

**New Milford Board of Education  
 Policy Sub-Committee Minutes  
 May 1, 2018  
 Lillis Administration Building, Room 2**

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 NEW MILFORD, CT

**Present:** Mr. J.T. Schemm, Chairperson  
 Mr. Joseph Failla (arrived at 6:52 p.m.)  
 Mrs. Wendy Faulenbach  
 Mrs. Tammy McInerney

**Also Present:** Mr. Joshua Smith, Superintendent  
 Ms. Alisha DiCorpo, Assistant Superintendent  
 Ms. Roberta Pratt, Director of Technology

<b>1.</b>	<p><b>Call to Order</b></p> <p>The meeting of the New Milford Board of Education Policy Sub-Committee was called to order at 6:45 p.m. by Mr. Schemm.</p>	<b>Call to Order</b>
<b>2.</b>	<p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>• There was none.</li> </ul>	<b>Public Comment</b>
<b>3.</b>	<p><b>Discussion and Possible Action</b></p> <ul style="list-style-type: none"> <li>• Mr. Schemm said we have one policy for possible action tonight. Others are being revisited for some language changes and updates to legal references.</li> <li>• Mr. Smith said once the committee approves the changes, the policies will be sent to legal for final review before being recommended for action.</li> </ul> <p><b>A. Policy:</b></p> <p><b>1. 3520 Student Data Privacy</b></p> <ul style="list-style-type: none"> <li>• Mr. Smith said this is a brand new policy that had been prepared by legal. The state created a law two years ago and has been modifying it since. It has good intentions but has a robust impact to school software and vendors. The law goes into effect on July 1.</li> <li>• Mrs. McInerney asked if the law would affect</li> </ul>	<p style="text-align: center;"><b>Discussion and Possible Action</b></p> <p><b>A. Policy:</b></p> <p><b>1. 3520 Student Data Privacy</b></p>

	<p>PTOs as well regarding student data privacy. Ms. Pratt said it could.</p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach said she assumed other districts were working on similar policies and asked if this policy worked in concert. Mr. Smith said yes, it has been an ongoing conversation over the last 18 months.</li> <li>• Mrs. Faulenbach said the law appears to have lots of requirements. She asked what happens if there is a violation.</li> <li>• Ms. Pratt said that is still being determined. Mr. Smith said it is important to at least show that we have done due diligence to create guidelines while the nuances are being worked out.</li> <li>• Ms. Pratt said there is discussion still on how large vendors like Microsoft, Google and Pearson will be processed since they have contracts with most districts and will not want to sign individual contracts with all. The state is discussing some kind of clearinghouse perhaps.</li> <li>• Mr. Schemm asked if it was more prudent to wait until the legislation is finalized. Ms. Pratt said most renewals occur July 1 so it is important to have something in place.</li> <li>• Mrs. McInerney said she had issues with the notification timelines used, as she felt 30 to 60 days is too long in a breach. Mr. Smith said that is being discussed at the legislative level.</li> <li>• Mrs. Faulenbach said she was comfortable with the legal vetting of this policy and asked if the approval timing would affect the handbooks. Mr. Smith said that it was workable.</li> </ul> <p>Mrs. Faulenbach moved to bring Policy 3520 Student Data Privacy to the full Board for first review.</p> <p>Motion seconded by Mrs. McInerney.</p> <p>Motion passed unanimously.</p>	<p><b>Motion made and passed unanimously to bring Policy 35 20 Student Data Privacy to the full Board for first review.</b></p>
<p><b>4.</b></p> <p><b>A.</b></p>	<p><b>Discussion</b></p> <p><b>Policies:</b></p>	<p><b>Discussion</b></p> <p><b>A. Policies:</b></p>



	<p><b>5. 1112.5 Media Access to Students</b></p> <ul style="list-style-type: none"><li>• Mr. Schemm said the commentary adds a legal reference.</li><li>• Mrs. McInerney asked for clarification on the fourth paragraph as to when media needs permission to identify students. Mr. Smith said they do not need permission if it is considered an activity open to the general public. For more personal events, the district does have an opt out policy for parents. Teachers have a list, and the media will be made aware of any students who should not be included. He said this issue continues to evolve with the use of social media as parents and even students post.</li><li>• Mrs. McInerney suggested the word videotapes be replaced by recordings.</li></ul> <p><b>6. 1120 Public Participation at Board of Education Meetings</b></p> <ul style="list-style-type: none"><li>• Mrs. Faulenbach suggested the word interested be removed from the second paragraph.</li><li>• Mr. Schemm suggested the order of “organizations and individuals” be flipped in the same line.</li><li>• Mrs. Faulenbach said item 2 is not practices so she wondered if it should be removed.</li><li>• Mr. Schemm said it states it could be done under the regular agenda and as such he thought it should stay in as a possibility for action.</li></ul> <p><b>7. 9321 Time, Place and Notification of Meetings</b></p> <ul style="list-style-type: none"><li>• Mr. Schemm noted the 24 hour waiver by statute is for emergency only and that a quorum would have to consent.</li><li>• Mrs. McInerney suggested the reference to telegram be deleted. She also asked for clarification of the Clerk as to whether it meant Board Clerk or Town Clerk.</li></ul>	<p><b>5. 1112.5 Media Access to Students</b></p> <p><b>6. 1120 Public Participation at Board of Education Meetings</b></p> <p><b>7. 9321 Time, Place and Notification of Meetings</b></p>
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5.	<b>Public Comment</b> <ul style="list-style-type: none"><li>• There was none.</li></ul>	<b>Public Comment</b>
6.	<b>Adjourn</b> <p>Mrs. Faulenbach moved to adjourn the meeting at 7:29 p.m. seconded by Mrs. McInerney and passed unanimously.</p>	<b>Adjourn</b> <p><b>Motion made and passed unanimously to adjourn the meeting at 7:29 p.m.</b></p>

Respectfully submitted:



J.T. Schemm, Chairperson  
Policy Sub-Committee