**Norfolk School Policy Subcommittee Minutes**

**Superintendent’s Office**

**Thursday, January 5, 2012**

Meeting opened at 5:30 PM

Present: Linda Andrews (School Committee), Dr. Claire Jackson (Interim Superintendent of

 Schools), Ross Gilleland (Community Representative)

* Approval of Policy Subcommittee minutes 12/27/2011.
* Discussion and review of the following policies to be presented at the Norfolk School Committee Meeting on January 10, 2012:
	+ ADF Wellness
	+ GBEBC Gifts to and Solicitation by Staff
		- To be discussed with School Committee as to whether or not personal gifts will be prohibited or guided according to new Ethics Law.
	+ KCD Public Gifts to Schools
		- When public gifts are given to the school to be used at the school’s discretion and not according to the specific request of the giver.
	+ KHA/JJE Public Solicitation in Schools
		- Added and edited some language
		- All fundraising will be approved by the School Committee.
	+ IJKB Instructional Materials-School Supplies
		- Review of any discussion points from the last School Committee meeting
	+ IMG Animals in Schools
		- Second reading for discussion to the School Committee

The Policy Sub-Committee meeting adjourned at 7:25 PM.

 Submitted by Linda Andrews