

School District of Newberry County Request to Sponsor a Renewal Credit Activity Form

Please complete this form for any of the following recertification options: District Initiated Courses (Options 1 and 2), Professional Training (Option 5), Educational Project/Collaboration/Research (Option 9), or Professional Development Activity (Option 9). The application is completed by the person responsible for organizing the activity. Please submit to the Office of Instructional Services at least three weeks in advance of the activity.

Name:

Last

First

MI

School/Department:

Title of Activity/Course:

Beginning & Ending Date:

Beginning & Ending Time:

Number of Sessions:

Number of Contact Hours:

Maximum Number of Participants:

Funding Source:

Host School/ Location:

Instructor:

School:

Position:

SSN (if out of District)

Full Address:

(If out of District)

Address

City

State

Zip

Course Description (3-5 sentences). Include the level of difficulty:

Target Audience:

Grade Level (check all that apply): K-2 3-5 6-8 9-12 Admin. Other

To be completed by the Office of Instructional Services

Approved Disapproved/reason:

College Credit

State Department Recertification Course

Professional Training

Maximum Number of Approved Credit Renewal Points: _____

Professional Development Hours: _____

Educational Project, Collaboration, Grant, or Research

Professional Development Activity (non-CEU Credit):

Signature of Assistant Superintendent for Curriculum and Instruction

Date