

**NORTH WILDWOOD BOARD OF EDUCATION
SPECIAL REGULAR MEETING
MONDAY, DECEMBER 22, 2014
{fr 12/15/2014}
6:00 P.M.
MINUTES**

- A. Call to Order: Mr. MacDonald called the meeting to order at 6:00 pm.
- B. Roll Call: Mr. Hansen called the roll.

PRESENT:

Michael Brown, Sr.
 James Perloff
 Charles Burns
 Laura Stefankiewicz
 Ronald Golden
 Gerald Flanagan
 Via Zampirri
 David C. MacDonald

ABSENT:

Scott McCracken
 Shannon Feltwell

Also in Attendance

Michael Buccialia, Superintendent
 John Hansen, Board Secretary/School Business Administrator
 Patricia Donlan, Vice-Principal
 Carolyn Morey, Supervisor of Pupil Personnel
 Peter Tourison, Solicitor

- C. Flag Salute: Mr. MacDonald lead the salute to the flag.
- D. Open Public Meetings Law: Mr. Hansen read the following:
 The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Published in the Press of Atlantic City on December 18th, 2014 and posted on the Municipal Clerk's Office bulletin board on December 18th, 2014.
- E. Approval of transfer of funds:

FROM:	
5-11-000-251-600-00-0000 Central Services Supplies	<\$ 125>
5-11-150-100-320-00-0000 Home Instruction Purchase Prof. Serv.	< 1,000>
5-11-120-100-101-00-0007 Teacher Salaries Grades 1 - 5	<\$ 500>
	<\$ 1,625>

TO:

5-11-150-100-101-00-0007 Teacher Salaries Home Instruction	\$ 1,000
5-11-000-251-890-00-0000 Central Services Other Objects	125
5-11-120-100-101-00-0019 Teacher Salaries Bedside Instruction	500
	\$ 1,625

- F. Approval of Minutes: **November 24th, 2014 Regular**
- G. Approval of financial statements as of **October 31, 2014 and November 30, 2014**, and certification of non-overexpenditure of funds (roll call); acknowledgement receipt of investment report.

SECRETARY AND TREASURER’S REPORT OF 10/31/14 and 11/30/14

On a motion made by Mr. Burns and seconded by Mrs. Zampirri, the board unanimously approved the Secretary and Treasurer’s Report for 10/31/14 and 11/30/14 as per the following:

- Pursuant to N.J.A.C. 6A:23-2.11(c)4 the North Wildwood Board of Education certifies that as of 10/31/14 and 11/30/14 and after review of the Secretary’s Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board’s knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

David MacDonald, President: _____

- Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of 10/31/14 and 11/30/14 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the North Wildwood Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.11(a)1. In accordance with N.J.A.C. 6A:23-2.11(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the months of October and November, 2014.

John J. Hansen, Secretary _____

- H. Approval of bill list: **November 24th, 2014 to December 22th, 2014**
 (*at a designated time the President will invite public discussion on any agenda items. Each member of the public will be allotted time to speak).

Motion: Burns Second: Zampirri

VOTING YES:

- Michael Brown, Sr.
- James Perloff
- Charles Burns
- Ronald Golden
- Gerald Flanagan
- Via Zampirri
- David C. MacDonald

- I. NWEA activity report: Mr. Freeman reported on special fund raisers that will be done for a member of the staff.

II. REPORTS**

- A. Board President : Mr. MacDonald reported on Wildwood High School.
- B. Administration reports
Superintendent: Mr. Buccialia discussed the agenda items.
Business Administrator: Mr. Hansen discussed the agenda items.
Assistant Principals: Mr. Donlan and Mrs. Morey discussed the various activities.
- C. Public discussion of agenda items

III. BUSINESS**

- A. Financial
 1. On the recommendation of the School Business Administrator, to approve the Annual Audit/Comprehensive Annual Financial Report (CAFR) and the Auditor's Management Report for FYE 6/30/2014. Mr. Hansen commented on the audit as follows:
 - No Finding and Recommendations
 - Reviewed in detail the various balances on C-1, page 56 of the CAFR and reviewed each reserve with the Board.
 - Mr. Hansen reviewed the Reserve for Excess Surplus and explained the budgeting process.
 - Mr. Hansen discussed the need to continued to build the Capital Reserve Account for an anticipated HVAC project in the next two to three years.There was discussion on the audit.
 2. On the recommendation of the School Business Administrator, to approve to approve the recommendations as found in the Annual Audit/Comprehensive Annual Financial Report (CAFR) and the Auditor's Management Report for FYE 6/30/2014. Note: no recommendations.
 3. On the recommendation of the School Business Administrator, to approve the corrective action plan relative to the recommendations as found in the Annual Audit/Comprehensive Annual Financial Report (CAFR) and the Auditor's Management Report for FYE 6/30/2014. No recommendation
 4. On the recommendation of the School Business Administrator, to approve a purchase order contract to TailWind Voice & Date for AV Engineering Design for the Projectors, Screens in Auditorium, Cafeteria in the amount of \$924.
 5. On the recommendation of the School Business Administrator, to approve the Letter of Intent to Participate in DRLAP Broadband Component E-Rate Consortium through Middlesex Regional Education Services Commission.

6. On the recommendation of the School Business Administrator, to authorize the School Business Administrator to execute the ACES contract for the natural gas supply contract effective March 2015 for a 21-month term.
7. On the recommendation of the School Business Administrator, to confirm the acquisition of forty (40) dell computers in an amount of \$24,131.60.

IV. CONSENT AGENDA

The following items are believed to be items of a routine nature requiring no discussion and which are to be voted upon a single roll call vote of the board of education. Any single member of the board of education may have any of the items on the consent agenda removed and placed on the other part of the agenda for discussion merely by so indicating prior to the vote to be taken on the consent agenda.

- A. On the recommendation of the Superintendent, to approve the Eighth Grade trip to New York City scheduled for June 9, 2015.
- B. On the recommendation of the Superintendent, to approve the classroom observation college requirement for Samantha Rogers scheduled for the week of January 5, 2015. (Please see attached Board Information)
- C. On the recommendation of the Superintendent, to approve Policy #6147.1 – Evaluation of Individual Student Performance. Changes to this policy include addition of references to the Common Core State Standards and pregnancy identified as a protected class under gender identification.
- D. On the recommendation of the Superintendent, to approve Policy #6145 – Extracurricular Activities. Change includes addition to protected classes.
- E. On the recommendation of the Superintendent, to approve changes to Board Policy #6121 – Nondiscrimination/Affirmative Action. Change to the policy includes adding pregnancy to the protected class list.
- F. On the recommendation of the Superintendent, to approve Policy #5145.4 – Equal Educational Opportunity. Changes to the policy include adding pregnancy to the protected class list, eliminating Harassment statement, and including definition from Anti-Bullying Bill of Rights.
- G. On the recommendation of the Superintendent, to approve Policy #4111 – Recruitment, Selection and Hiring. Changes to the policy include adding pregnancy to the protected class list and pregnancy related reasonable accommodations.
- H. On the recommendation of the Superintendent, to approve Policy #2224 – Nondiscrimination/Affirmative Action. Change to this policy is adding pregnancy to the protected class list.
- I. On the recommendation of the Superintendent, to approve changes to Board Policy #5141 - Health. Changes include the addition of Automatic Electronic Defibrillator statements for compliance with Janet's Law.

- J. On the recommendation of the Superintendent, to approve the request of Lenore Cook for a one day unpaid holiday on April 2, 2015. (Please see Board information)
- K. On the recommendation of the Superintendent, to approve Clara Knocke's request for nine unpaid days during the time of January 13 – 27, 2015, for travel to Mexico. (Please see Board information)
- L. On the recommendation of the Superintendent, to approve the field trips and professional development workshops as listed.
- M. ADDED: On the recommendation of the Superintendent, to approve the request of Marcia Nocito for two (2) days unpaid holiday on February 17th & 18th.

FINANCIAL & CONSENT

Motion: Perloff

Second: Flanagan

VOTING YES:

Michael Brown, Sr.
James Perloff
Charles Burns
Laura Stefankiewicz
Ronald Golden
Gerald Flanagan
Via Zampirri
David C. MacDonald

V. CLOSE SESSION @ 6:24 PM

Authorization of Closed Session: to discuss a current and an ongoing student matter as per N.J.S.A. 10:4-12b (1) Any matter which, by express provision of Federal Law or State statute, or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of this section.

CLOSE SESSION

Motion: Burns

Second: Zampirri

VOTING YES:

Michael Brown, Sr.
James Perloff
Charles Burns
Laura Stefankiewicz
Ronald Golden
Gerald Flanagan
Via Zampirri
David C. MacDonald

REGULAR MEETING RECONVENED AT 6:45 PM

VI. GOOD OF THE ORDER

- A. ACMJIF Safety Awards \$4,750.
- B. Harassment Bullying Report: Mr. Buccialia discussed the report that we received an 80%.

MOTION TO ADJOURN: @ 6:48 PM

Motion: Burns Second: Zampirri

All voted in the Affirmative

Respectfully submitted,

John J. Hansen
School Business Administrator/Board Secretary

VII. BOARD INFORMATION

- A. Board Policy #5113 – Attendance, Absences and Excuses
This policy has been updated for compliance with Administrative Code. Please review for vote on January 5, 2015.
- B. Letter of Request for Observation Requirement
- C. Letter of Request from Lenore Cook
- D. Letter of Request from Clara Knocke

VIII. NEXT MEETING

January 5, 2015 Reorganization/Regular meeting at 6:00 p.m.

FIELD TRIP / GUEST SPEAKERS APPROVAL

<u>GRADE / GROUP</u>	<u>PLACE / SPEAKER</u>	<u>DATES</u>
Grade 5	Fox Vocal Arts Studio (Ocean City)	December 22
Grade 6	Peer Challenge – Gina Cook	Dec. 3, 4, 10, 11, 17, 18

WORKSHOPS FOR APPROVAL

<u>NAME</u>	<u>PLACE</u>	<u>SUBJECT</u>	<u>DATES</u>	<u>COSTS</u>
Freeman	SRI-ETTC	Atlantic Cape Tech Roundtable E-Rate Seminar	Dec. 11 Feb. 12 April 16 June 11	Mileage
Hansen		E-Rate Seminar	Dec. 11	Mileage