

Norfolk School Committee
MINUTES
Norfolk Town Hall – Room 124
Tuesday □ August 23, 2011 □ 7:00 PM

Mission Statement

The Norfolk Public Schools offers a *safe, joyful and challenging learning* environment that meets the needs of our *diverse* students. Through *school, family and community partnerships*, we provide an education that inspires life-long learners and cultivates *caring and productive citizens* of our ever-changing world.

Call to Order

Shawn Dooley, Chair, called the meeting to order at 7:05 PM.

Roll Call: John Olivieri, Linda Andrews, Kelly Peterson, Shawn Dooley

Also present: Claire Jackson

Absent: Thomas Doyle

Mr. Dooley read the mission statement and announced that the meeting was taped by NCTV for video and audio.

PUBLIC COMMENT - none

ADMINISTRATIVE/REGULAR ITEMS

Announcements: Teachers' First Day: August 29th/ Students' First Day, August 31st

Donations

Exhibit 1

Dr. Jackson asked the School Committee to accept the following gifts received in August: \$345.53: \$25 bus donation from a parent and \$320.53 O'Connor Portrait Studios.

MOTION: Mr. Dooley made a move to accept the donations of \$345.53 to the Norfolk Public Schools. Mr. Peterson, second. All in favor. **The motion passed.**

Correspondence – The School Committee reviewed confidential correspondence.

SCHOOL COMMITTEE CHAIR REPORT

Pop Warner Football

Craig D'Ambrosia and Jan Orel representing NMM Vikings Pop Warner Football made an appeal to the Committee to build a permanent structure on the football field to be used as a concession stand and storage shed. Bob Bullock, Norfolk Building Inspector has condemned the current temporary structure currently used as a concession stand. Pop Warner would like to remove this structure to build a permanent structure. The section of the building used a storage shed will be used this year but they need to replace it for the next season. This structure would

about the softball, soccer and football fields. They have included plans for a men's and women's restrooms too. Pop Warner would allow other members of community to use the facility. It will be a painted cinder block construction designed for low maintenance. They have met with Recreation Commission to present this proposal too. Mr. Lawrence from the Recreation Commission commented on the project and gave suggestions for location. Also, he mentioned that the Recreation Commission discussed additional logistical concerns regarding cleaning and maintenance. Mr. Dooley asked if they had shown their plans to the Planning Board, Board of Health and legal counsel. Mrs. Andrews would like to see a septic plan before approval. Mr. Kelly asked about the relationship with the softball organization. Mr. Dooley and Ms. Andrews wanted to make sure the long range plans for the fields are investigated. The Pop Warner representatives will return to a future meeting with additional details before this request can be considered by the School Committee.

Resolution: Energy Star Equipment

Mr. Dooley explained to the Committee the requirement by the state for the new school building to have all Energy Star Rated equipment for appliances.

MOTION: Mr. Peterson made a motion to pass a resolution to require ENERGY STAR equipment and appliances for all new purchases for the school and to prohibit the purchase of low efficiency products, including halogen torchieres and portable electrical resistance heaters.

Mr. Olivieri second. **The motion passed.**

Superintendent Search

Mr. Dooley read the names of the potential members of the search committee. Mrs. Andrews would like to be on the committee. Mr. Dooley asked committee members to look at the brochure and make comments/changes by September 7th. A final draft will be available at the next meeting.

SUPERINTENDENT REPORT

Dr. Jackson welcomed everyone back!

Introduction of Assistant Principal

Ms. Kelly Whitmore, Assistant Principal, Freeman-Centennial School was introduced to the School Committee. She has been with NPS for 12 years. She has held various positions such as science teacher, literacy teacher, and math teacher. Also, she has taken all MESPA Administration Training courses and teaches at Framingham State College.

Ms. Whitmore gave an overview of her recent work on the Learning Expectations. Her specific interest is in the Science Curriculum. Mr. Peterson asked about challenges for curriculum based on the changes over the past 10 years and where she sees the future of curriculum. She believes that curriculum will be technology driven in the future. She plans to work closer with King Philip Middle School with the transition from 6th grade to 7th grade.

Notice of Preliminary of School Accountability of NCLB Status

Exhibit 2

Dr. Jackson shared good news with the Committee. NPS received a report from the Commissioner of Education that last spring when students took MCAS, all goals were met. The AYP was met. She is very proud of teachers K-6 for the work they have done. The only area for improvement is ELA in SPED. The new curriculum leaders that have been hired will investigate how to improve in the area of literacy in SPED.

Budget/Staffing Update

Dr. Jackson reported that the staffing is under budget. At the next meeting, she will report recent additions to the staff. There are currently four positions to be filled.

COMMITTEE REPORTS

School Building Committee

Mr. Dooley reported that the building project is going well, but masonry is behind schedule. The windows will be going in at the end of September. The project is running slightly under budget. The price for solar panels has decreased allowing those to be added to the building.

Policy Subcommittee

Mrs. Andrew reported that the subcommittee met twice last week. She handed out packet of information on policies they will be reviewing. She suggested that changes from committee members be emailed to her for discussion by the Policy Subcommittee. They are working on the following policies: KDCA: Distribution of Notices, Flyers, Circulars, Posters or Pamphlets by School Children; KF: Community Use of School Facilities & Resources; KBE: Relations with Community Organization and Individuals; JB: Equal Education Opportunities; KDCB: Email Communications; GCRD: Tutoring for Pay; AC: Non-Discrimination; JKF: Discipline of Students with Disabilities. Ms. Andrew informed the committee that the policies will be posted on the website after the first reading.

KP Liaison Report

The KP School Committee continues to discuss the waste water treatment plant. Also, they have started the process of going through all of the school policies with Mr. Glen Koocher from MASC.

EXECUTIVE SESSION

Mr. Dooley made a motion to move to Executive Session to discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss charges brought against a staff member not to return to Public Session. Mr. Peterson, second.

Roll Call: John Olivieri, Linda Andrews, Kelly Peterson, Shawn Dooley,

The motion passed.

The meeting was adjourned at 8:40 PM

Exhibits:

1. Donations August 2011
2. Notice of Preliminary of School Accountability of NCLB Status