The School District of Newberry County will be implementing Office 365 for student email for grades 6-8 starting January 4, 2016. Students will log in using their network id and their assigned password. For example, Joe Smith would log into email using *jsmit0123@newberry.k12.sc.us* and his password. Students will not be allowed to change their password. If you have any questions, please contact your child's school for assistance.

To be in compliance with the Child Internet Protection Act and help protect our students, email will be filtered through the same email filters as our District staff. An email structure will be implemented to prevent students in high school from emailing students in middle schools and middle school students will not be able to email high school students.

The link to the web-based email will be found on the School District website as well as the school websites. In addition to email capabilities, Office 365 allows students to store documents online. This will give those students with internet access at home, (or on their phones/tablets), the ability to log into their email while not at school to access projects that they worked on at school. Office 365 Onedrive comes with access to on-line Office applications such as Word, Excel, PowerPoint, and Publisher. With their student account, they will also have the ability to download Office on a home computer.

Please return this form filled out to your student's school.

I give my student, _____ (print student's name), permission to use the District provided email.

_____ (parent signature)

_____ (date)

I do not wish for my student, _____ (print student's name), to use the District provided email.

_____ (parent signature)

_____ (date)