

**Newington Public Schools**  
**Form D- Educator Goal-Setting:**  
Parent Feedback (10%) and Whole School Learning Indicator (5%)

**NOTE ABOUT PD360:**

When entering information for Form D (Parent Feedback and Whole School Learning Indicator) in PD360, there are 2 tabs, one for your Parent Engagement Goal and one for the Whole School Learning Indicator.

In the first text box, *enter the **parent engagement goal** and list your **growth/improvement targets** underneath.*

**EXAMPLE: Parent Feedback Goal and Growth/Improvement Targets**

The screenshot shows the 'Educator Goal-Setting: Parent Feedback' tab selected in the left sidebar. The main content area displays a goal entry for '1 - Parent Engagement Goal'. The goal text reads: 'Principals and teachers should review parent survey results at the beginning of the school year to identify areas of need and set general parent engagement goals based on the survey results. After school level goals have been set you and your evaluator will collaborate to determine one parent related goal to pursue. Possible goals include improving communication with parents, helping parents become more effective in support of homework, improving parent-teacher conferences, etc.' Below the goal text, there is a text box containing the following information: 'Goal: I will provide ongoing communication of grades and class performance to the parents of my students, beyond quarterly report card periods.' and 'Growth/Improvement Targets: 1. My grade level colleagues and I will develop a Student Progress Report Update template for parents, which will include the performance measures aligned to indicators on the report card. 2. I will send out the Student Progress Report Update letter to families 1x between each report card period; and every other week for my students performing below grade level in either reading, math and/or behavior.' At the bottom of the goal entry, there is a 'Show Comments' button.

In the second tab for Whole School Learning Indicators, *select that you and your evaluator have reviewed and discussed the whole school learning indicator by clicking on the radial button icon. Then, record the date of your discussion in the Show Comments section.*

**EXAMPLE: Whole School Learning Indicator**

The screenshot shows the 'Educator Goal-Setting: Whole School Learning I...' tab selected in the left sidebar. The main content area displays a goal entry for '1 - Whole School Student Learning Indicator'. The goal text reads: 'Discussed with evaluator/supervisor on: (Specify date in Comments Section)'. Below the goal text, there is a 'Hide Comments' button. In the comments section, the date 'October 28, 2013' is entered. Red circles highlight the radial button icon and the date entry.