

Norfolk Public Schools: NORFOLK, MASSACHUSETTS

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**Norfolk School Committee
MINUTES
Norfolk Town Hall – Room 124
Tuesday • August 21, 2012 • 7:00 PM**

Mission Statement

The Norfolk Public Schools offers a safe, joyful and challenging learning environment that meets the needs of our diverse students. Through school, family and community partnerships, we provide an education that inspires life-long learners and cultivates caring and productive citizens of our ever-changing world.

Call to Order

Shawn Dooley, Chair, called the meeting to order at 7:05 PM.

Roll Call: Jeff Chalmers, Mark Flaherty, Shawn Dooley, Kelly Petersen, Dr. Ingrid Allardi

Public Comment.

Kathy Maloof, President, NTA, Norfolk resident: mentioned that there were items missing during the move to the Freeman-Kennedy. It was mentioned that some items might still be at the HOD. Mrs. Altham-Hickey will be submitting a list to the Building Committee of the items that teachers have reported missing.

ADMINISTRATIVE/REGULAR ITEMS

Announcements

Mr. Dooley reported that King Philip High School had listed the following dates on their school calendar:

September 27th – Open House from 6:00-8:00pm

November 15th – Teacher Conferences from 6:00-8:00pm

Donations

MOTION: Mr. Flaherty made a motion to accept the donations of \$3,335.04. Mr. Peterson, second. All in favor. **Motion passed.**

Correspondence

The School Committee members reviewed all correspondence.

SCHOOL COMMITTEE CHAIR REPORT

Ribbon Cutting Ceremony

Mr. Dooley reported that the Ribbon Cutting Ceremony for the Freeman-Kennedy School would be held on September 8th @10:00am. Brief tours will be given between 9:00am and 10:00am. A short film will be playing in the cafeteria. Katelyn McKay Goldman will be performing the Star Spangled Banner. Senator Scott Brown, Senator Ross and Representative Winslow will be attending the ceremony as well as the Freedom Riders, Norwich Cadets, Boy Scouts, Girl Scouts and the Freeman-Kennedy Band.

Retreat

Mr. Dooley reported that on September 5th the School Committee, the Superintendent and a representative from MASC would be attending a retreat at the Freeman-Kennedy School to review policies and procedures.

Freeman-Kennedy Teachers – Classroom Moves

Mr. Dooley proposed having a lunch catered on Thursday, August 30, 2012 for the staff at the Freeman-Kennedy School.

MOTION: Mr. Peterson made a motion to have the School Committee pay for a catered lunch for the staff at the Freeman-Kennedy School on August 30, 2012. Mr. Flaherty, second. All in favor. **Motion Passed.**

HOD Playground

Mr. Dooley suggested the formation of a Sub-committee for the playground.

MOTION: Mr. Flaherty made a motion to have a Sub-committee for the HOD playground. Mr. Peterson, second. All in favor. **Motion Passed.**

MASC/MASS Joint Conference

Mr. Chalmers requested \$325 plus lodging and expenses, to attend the MASC/MASS Joint Conference.

MOTION: Mr. Flaherty made a motion to approve Mr. Chalmers' request to attend the conference and/or if anyone else wanted to attend for at least 1 day. Mr. Peterson, second. **Motion Passed.**

SUPERINTENDENT REPORT

Teacher Evaluation

Dr. Allardi reported that the Teacher Evaluation Committee would be recommending that the union adapt the model contract language for the teacher evaluation system. The Evaluation Committee will be recommending that the district adopt the assessment rubrics with the option to revisit this decision at the end of the first year. If the NTA members ratify this proposal, it will come to the School Committee in September.

Entry Plan

Dr. Allardi will return to the School Committee, in January, a comprehensive report on her Entry Plan.

New Hires

Dr. Allardi reported to the committee that 2 staff members were reinstated, 7 new staff hires, 2 staff on leave of absence and 6 staff had exited Norfolk Public Schools.

Tech Director Agreement

Dr. Allardi reported that the Agreement between the School Committee and the Town of Norfolk to share a full time Technology Director has been signed and a copy will be available for the next School Committee Meeting.

COMMITTEE REPORTS

Budget Committee

Mr. Peterson announced that there was nothing to report at this time.

School Building

Mr. Dooley reported that the Freeman-Kennedy School will open on time and costs are running under budget at this time. Due to the removal of asbestos in the Freeman-Centennial buildings, it has taken longer than anticipated to demolish them. The placement of the school playground is being looked at as well as the possibility of using the access road for bus or student drop-off. Currently the project is approximately \$1.2 million under budget.

Norfolk Elementary Schools Trust (NEST)

Mr. Dooley reported that NEST is currently looking for new volunteers. The School Committee will be sending a Connect-Ed looking for volunteers.

King Philip School Committee Liaison Report

Mr. Chalmers had nothing to report at this time.

Policy Subcommittee

Mr. Peterson made a motion to continue to have Mr. Gilleland work with the Policy Subcommittee; however, he will continue to remain ex-officio.

1st Readings

BEC Executive Sessions – Mr. Dooley proposed to amend #9 by striking the line, “The only position that the School Committee would be involved in that might qualify would be for the position of Superintendent.”

GCF Professional Staff Hiring

EBC Emergency Plans – Dr. Allardi reported that the Emergency Plan must be in place by September 1st.

MOTION

Mr. Flaherty made a motion to suspend the School Committee policy of three readings of the Emergency Plan. Mr. Peterson, second. All in favor. **Motion Passed.**

Non-Substantive Changes

MOTION

Mr. Flaherty made a motion to accept the incidental changes to the AC Nondiscrimination Policy. Mr. Peterson, second. **Motion Passed.**

MOTION

Mr. Flaherty made a motion to accept the incidental changes to the ACA Nondiscrimination on the Basis of Sex Policy. Mr. Peterson, second. **Motion Passed.**

MOTION

Mr. Flaherty made a motion to accept the incidental changes to the GBA Equal Employment Opportunity Policy. Mr. Peterson, second. **Motion Passed.**

MOTION

Mr. Flaherty made a motion to accept the incidental changes to the IJ Instructional Materials Policy. Mr. Peterson, second. **Motion Passed.**

MOTION

Mr. Flaherty made a motion to accept the incidental changes to the JB Equal Educational Opportunities.

Mr. Peterson, second. **Motion Passed.**

MOTION

Mr. Flaherty made a motion to accept the incidental changes to the JBA Student-to-Student Harassment Policy. Mr. Peterson, second. **Motion Passed.**

MOTION

Mr. Flaherty made a motion to accept the incidental changes to the JFBB School Choice Policy. Mr. Peterson, second. **Motion Passed.**

MOTION

Mr. Flaherty made a motion to accept the incidental changes to the JLC Student Health Services and Requirements Policy. Mr. Peterson, second. **Motion Passed.**

NEW BUSINESS

Mr. Chalmers proposed the creation of a Technology Committee. Dr. Allardi suggested that this be tabled until the new Director of Technology has been here at least 2 months.

DECISION ITEMS

MOTION

Mr. Flaherty made a motion to accept the minutes from 6/5/2012 meeting. Mr. Chalmers, second. All in favor. **Motion passed.**

The next School Committee Meeting will be held on Tuesday, September 11, 2012 in the Media Center at the Freeman-Kennedy School.

MOTION

Mr. Peterson made a motion to adjourn the meeting. Mr. Flaherty, second. All in favor. **Motion Passed.**
The meeting adjourned at 8:40pm.