

***Mission Statement***

The Norfolk Public Schools offers a safe, joyful and challenging learning environment that meets the needs of our diverse students. Through school, family and community partnerships, we provide an education that inspires life-long learners and cultivates caring and productive citizens of our ever-changing world.

**MINUTES**

School Committee Meeting  
Wednesday, September 1, 2010  
Norfolk Town Hall – Room 124

**Present:** John Olivieri, Ross Gilleland, Thomas Doyle and Shawn Dooley

**Also present:** Dr. Claire Jackson, members of the community and staff

**Absent:** Linda Andrews

Shawn Dooley, Chair, called the meeting to order at 7:11 pm.

**PUBLIC COMMENT**

Mr. Dooley reviewed the ground rules for the open forum sections of the meeting.

Jim Tomaszewski discussed the access road ad hoc committee that voted 9-0 to approve the access road. The NSBC voted 8-0 with 1 abstention.

David Kennedy, Grove Street, asked the School Committee for approval to use the Freeman-Centennial School for the 2<sup>nd</sup> Annual Adam Kennedy Army Run on October 23, 2010. The school committee approved the location.

**ADMINISTRATIVE/REGULAR ITEMS**

**Correspondence**

The school committee discussed actions for correspondence.

**MOTION:** Ross Gilleland moved to accept the correspondence log and recommended action for each correspondence. Thomas Doyle seconded. All in favor. **The motion passed.**

Dr. Jackson would like a response sent to each person who sends a correspondence to the School Committee.

**SCHOOL COMMITTEE CHAIR REPORT**

**Superintendent Search Update**

Mr. Dooley, Chair, reported that twelve volunteers have written a paragraph to express their interest in participating in the search committee. A committee will be formed at the next School Committee Meeting.

## **Access Road**

**MOTION:** Thomas Doyle moved to vote to grant use of land at Bicentennial Park to the town for the construction of the access road to the Freeman-Centennial School.

Ross Gilleland seconded.

Discussion:

John Olivieri questioned the ownership of Bicentennial Park. Ross Gilleland questioned the reason for the School Committee to vote on this issue.

Mr. Doyle amended motion as follows:

**AMENDED MOTION:** to allow the NSBC to use Bicentennial Park land as needed for construction of the Freeman-Centennial School. Ross Gilleland seconded. 3 in favor. 1 opposed. **The motion passed.**

Mr. Gilleland asked if Bicentennial Park will returned to its existing state and if there will be a gate set up after construction is finished. Mr. Doyle asked that this be discussed at the NSBC meeting.

## **School Building Committee/Presentation**

**Exhibit 4**

Bill Beatrice, Flansburg Architects

Mr. Beatrice reviewed the site plan and floor plan for the new Freeman-Centennial School. The bids for construction contracts are due in October. Mr. Gilleland and Mr. Olivieri questioned noise and idling regulations.

Mr. Beatrice reported that that school is participating in the Mass Chips Program for green schools. Norfolk would be eligible for additional 2% reimbursement if all 32 points are met. The school is designed for 585 students. MSBA does the enrollment projections. Parking has been increased on the site to reflect community use of building.

## **SCHOOL COMMITTEE CHAIR REPORT**

Mr. Dooley thanked the Norfolk Police Department for police details for the first three days of school. He also thanked the Norfolk TPA for sponsoring the Back to School Breakfast for teachers.

## **SUPERINTENDENT REPORT**

### **Welcome Back Presentation**

**Exhibit 1**

Dr. Jackson gave a brief presentation of the presentation she gave to teachers on the first day of school. She discussed major issues facing NPS and goals. She reviewed the mission statement, core values, School Committee goals and learning expectations

### **Family Handbook**

Dr. Jackson reported to the committee that the Family Handbook will be on the website later this week. A section on Bullying and Teasing will be added.

### **Acceptable Use Policy**

**Exhibit 2**

Dr. Jackson asked all committee members to review the existing acceptable use policy. She will be discussing with Claire Campo, Technology Director to compare to other schools and update.

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## **Education Jobs Funding**

## **Exhibit 3**

Dr. Jackson reported that NPS are scheduled to receive \$206,000 grant money that may only be used for teachers. This money may be used for 2 years. Dr. Jackson recommends using half each year. This exhibit outlines how the money can be used. The money is attached to Chapter 70.

## **COMMITTEE REPORTS**

### **Budget Subcommittee: Budget Development Calendar**

### **Exhibit 5**

The School Committee was given a draft calendar for budget development. Ross Gilleland suggested capital budget planning be included.

Ross Gilleland would like the NPS Mission Statement read at the beginning of each meeting.

## **NEW BUSINESS**

### **Change of School Committee Day**

Shawn Dooley proposed a change from meeting the first Wednesday of each month to the first Tuesday. The next meeting will be October 5, 2010. The calendar will be discussed at the next meeting.

## **DECISION ITEMS**

### **Approve Minutes**

**MOTION:** John Olivieri made a motion to approve the minutes of July 7, 2010 with two changes. Thomas Doyle seconded. All in favor. **The motion passed.**

**MOTION:** Ross Gilleland made a motion to approve the minutes of August 4, 2010. Thomas Doyle seconded. All in favor. **The motion passed.**

## **PUBLIC COMMENT**

Ellen Horton, President, Norfolk NTA asked the committee if the Strategic Planning Committee will continue this year.

Also, she asked how the teachers will be chosen for the Search Committee.

She questioned what devices are acceptable to use at school based on the acceptable use policy.

Dr. Jackson thanked NEEF for the great work on the Back to School barbeque on Town Hill.

## **EXECUTIVE SESSION**

**MOTION:** Mr. Dooley made a motion to adjourn to Executive Session for the purpose of discussing legal issues and collective bargaining not return to return to regular session. Mr. Doyle seconded. **The motion passed.**

Roll call:

John Olivieri

Ross Gilleland

Shawn Dooley

Thomas Doyle

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The meeting was adjourned at 9:30 PM.

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