



NORTH PANOLA SCHOOL DISTRICT

Central Office

470 Hwy 51 North Sardis, MS 38666

Phone: (662) 487-2305

Fax: (662) 487-2050

Cedric Richardson, Superintendent

“Providing a Quality Education for All Students”

PROFESSIONAL DEVELOPMENT REQUEST NORTH PANOLA SCHOOLS

1. Name _____ 2. School _____

3. Date Submitted _____

4. Title or Topic of Session _____

5. Proposed Location and Date of Session _____

6. What district initiatives/goals/topics will be addressed?

7. How many professional development sessions have you attended this year? _____

8. Estimated cost (must match attached requisitions):
Registration \$ _____ Meals \$ _____
Hotel accommodations \$ _____ Travel \$ _____

Teacher Signature _____ Date _____

Principal Signature _____ Date _____

Superintendent/Designee _____ Date _____

Federal Programs/District _____ Date _____

9. Professional Development Request Denied _____
Signature and Date

***Attach documentation of session.**

For School Office Use Only:

Professional Development Request form with documentation	Requisition for hotel accommodations with documentation	Requisition for registration with documentation	Requisition for travel/per diem with documentation	Uniform leave form with documentation