

**NORTH WILDWOOD BOARD OF EDUCATION  
REGULAR MEETING  
MONDAY, JANUARY 26, 2015  
6:00 P.M.  
MINUTES**

A. Call to Order: Mr. MacDonald called the meeting to order at 6:00 pm.

B. Roll Call: Mr. Hansen called the roll.

**PRESENT:**

Michael Brown, Sr.  
James Perloff  
Scott McCracken  
Ronald Golden  
Gerald Flanagan  
Via Zampirri  
David C. MacDonald

**ABSENT:**

Laura Stefankiewicz

**Also in Attendance**

Michael Buccialia, Superintendent  
John Hansen, Board Secretary/School Business Administrator  
Peter Tourison, Solicitor

C. Flag Salute: Mr. MacDonald lead the salute to the flag.

D. Open Public Meetings Law: Mr. Hansen the following:

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Published in the Press of Atlantic City and Wildwood Leader and posted on the Municipal Clerk's Office bulletin board on January 8<sup>th</sup>, 2015.

1. Board Secretary will administer the Oath of Office to the following Board Member: Mr. Burns was not in attendance due to family illness.

2. Interview of Board Member Candidates to fill the remainder of Shannon Feltwell's term until December 31st, 2015. Mrs. Rozanski was asked to address the Board relative to her interest in the position.

Motion to appoint **Victoria Rozanski** to fill the unexpired term of Shannon Feltwell.

**Motion: Brown                      Second: Zampirri**

**Voting Yes:**

- Michael Brown, Sr.
- James Perloff
- Scott McCracken
- Ronald Golden
- Gerald Flanagan
- Via Zampirri
- David C. MacDonald

Mr. Hansen administered the Oath of Office to Mrs. Rozanski. Also, Mr. Hansen reviewed the Code of Ethics and the Code of Ethics was acknowledged.

Approval of the North Wildwood Board of Education Code of Ethics:

- That the School Ethics Act and Code of Ethics for School Board Members has been received and discussed.
- That Policies and Procedures regarding training of district Board of Education members has been adopted, and
- That each Board of Education member acknowledges receipt of the Code of Ethics for School Board Members and has become familiar with code of ethics.

E. Approval of transfer of funds: **January 26th, 2015**

FROM:

5-11-000-100-561-00-0000 Tuition Other LEAs -In State Regular	<\$ 20,000>
5-11-130-100-101-00-0007 Teacher Salaries Grade 6 - 8	< 40,000>
5-11-120-100-101-00-0007 Teacher Salaries Grade 1 - 5	< 22,915>
5-11-213-100-101-00-0007 Resource Room Teacher Salaries	< 11,000>
5-11-000-262-621-00-0000 Natural Gas	< 2,500>
5-11-000-262-300-00-0000 Operations & Maint.-Purch. Prof. Tech.	< 4,000>
5-11-000-262-621-00-0000 Natural Gas	< 1,500>
	<hr style="width: 100%; border: 0.5px solid black;"/> <u>&lt;\$101,915&gt;</u>

TO:

5-11-000-100-562-00-0000 Tuition Other LEAs - In State Special	\$ 7,000
5-11-000-230-100-00-0001 Gen. Admin. Salaries - Supervisor	3,000
5-11-000-230-331-00-0000 Legal Services	15,000
5-11-000-230-530-00-0000 Communications/Telephone	3,000
5-11-000-240-600-00-0000 Supplies & Materials	6,000
5-11-000-251-100-00-0001 Central Services Salaries/Bus. Adm.	8,500
5-11-000-251-600-00-0000 Central Services Supplies	6,015
5-11-000-218-104-00-0000 Salaries of Other Prof. Staff	1,000
5-11-000-221-102-00-0000 Salaries of Supervisors of Instruction	3,000
5-11-000-222-177-00-0000 Technology Coordinator	2,600
5-11-000-261-100-00-0001 Allowable Maint. Salaries - Custodial	500
5-11-000-262-107-00-0000 Hall Monitor	2,500
5-11-402-100-100-00-0007 Athletics Salaries	5,000

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5-11-402-100-500-00-0000 Athletics - Purch Serv	1,000
5-11-402-100-600-00-0000 Athletics - Supplies & Materials	1,000
5-11-110-100-101-00-0007 Teacher Salaries - Kindergarten	1,500
5-11-150-100-101-00-0007 Teacher Salaries - Home Instruction	3,500
5-11-190-100-106-15-0008 Grade 1 - 5 Aide Salaries	1,000
5-11-190-100-500-00-0002 Other Purchased Serv.-Copier Lease	5,000
5-11-230-100-101-00-0000 Salaries of Teachers	24,000
5-11-000-251-890-00-0000 Central Services Other Objects	1,800
	<hr/>
	\$101,915

F. Approval of Minutes: **Special {from 12/15/2014} December 22, 2015**  
**(Absent: McCracken, Feltwell)**  
**Close Session 12/22/2014**  
**(Absent: McCracken, Feltwell)**

G. Approval of financial statements as of December 31, 2014, and certification of non-overexpenditure of funds (roll call); acknowledgement receipt of investment report.  
SECRETARY AND TREASURER'S REPORT OF 12/31/14

On a motion made by Mr. McCracken and seconded by Mr. Flanagan, the board unanimously approved the Secretary and Treasurer's Report for 12/31/14 as per the following:

- Pursuant to N.J.A.C. 6A:23-2.11(c)4 the North Wildwood Board of Education certifies that as of 12/31/14 and after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

David MacDonald, President: \_\_\_\_\_

- Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of 12/31/2014 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the North Wildwood Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.11(a)1. In accordance with N.J.A.C. 6A:23-2.11(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the months of December, 2014.

John J. Hansen, Secretary \_\_\_\_\_

H. Approval of bill list: **January 5th, 2015 to January 26th, 2015**

### **MOTION ONE, F, G & H**

**Motion: McCracken**

**Second: Flanagan**

**Voting Yes:**

Michael Brown, Sr.  
James Perloff  
Scott McCracken  
Victoria Rozanski  
Ronald Golden  
Gerald Flanagan

Via Zampirri  
David C. MacDonald

(\*at a designated time the President will invite public discussion on any agenda items. Each member of the public will be allotted time to speak).

- I. NWEA activity report: Mr. Freeman discussed the fund raising by NWEA.

## II. REPORTS\*\*

- A. Board President:  
WHS update-No Report
- B. Administration reports:  
Superintendent: Mr. Buccialia reviewed the agenda items.  
Business Administrator: Mr. Hansen reviewed the agenda items.
- C. Public discussion of agenda items

## III. BUSINESS\*\*

- A. Personnel
  1. On the recommendation of the Superintendent, to approve the Horizontal Salary Guide Advancement for Jessica Fischer from MA to MA +15.
  2. On the recommendation of the Superintendent, to accept Bruce Woodrow's Notification of Retirement letter effective August 1, 2015. (Please see Board Information)
  3. On the recommendation of the Superintendent, to approve Frances Winans as a Teacher's Aide at Cape Trinity utilizing IDEA NonPublic Grant Funds.
- B. Financial
  1. On the recommendation of the School Business Administrator, to approve a tuition contract with Waterford Township School District for DB for the period from September 4th, 2014 to November 14th, 2014.
  2. On the recommendation of the School Business Administrator, to approve a tuition contract with Waterford Township School District for KB for the period from September 4th, 2014 to November 14th, 2014.
  3. On the recommendation of the School Business Administrator, to authorize the new service and pricing associated with a new three (3) year term to replace existing Comcast Service Agreement. The cost associated with an internet speed of 300 is \$1,853.57 per month, subject to ERATE rebate.
  4. On the recommendation of the Superintendent and School Business Administrator, to apply for a waiver of SEMI (Special Education Medicaid Initiative) participation based on the number of projected student count of 39.

5. On the recommendation of the School Business Administrator, to appropriate the 2013-2014 carryover funds of \$2070 for the safety grant and amend the 2014-2015 to include the \$3,500 for the safety grant.
6. On the recommendation of the School Business Administrator, to approve a contract between the North Wildwood School District and Breaker Group: for investigation and analysis of current data network \$995 (2) maintenance of networking equipment \$995 (2a) daily backup, monitoring and notification \$350 and (3) replacement of firewall with Cisco firewall ASA-5512-x \$4,985.

#### IV. CONSENT AGENDA

The following items are believed to be items of a routine nature requiring no discussion and which are to be voted upon a single roll call vote of the board of education. Any single member of the board of education may have any of the items on the consent agenda removed and placed on the other part of the agenda for discussion merely by so indicating prior to the vote to be taken on the consent agenda.

- A. On the recommendation of the Superintendent, to approve the updated Board Policy #5113 – Attendance, Absences, and Excuses. (Please see Board Information)
- B. On the recommendation of the Superintendent, to approve the updated Board Policy #3542.1 – Wellness and Nutrition.
- C. On the recommendation of the Superintendent, to approve Kimberly Becher for 80 hours of fieldwork with Kristen Andre. (Please see Board Information)
- D. On the recommendation of the Superintendent, to accept the 2014 – 2015 Fall Violence and Vandalism Report. (Please see Board Information)
- E. On the recommendation of the Superintendent, to approve the field trips and professional development workshops *including a 5th grade trip to Congress Hall and Student Government selling carnations for Valentine's Day* as listed.

#### **BUSINESS/PERSONNEL/FINANCIAL & CONSENT**

**Motion: McCracken**

**Second: Flanagan**

**Voting Yes:**

Michael Brown, Sr.  
James Perloff  
Scott McCracken  
Victoria Rozanski  
Ronald Golden  
Gerald Flanagan  
Via Zampirri  
David C. MacDonald

#### V. CLOSED SESSION

Authorization of Closed Session: to discuss a current and an ongoing student matter as per N.J.S.A. 10:4-12b (1) Any matter which, by express provision of Federal Law or State statute, or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of this section.

**CLOSED SESSION at 6:23 pm.**

**Motion: Zampirri                      Second: Golden  
All Voted in the Affirmative**

REGULAR MEETING RECONVENED AT 6:37 p.m.

**VI. GOOD OF THE ORDER**

- A. Discussion of the Superintendent Search: Mr. Hansen told the board that we had received four applications and that we need to discuss process with Personnel Committee.
- B. Discussion of the 2015-2016 Budget: Mr. Hansen discussed the budget and it is staffed at current levels.
- C. Discussion of hiring process for Facility Manager position. This discussion will take place as part of the budget process.

**Motion to Adjourn: @ 6:38 pm.  
Motion: Zampirri                      Second: Golden  
All Voted in the Affirmative**

Respectfully submitted,

John J. Hansen  
School Business Administrator/Board Secretary

**VII. BOARD INFORMATION**

- A. 2015-2016 Tentative Budget Requests
- B. Letters of Interest for Board
- C. Letter of Retirement
- D. Board Policy - #5113
- E. Fieldwork Placement Request
- F. Violence and Vandalism Report
- G. Mentor Buddy Activities

**VIII. NEXT MEETING**

**February 9, 2015                      Worksession meeting at 6:00 p.m.**

**FIELD TRIP / GUEST SPEAKERS APPROVAL**

<b>GRADE / GROUP</b>	<b>PLACE / SPEAKER</b>	<b>DATES</b>
Student Council	C.T. Catholic School	January 27
Pre-K	Cape Assist Speaker Presentation	May 11-15
Kindergarten & 1 <sup>st</sup>	Speaker from Wetlands Institute	June 1

**WORKSHOPS FOR APPROVAL**

<b>NAME</b>	<b>PLACE</b>	<b>SUBJECT</b>	<b>DATES</b>	<b>COSTS</b>
Nichols	Bedminster Township	Loose Free Watercolors	January 23	Reg. \$110 / Mileage
Basile	LRC – South	Meeting Writing Demands - PARCC	January 27	Mileage
Dudley	Cherry Hill	Enhancing Your P.E. Program	January 28	Reg. \$235 / Mileage
Kobierowski	Cherry Hill	Enhancing Your P.E. Program	January 28	Reg. \$235 / Mileage
DelCorio	Atlantic City	TECHSPO	January 29	Reg. \$245 / Mileage
Way	Atlantic City	TECHSPO	January 29	Reg. \$245 / Mileage
Morey	Atlantic City	TECHSPO	Jan. 29 – 30	Reg. \$395 / Mileage
Freeman	Atlantic City	TECHSPO	Jan. 29 – 30	Reg. \$395 / Mileage
Hawthorne	Atlantic City	TECHSPO	January 30	Reg. \$245 / Mileage
Nichols	ACCC – Mays Landing	Art Work Through the Media	Feb. 14	Reg. \$47 / Mileage
Donlan	Millville Child Care Cntr.	Early Childhood Supervisors' Mtg.	Feb. 18	Mileage
Nichols	ACCC – Mays Landing	Movement in Soft Pastels	March 7	Reg. \$47 / Mileage
Nichols	Bedminster Township	Art of Colored Pencils	March 20	Reg. 110 / Mileage
Nichols	ACCC – Mays Landing	Summer Watercolors	April 18	Reg. \$47 / Mileage
Nichols	ACCC – Mays Landing	Flowers in Watercolors	May 2	Reg. \$47 / Mileage
Comly	Voorhees	Judy Freeman's, Winners!	April 23	Reg. \$199 / Mileage
Farrell	Voorhees	Judy Freeman's, Winners!	April 23	Reg. \$199 / Mileage
Reuter	Voorhees	Judy Freeman's, Winners!	April 23	Reg. \$199 / Mileage