



# Normandy School District

[www.normandy.k12.mo.us](http://www.normandy.k12.mo.us) · 3855 Lucas and Hunt Road · Saint Louis · Missouri 63121 · 314-493-0400 Phone · 314-493-0475 Fax

**Stanton E. Lawrence, Ed.D.**  
Superintendent of Schools

Bel-Nor Elementary  
3101 Nordic Drive  
St. Louis, MO 63121  
314-493-0140

Bel-Ridge Elementary  
8930 Boston Avenue  
St. Louis, MO 63121  
314-493-0850

Garfield Elementary  
6506 Wright Way  
St. Louis, MO 63121  
314-493-0740

Jefferson Elementary  
4315 Cardwell Drive  
St. Louis, MO 63121  
314-493-0100

Lucas Crossing Elementary Complex  
7837 Natural Bridge Road  
St. Louis, MO 63121  
314-493-0200

Normandy Early Childhood  
Kindergarten Complex  
3417 St. Thomas More Lane  
St. Louis, MO 63121  
314-493-0880

Pine Lawn Elementary  
2505 Kiemen Avenue  
St. Louis, MO 63121  
314-493-0700

Washington Elementary  
1730 N. Hanley Road  
St. Louis, MO 63114  
314-493-0810

Normandy Middle School  
7855 Natural Bridge Road  
St. Louis, MO 63121  
314-493-0500

Normandy Senior High School  
6701 St. Charles Rock Road  
St. Louis, MO 63133  
314-493-0600

Normandy Positive Alternative  
Learning (PAL) Center  
(McKinley School Annex)  
6834 Normandale Drive  
St. Louis, MO 63121  
314-493-0280

## Memorandum

September 4, 2009

To: Principals, Assistant Principals, Supervisors

From: James L. Henderson  
Assistant Superintendent for HR and Technology

Contact: Clarissa Boyd, Project Manager  
xt. 30464

RE: District Provided Technology Training

Effective September 2009, the Technology Division will provide on-going technology training for ALL district teachers. Participants, who take advantage of this *after school hours* training, will be compensated \$20 per hour – all in an effort to improve teachers' technological skills, thus integrating technology in their daily curriculum.

Training will be held Monday through Friday during the academic school year. To view a listing of approved technology course offerings, please visit <http://normandy.schoolinsites.com/TechClass>. This schedule is updated monthly and is subject to change with advance notice. Class sizes are limited to 12 participants and are available on a first come, first serve basis.

Teachers are encouraged to register online with a valid Normandy email address in order to participate in the training and receive compensation. Once registered, you will receive a confirmation email stating the date, time and location of your session. Failure to remain in the entire training session will result in non compensation for that session.

We look forward to you taking advantage of this great educational opportunity.

  
Approval

cc: Leon Fisher, Assistant Superintendent for Business, Finance and Operations  
Vernice Hicks-Prophet, Assistant Superintendent for Teaching and Learning

**DESTINATION: WORLD CLASS**