


**New Milford Board of Education  
 Special Meeting Minutes  
 April 26, 2017  
 Lillis Administration Building – Board Room**

Present:	Mr. David A. Lawson, Chairperson Mrs. Angela C. Chastain Mr. Robert Coppola Mr. Bill Dahl Mrs. Wendy Faulenbach Mr. Brian McCauley (arrived at 5:06 p.m.) Mrs. Tammy McInerney Mr. J.T. Schemm (arrived at 4:21 p.m.)	RECEIVED TOWN CLERK 2017 APR 28 P 12: 58	 NEW MILFORD, CT
Absent:	Mr. Dave Littlefield		

Also Present:	Mr. Joshua Smith, Superintendent of Schools Mr. Nick Caruso, CABA Senior Staff Associate for Field Service
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1. A.	<b>Call to Order</b> <b>Pledge of Allegiance</b>  The Board workshop special meeting of the New Milford Board of Education was called to order at 4:00 p.m. by Mr. Lawson. The Pledge of Allegiance and a moment of silence immediately followed the call to order.	<b>Call to Order</b> <b>A. Pledge of Allegiance</b>
2.	<b>Public Comment</b>  <ul style="list-style-type: none"> <li>• There was none.</li> </ul>	<b>Public Comment</b>
3. A.	<b>Discussion and Possible Action</b>  <b>Appointment of committee per Board policy 7000</b>  <b>Mr. Lawson moved to approve the appointment of a committee to be chaired by the Superintendent per Board policy 7000, seconded by Mr. Coppola.</b>  <ul style="list-style-type: none"> <li>• Mr. Smith said the committee's formation and process would follow the guidelines of policy 7000.</li> </ul>	<b>Discussion and Possible Action</b>  <b>A. Appointment of committee per Board policy 7000</b>  <b>Motion made and passed unanimously to approve the appointment of a committee to be chaired by the Superintendent per Board policy 7000.</b>

<p><b>4.</b></p> <p><b>A.</b></p>	<p><b>Discussion</b></p> <p><b>CABE Senior Staff Associate for Field Service Nick Caruso will facilitate discussion regarding Board roles, responsibilities and goal setting.</b></p> <ul style="list-style-type: none"> <li>• Mr. Caruso said this workshop is a continuation of the conversation started with the Board at the last workshop regarding the goal setting process. He said this was an opportunity for the Board to sit together as a cohesive unit and discuss broad topics.</li> <li>• Some Board members expressed strong feelings that the Board was not ready to set goals due to a lack of cohesion and a feeling of division that goes back to the past election.</li> <li>• A frank conversation followed.</li> </ul> <p>The Board recessed at 5:35 p.m. and returned to public session at 6:05 p.m.</p> <ul style="list-style-type: none"> <li>• Mr. Caruso said all goals should be tied to the “why” of the organization. Why does the organization exist? Why do you do what you do? It then becomes easier to put goals into action and demonstrate them to others. When setting goals, data is critical. Developing a vision is the first step; this will lead to a plan and eventually to results. All goals should be prioritized against the vision.</li> <li>• Mr. Caruso said once goals are set, the Board can then look at what they may want to do differently to help accomplish them, including looking at any structural impediments to growth.</li> <li>• Goals will also need to be communicated internally and externally, as communication is key to involvement. The hope is that once people are involved, they will become invested and support the organization’s mission.</li> </ul> <p>Consensus was that the Board will schedule another meeting on goal setting prior to the summer retreat.</p>	<p><b>Discussion</b></p> <p><b>A. CABE Senior Staff Associate for Field Service Nick Caruso will facilitate discussion regarding Board roles, responsibilities and goal setting.</b></p>
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<b>5.</b>	<b>Adjourn</b>  <b>Mr. McCauley moved to adjourn the meeting at 7:47 p.m., seconded by Mrs. Faulenbach and passed unanimously.</b>	<b>Adjourn</b>  <b>Motion made and passed unanimously to adjourn the meeting at 7:47 p.m.</b>
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Respectfully submitted:



Tammy McInerney  
Secretary  
New Milford Board of Education

