

Newberry County School District- Evaluation Timeline 2016-17 School Year

Student Learning Objectives- All Teachers

By September 8, 2016	SLO Orientations at all schools by school-level administration
October 14, 2016	Deadline for conducting Beginning of Year Conferences Completed SLO Form A or B due at this time
January 6, 2016	Deadline for conducting Middle of Year Conferences
March 24, 2017	Deadline for conducting End of Year Conferences

SAFE-T- Summative Evaluation –Teachers

August 23, 2016	Orientation District Office Board Room @ 3:45
August 29, 2016	Preliminary observations begin. Reflections are due to team chair within 7 days of observation
September 6, 2016	Long Range Plan due to team chair (SLO Form A- Sections I, II, IV, V, VI, VII, VIII, X) <i>SLO Sections III, IX due according to SLO timeline</i>
October 28, 2016	Unit Work Sample (TT2) due to team chair Professional Self-Assessment (TT4) due to team chair Professional Performance Review (ET2) by administrator due to team chair
November 4, 2016	Preliminary observations end
November 11, 2016	Deadline for conducting preliminary evaluation consensus meetings
November 22, 2016	Deadline for conducting preliminary evaluation conferences with teachers
November 28, 2016	Final evaluation observations begin
December 5, 2016	Long Range Plan (SLO Form A) due to team chair <i>(if required)</i>
February 24, 2017	Unit Work Sample due to team chair <i>(if required)</i> Professional Self-Assessment (TT4) due to team chair Professional Performance Review (ET2) by administrator due to team chair
March 3, 2017	Final evaluation observations end
March 10, 2017	Deadline for conducting final evaluation consensus meetings
March 17, 2017	Deadline for conducting final evaluation conferences with teachers

Continuing Contract Teachers- Certificates Expiring in 2017

Continuing contract teachers will also meet the deadlines for Student Learning Objectives and will be observed at least once on professional teaching practices.

August 29, 2016	Observations begin
March 3, 2017	Observations end

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Speech, Counselors, Media Specialists- Summative Evaluation

August 10-26, 2016	Orientations must be held within this window by team leader or person assigned by Mrs. Arrington
August 29, 2016	Preliminary Observations, Interviews begin. Reflections are due to team chair within 7 days of observation
September 6, 2016	Long Range Plan due to team chair
September 30, 2016	Guidance LRP must have been reviewed by team
October 28, 2016	Professional Self Report due to team chair
November 4, 2016	Speech & Media Spec. LRP must have been reviewed by team Speech & Language records review must be completed by this date Preliminary Observations end Professional Description by administrator due to team chair
November 4, 2016	Preliminary observations end
November 11, 2016	Deadline for conducting preliminary evaluation consensus meetings
November 22, 2016	Deadline for conducting preliminary evaluation conferences with teachers
November 28, 2016	Final evaluation observations begin
November 28, 2016	Preliminary evaluation documents are due to the DO
December 5, 2016	Long Range Plans due to team chair (if required)
February 24, 2017	Professional Self Report due to team chair
March 3, 2017	Final evaluation observations end
March 10, 2017	Deadline for conducting final evaluation consensus meetings
March 17, 2017	Deadline for conducting final evaluation conferences with teachers
March 24, 2017	Final evaluations (full document with signatures) due to DO

Speech, Counselors, and Media Specialists who are on continuing contracts will continue to complete GBEs in their area and will follow the schedule for GBE conferences listed below.

October 14, 2016	Deadline for conducting Beginning of Year Conferences
January 6, 2017	Deadline for conducting Middle of Year Conferences
March 24, 2017	Deadline for conducting End of Year Conferences

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MENTORS

August 10, 2016	Mentors will be assigned for all Induction and select SAFE-T participants
August 10, 2016	Begin filling out Mentor logs
September 9, 2016	Mentor Assurance forms due to DO (in order to be paid by November)
November 2016	Payment for mentoring will be in this month's check
April 21, 2017	All Mentor logs due to DO

Evaluators (Induction, SAFE-T)

August 19, 2016	Receive notification of evaluations
August 29, 2016	Preliminary observations begin
November 2016	Payment for evaluating will be in this month's check
November 4, 2016	Preliminary observations end
November 11, 2016	Deadline for conducting preliminary evaluation consensus meetings
November 22, 2016	Deadline for conducting preliminary evaluation conferences with teachers
November 28, 2016	Final evaluation observations begin
November 28, 2016	Preliminary evaluation (full document with signatures) is due to the DO
March 3, 2017	Final evaluation observations end
March 10, 2017	Deadline for conducting final evaluation consensus meetings
March 24, 2017	Deadline for conducting final evaluation conferences with teachers
March 24, 2017	Final evaluations (full document with signatures) due to DO