**Norfolk School Policy Subcommittee Minutes**

**Superintendent’s Office**

**Thursday, January 5, 2012**

Meeting opened at 5:30 PM

Present: Linda Andrews (School Committee), Dr. Claire Jackson (Interim Superintendent of

Schools), Ross Gilleland (Community Representative)

* Approval of Policy Subcommittee minutes 12/27/2011.
* Discussion and review of the following policies to be presented at the Norfolk School Committee Meeting on January 10, 2012:
  + ADF Wellness
  + GBEBC Gifts to and Solicitation by Staff
    - To be discussed with School Committee as to whether or not personal gifts will be prohibited or guided according to new Ethics Law.
  + KCD Public Gifts to Schools
    - When public gifts are given to the school to be used at the school’s discretion and not according to the specific request of the giver.
  + KHA/JJE Public Solicitation in Schools
    - Added and edited some language
    - All fundraising will be approved by the School Committee.
  + IJKB Instructional Materials-School Supplies
    - Review of any discussion points from the last School Committee meeting
  + IMG Animals in Schools
    - Second reading for discussion to the School Committee

The Policy Sub-Committee meeting adjourned at 7:25 PM.

Submitted by Linda Andrews