li> <li>• Mrs. McInerney said she would like any general plan that is developed to be brought to the superintendent and Board for review.</li> <li>• Mrs. Faulenbach said other policies may need to be adjusted based on the program that is developed. She mentioned Policy 3280 as an example, which requires the Board to approve any donation of \$1,000 or more.</li> <li>• Mr. Schemm said it could be put on a future agenda. He said they could look at other policies that may be impacted as well.</li> <li>• Mrs. Faulenbach asked what account funds raised would be deposited to. Mr. Smith said there was a separate line item already set up for the turf fields' revenue on both the BOE and Town sides.</li> </ul>	
<p><b>5.</b></p> <p><b>A.</b></p>	<p><b>Item of Information</b></p> <p><b>2017 Education Law Summaries        – CABE, July 2017</b></p>	<p><b>Item of Information</b></p> <p><b>A. 2017 Education Law Summaries        – CABE, July 2017</b></p>

	<ul style="list-style-type: none"> <li>• Mr. Schemm noted this is a summary without a state budget. Mr. Smith noted that as such many of the items relate to postponement of past deadlines and provide more options. Changes may come once a budget is adopted.</li> <li>• Mr. Schemm asked about the timing of ECS funding. Mr. Smith said there are usually three payments to towns: in October, January/February and May. In New Milford, all ECS funding goes directly to the town as does all Sherman tuition and transportation funding. The impact to the BOE budget would be in special education funding and adjustments have already been made to that line so no action is needed at this time.</li> </ul>	
<b>6.</b>	<p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>• There was none.</li> </ul>	<b>Public Comment</b>
<b>7.</b>	<p><b>Adjourn</b></p> <p>Mrs. Faulenbach moved to adjourn the meeting at 7:27 p.m. seconded by Mrs. McInerney and passed unanimously.</p>	<p><b>Adjourn</b></p> <p><b>Motion made and passed unanimously to adjourn the meeting at 7:27 p.m.</b></p>

Respectfully submitted:



J.T. Schemm, Chairperson  
 Policy Sub-Committee