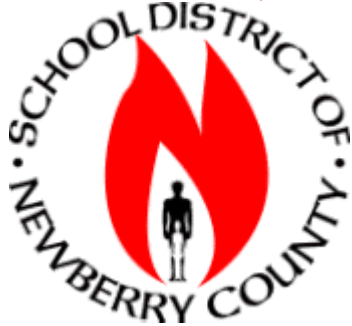


The School District Of Newberry County

Administrative Offices
3419 Main Street, Newberry, SC 29108



Addendum A: OPS-IT 2016-003A

Date Issued: May 9, 2016

Procurement Director: Bryan Gresham

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E-Mail Address: bgresham@newberry.k12.sc.us

DESCRIPTION: Interactive HD Televisions, Interactive Displays, and AV Equipment

- A. Will Newberry County School District (NCSD) approve equivalent models and manufacturers before bids are due or during the evaluation process? **During the Evaluation process.**

- B. The RFP state that the district is interested in "Interactive" HD Televisions, yet the desired models listed below are not considered to be true "Interactive" televisions. Please clarify.
See Section 4.2

- C. For the interactive displays, would an all-in-one solution be ideal as an equivalent such as the Surface Hub? **See Section 4.2, equivalency will be determined during the evaluation process.**

- D. What are the interactive displays being utilized for? **Classroom instruction and professional development.**

- E. When do the Interactive displays need to be delivered by? **To be determined with successful proposer.**

- F. Can we bid on only one of the requested items? **The Cost Proposal Form must be completed fully.**

G. How will the SDNC evaluate proposed equivalent products since Sharp branded products are preferred in the RFP? **SNDC will evaluate in accordance with the solicitation RFP OPS-IT 2016-003 and Addendum OPS-IT 2016-003A. SDNC will use information submitted in each proposal to determine which proposer will be most advantageous to contract with for Interactive HD Televisions, Interactive Displays, and AV Equipment.**

H. What evaluation criteria will be used when evaluating submitted proposals?

All proposals will be reviewed for purposes of determining responsiveness and responsibility. Any proposal, which does not meet the essential requirements of the District, will be subject to disqualification. For purposes of determining responsibility, all information given by the proposer concerning its availability to perform fully the contract requirements and the integrity and reliability of the proposer will be reviewed. The submission of a proposal for review does not necessarily qualify the proposer or proposal as being responsive or responsible. Failure to provide specific information, as requested, for use in our evaluation will cause your proposal to be disregarded.

Evaluation Factors: Offers will be evaluated using only the factors stated below. Evaluation factors are stated in the relative order of importance, with the first factor being the most important. Once evaluation is complete, all responsive offerors will be ranked from most advantageous to least advantageous. The award will be made to the responsive and responsible bidder whose proposal is determined to be most advantageous to the District, taking into consideration all evaluation factors set forth in this RFP. The following criteria will be used in the evaluation process:

1. **Program (Contract) Costs:** What are the total costs of the equipment proposed? (Please submit your pricing on the enclosed Proposal Cost Form).
2. **Contractor's Management Qualifications:** Management and staff capabilities and expertise, resumes, and experience, and resources.
3. **Proposing Organization References/History:** Proposer's past contract management experience and references of success to programs similar to this size. Proposer must include at least three (3) references, with company name, name of contact person and correct daytime telephone number.
4. **Quality of Proposed Product and Proposal:** Needs to meet or exceed the provided specification.

Grading Format – Each of the above listed criteria will be graded individually. The point value for each criterion shall be multiplied by the percentage grade to give the criterion score. All scores will be summed to give the grand total score. The maximum possible grand total score for the RFP response is 100 points.

POINT EVALUATION VALUES

CRITERION	POINT VALUE
Program Cost	35
References/History	25
Contract Management Qualifications	20
Quality of Proposed Product and Proposal	20
TOTAL POINTS	100

PERCENTAGE GRADES

GRADE	DESCRIPTION
0%	Criterion was not addressed in the response or the material presented was totally without merit.
20%	Criterion was addressed minimally, response indicated little capability or experience.
40%	Criterion was addressed minimally, but response shows some capability and experience
60%	Criterion was addressed adequately. Shows basic capability and experience.
80%	Criterion was addressed well. The response indicates some superior features.
100%	Criterion was addressed in superior fashion, indicating excellent or outstanding capability.

INSTRUCTIONS TO PROPOSERS:

1. The District requires that one (1) original, and three (3) copies of the proposal be submitted to the Procurement Coordinator, no later than the deadline specified to receive proposals. Any proposals received after the scheduled deadline will be disqualified immediately in accordance with the District’s policy.

2. All proposals should be complete and must convey all of the information requested by the District. If significant errors are found in an Offeror's proposal, or if an Offeror's proposal fails to conform to the requirements of this solicitation, the District may elect to reject the proposal. When specifications or descriptive literature are submitted with the proposal, enter the proposer's name and address thereon.

3. All proposals must be in a sealed envelope and have clearly marked on the envelope:

Name of Firm

Address

Proposal # **OPS-IT 2016-003**

Interactive HD Televisions, Interactive Displays, and AV Equipment

NOTIFICATION:

The contract resulting from this request shall be awarded to the most responsive and responsible offeror whose proposal is determined to be the most advantageous to the District. However, the right is reserved to reject any and all or portions of proposals received, and in all cases, the District will be the sole judge as to whether an Offeror's proposal has or has not satisfactorily met the requirements of the RFP. The District is not required to furnish a statement of the reason(s) why a proposal was not deemed to be the most advantageous nor will it be required to furnish any information regarding the RFP. The award to the successful proposer regarding this solicitation will be mailed to all proposers and posted at the district website www.newberry.k12.sc.us

I HAVE FULLY READ AND UNDERSTAND THE INFORMATION ON THIS ADDENDUM AND HAVE USED IT TO DEVELOP THE PROPOSAL I HAVE SUBMITTED.

FIRM NAME

FIRM REPRESENTATIVE – PRINT

TITLE

SIGNATURE

DATE

***** PLEASE BE SURE TO SUBMIT THIS SIGNED ADDENDUM WHEN YOU SUBMIT YOUR BID PACKAGE *****