

**ABC/INDUCTION OBSERVATION DATA COLLECTION FORM**  
**School Guidance Counselors**

<b>PD 1:</b>	<b>Long Range Planning</b> -Develops an annual long range plan, based on identified student needs, that reflects national school counseling standards and state program components related to guidance curriculum, individual student planning, responsive services and system support.	
<b>EVIDENCE/COMMENTS</b>		<b>DATES OBSERVED</b>
<b>PD 2:</b>	<b>Short Range Planning-Guidance and Counseling Activities</b> -Develops appropriated short-term goals, including aligned activities, resources, and schedules, to ensure full implementation of the long-range plan.	
<b>EVIDENCE/COMMENTS</b>		<b>DATES OBSERVED</b>

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<b>PD 3:</b>	<b>Development and Use of Assessments</b> -Plans and conducts continuous programs evaluations and maintains appropriated program accountability documentation.	
<b>EVIDENCE/COMMENTS</b>		<b>DATES OBSERVED</b>
<b>PD4:</b>	<b>Provides Guidance and Counseling Services</b> -Provides classroom/school-wide guidance activities and individual/group counseling services that promote student educational, career, and personal/social development.	
<b>EVIDENCE/COMMENTS</b>		<b>DATES OBSERVED</b>

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<b>PD 5:</b>	<b>Provides Consultation Services</b> -Provides effective direct and indirect consultation services to deliver appropriate information and assistance to parents/guardians, students, and colleagues.	
<b>EVIDENCE/COMMENTS</b>		<b>DATES OBSERVED</b>
<b>PD 6:</b>	<b>Coordinates Guidance and Counseling Services</b> -Coordinates guidance and counseling program services within the school and with community programs and agencies.	
<b>EVIDENCE/COMMENTS</b>		<b>DATES OBSERVED</b>

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<b>PD 7:</b>	<b>Professional Responsibilities</b> -Consistently demonstrates ethically based professional behavior and participates in continuous professional development.	
	<b>EVIDENCE/COMMENTS</b>	<b>DATES OBSERVED</b>

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Induction Teacher's Signature

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Date

\_\_\_\_\_  
ABC Team Member

\_\_\_\_\_  
Date