

**NORTH WILDWOOD BOARD OF EDUCATION
REGULAR MEETING
MONDAY, APRIL 27, 2015
6:00 P.M.
MINUTES**

- A. Call to Order: M r. MacDonald called the meeting to order at 6:00 pm.
- B. Roll Call: Mr. Hansen called the roll:

PRESENT

Michael Brown, Sr.
 James Perloff
 Charles Burns
 Victoria Rozanski
 Laura Stefankiewicz~arrived after D.
 Gerald Flanagan
 Via Zampirri
 David C. MacDonald

ABSENT

Scott McCracken
 Ronald Golden

Also in Attendance

Michael Buccialia, Superintendent
 John Hansen, Board Secretary/School Business Administrator
 Patricia Donlan, Vice-Principal
 Peter Tourison, Solicitor

- C. Flag Salute: Mr. MacDonald lead the salute to the flag.
- D. Open Public Meetings Law: Mr. Hansen read the following:
 The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Published in the Press of Atlantic City on January 8th, 2015 and posted on the Municipal Clerk's Office bulletin board and published in the Wildwood Leader on January 8th, 2015.
- E. Approval of transfer of funds: **April 27th, 2015**
 FROM:
 5-11-190-100-610-00-0001 General Supplies <\$ 30,000>
<\$ 30,000>

April 27, 2015

TO:

5-11-000-262-621-00-0000 Natural Gas	\$ 25,000
5-11-000-262-622-00-0000 - Electric	5,000
	<hr/>
	\$30,000

- F. Approval of Minutes: **March 9th, 2015** Worksession & Closed
{Absent: Rozanski, McCracken, Stefankiewicz}
March 23rd, 2015 Regular & Closed
{Absent: Golden, Zampirri}
- G. Approval of financial statements as of **February 28th, 2015** and **March 31st 2015**, and certification of non-overexpenditure of funds (roll call); acknowledgement receipt of investment report.

SECRETARY AND TREASURER'S REPORT OF 02/28/15 and 03/31/15

On a motion made by Mr. Perloff and seconded by Mr. Flanagan, the board unanimously approved the Secretary and Treasurer's Report for 02/28/15 and 03/31/15 as per the following:

- Pursuant to N.J.A.C. 6A:23-2.11(c)4 the North Wildwood Board of Education certifies that as of 02/28/15 and 03/31/15 and after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

David MacDonald, President: _____

- Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of 02/28/2015 and 03/31/15 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the North Wildwood Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.11(a)1. In accordance with N.J.A.C. 6A:23-2.11(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the months of February and March, 2015.

John J. Hansen, Secretary _____

- H. Approval of bill list: **March 23rd to April 27, 2015**

(*at a designated time the President will invite public discussion on any agenda items. Each member of the public will be allotted time to speak).

Motion: Perloff

Second: Flanagan

Voting Yes:

Michael Brown, Sr.

James Perloff

Charles Burns

Victoria Rozanski~abstained March 9th, 2015 minutes

Laura Stefankiewicz~abstained March 9th, 2015 minutes
Gerald Flanagan
Via Zampirri~abstained March 23rd, 2015 minutes
David C. MacDonald

I. NWEA activity report

II. REPORTS**

A. Board President: Mr. MacDonald gave an update on Wildwood High School.

B. Administration reports

Superintendent: Mr. Buccialia reported on the agenda items.

Business Administrator: Mr. Hansen reported on the agenda items.

Assistant Principals: Mrs. Donlan discussed the various events.

C. Public discussion of agenda items

III. BUSINESS**

A. Personnel: Mr. Burns introduced Mr. Armstrong.

1. On the recommendation of the Personnel Committee, to approve the appointment of Christopher Armstrong as the Superintendent of the City of North Wildwood School District effective July 1, 2015 to June 30, 2018.

2. On the recommendation of the Personnel Committee, to approve the contract between the City of North Wildwood School District and Christopher Armstrong as approved by the Executive County Superintendent for the period July 1st, 2015 to June 30th, 2018.

Motion on #1 & #2: Burns Second: Rozanski

Voting Yes:

Michael Brown, Sr.
James Perloff
Charles Burns
Victoria Rozanski
Laura Stefankiewicz
Gerald Flanagan
Via Zampirri
David C. MacDonald

3. On the recommendation of the Superintendent, to approve the renewal of contracts for the following certificated staff members for the 2015-2016 school year at negotiated salaries:

Teaching Staff Contract Renewals:

Tenured 2015-2016

<u>Name</u>	<u>Current Year</u>	<u>Guide Step</u>
V. Aiken	BA	step 13 +longvty
K. Andre	BA+15	step 11 +longvty
A. Brojakowski	MA+15	step 11 +longvty
D. Capaldi	BA+15	step 11 +longvty
D. Carr	MA	step 12 +longvty
C. Clarke	BA+15	step 10 *
M. Clemens	BA	step 11 +longvty
J. Compare	BA+30	step 11 +longvty
M. Delaney	BA+30	step 10 *
S. DelCorio	MA+30	step 13 +longvty
D. DeRitis	BA	step 7
E. DiPadova	MA	step 13 +longvty
K. Emberger	BA+30	step 13 +longvty
K. Erdo	BA	step 4
M. Farrell	MA	step 11 +longvty
J. Fischer	MA	step 8
J. Freeman	MA+30	step 13 +longvty
J. Golden	BA+15	step 9
K. Holland	BA	step 10 *
J. Kiniry	MA+30	step 13 +longvty
L. Kobierowski	BA+30	step 10 *
N. Lamken	MA+30	step 13 +longvty
M. Lowe	MA	step 10 *
P. McCabe	MA+30	step 11 +longvty
T. McClure	MA	step 13 +longvty
R. Morinelli	MA	step 13 +longvty
K. Nichols	MA+15	step 13 +longvty
C. Parker-Elbert	MA	step 13 +longvty
D. Pasceri	MA	step 4
K. Resnick	MA	step 11 +longvty
M. Rucci	MA	step 13 +longvty
C. Sell	MA+15	step 12 +longvty
A. Stone	BA+30	step 12
T. Tomlin	MA	step 13 +longvty
P. Way	MA+30	step 13 +longvty
A Wagner-Fehn	MA+30	step 6
K. Weiser	BA+30	step 13 +longvty

*+longvty 15-16

4. On the recommendation of the Superintendent, to approve the renewal of contracts for the following certificated staff members for the 2015-2016 school year at negotiated salaries:

<u>Tenure-{15-16}</u>	<u>Tenure Date</u>		<u>Current Step</u>
L. Basile	09-01-15	BA	Step 3
R. Forrest	09-01-15	BA +30	Step 3
T. Hawthorne	09-01-15	BA	Step 3

<u>Non-tenured</u>	<u>Tenure Date</u>		<u>Current Step</u>
D. Dudley	11/27/17	BA	Step 2
R. Fuentes	09-16-17	MA	Step 2
J. Marotta	09-17-16	BA+15	Step 3
K Greene	09-01-18	BA+15	Step 1

5. On the recommendation of the Superintendent, to approve the following appointments for the 2015-2016 school year:

<i>Affirmative Action Officer</i>	Carolyn Morey
<i>Title IX Coordinator</i>	Carolyn Morey
<i>ADA Coordinator</i>	Carolyn Morey
<i>Section 504 Compliance Officer</i>	Patricia Donlan
<i>Issuing Officer for Working Papers</i>	Patricia Donlan
<i>Custodian of Public Records</i>	John Hansen
<i>Public Agency Compliance Officer</i>	John Hansen
<i>Qualified Purchasing Agent</i>	John Hansen
<i>Asbestos Coordinator</i>	Bruce Woodrow {until 7/31/15}
<i>Integrated Pest Management Coordinator</i>	Bruce Woodrow {until 7/31/15}
<i>Right-to-Know Coordinator</i>	Renee Forrest
<i>District Anti-Bullying Specialist</i>	Annemarie Wagner-Fehn
<i>Anti-Bullying Coordinator</i>	Carolyn Morey

6. On the recommendation of the Superintendent, to approve the reappointment of non-teaching staff members for the 2015-2016 school year at negotiated salaries:

<i>Assistant Principal</i>	Patricia Donlan
<i>Supervisor of CST/Supervisor of Pupil Personnel Services</i>	Carolyn Morey
<i>Facility Manger</i>	Bruce Woodrow
<i>Office Support</i>	Monica Garriott, Debra Hoelsworth Janet Neill, Mary Ott (part time) Margaret Sabins, Brenda Trasatti
<i>Custodians</i>	Daniel Neville, Larry Callahan, Michael DeMayo, Jeffrey Coles Juan "Pete" Gutierrez, William Phillips

Custodians

Frederick Schweikert (substitute/part-time)

Ralph Echevarria (substitute/part-time)

Eileen Buzas

Food Service Supervisor

Clara Knocke, Catherine Matteucci

Student Support and District Operations

Marcia Nocito, Desiree Reuter

Patricia Singley, Letita Sylvester

Joshua Conlow

Student Support (One-on-One)

Lenore Cook

Security Director

Joseph Catanoso

Substitute Security Director {added}

Tom Flounders

7. On the recommendation of the Superintendent and personnel committee, to approve the following salaries of the following employees:

Carolyn Morey	\$ 100,364	*does not include 10 days during summer
Patricia Donlan	\$ 100,364	*does not include 10 days during summer
Bruce Woodrow {until 7/31/15}	\$ 74,758	
Brenda Trasatti	\$ 49,181	
Janet Neill	\$ 44,826	
Mary Ott {part time}	\$ 20.50	per hr.

B. Financial

1. **PUBLIC HEARING AND FINAL ADOPTION**
2015-2016 NORTH WILDWOOD SCHOOL BUDGET

1. Discussion and recommendations.
2. Public Hearing

Motion to adopt the 2015-2016 North Wildwood School Budget as approved by the executive county superintendent.

		<u>Local Tax Levy</u>
General	\$8,514,659	\$6,376,567*
Special Revenue	\$ 583,707	
Debt Service	<u>\$ 198,688</u>	<u>\$ 198,687</u>
	\$9,297,054	\$6,575,254

Be it resolved to acknowledge that the 2015-2016 School budget, as described above results in a General Fund Tax Levy of **\$6,376,567**.

Be it further resolved to include utilization of health care cap adjustment to allow for full fund, not district health benefit requirement. Funding of **\$25,520** to be expended by completion budget year and will not be deferred or incrementally completed over a longer period of time.

Be it further resolved to use banked cap of **\$96,796** to be expended by completion of budget year and will not be deferred or incrementally completed over a longer period of time.

Tax Levy Cap:

Prebudget year adjusted tax levy	\$ 6,254,251.00
Adjustment for increase in health care costs	\$ 25,520.00
Use of Banked Cap	<u>\$ 96,796.00</u>
	\$ 6,376,567.00

Motion to adopt: Burns

Second: Perloff

Voting Yes:

Michael Brown, Sr.
James Perloff
Charles Burns
Victoria Rozanski
Laura Stefankiewicz
Gerald Flanagan
Via Zampirri
David C. MacDonald

2. On the recommendation of the School Business Administrator, to approve offering the staff members who qualify for health benefits a Waiver of the State Health Benefit Coverage for the 2015-2016 school year according to the written waiver conditions and consistent with state regulations. The waiver will not be more than 25% of the amount saved by the employer because of the waiver or \$5,000, whichever is less.
3. On the recommendation of the School Business Administrator, to approve and authorize the Shared Services Transportation agreement between the North Wildwood School District and the CMC Shared Services Transportation for the 2015-2016 school year.
4. On the recommendation of the School Business Administrator, to approve an amendment to the 2014-2015 North Wildwood School District Fund 20 budget in an additional \$530 for Corrective Speech.
5. On the recommendation of the School Business Administrator, to approve appointing Marsh & McLennan as Risk Management Consultant as Extraordinary Unspecifiable Service {EUS} per NJSA 18A:18A-37 (a) for the year 2015-2016.

6. On the recommendation of the School Business Administrator, to approve to approve the Risk Management Consultant Agreement between the North Wildwood School District and Marsh & McLennan and authorizes the district to pay an amount equal to Three (3%) of the District annual assessment.
7. On the recommendation of the School Business Administrator, to authorize the renewal of the Delta Dental Contract {2% increase) for the 2015-2016 school year.

One Party	\$ 45.92
Two Party	\$ 80.57
Three Party	\$139.53

IV. CONSENT AGENDA

The following items are believed to be items of a routine nature requiring no discussion and which are to be voted upon a single roll call vote of the board of education. Any single member of the board of education may have any of the items on the consent agenda removed and placed on the other part of the agenda for discussion merely by so indicating prior to the vote to be taken on the consent agenda.

- A. On the recommendation of the Superintendent, to approve the Eighth Grade Graduation Ceremony to be Friday, June 19, at 7:00 p.m.
- B. On the recommendation of the Superintendent, to approve the following Sumer School staff:

Preschool	Karen Holland
	Kelly Resnick
Kindergarten/Grade 1	Jean Golden
Grades 2 and 3	Kelly Emberger
Summer Challenge Program	Kathy Nichols
- C. On the recommendation of the Superintendent, to approve the Facility Manager updated job description.
- D. On the recommendation of the Superintendent, to approve the substitute, professional development, and field trips as listed.
- E. **{ADDED}**: On the recommendation of the Superintendent, to approve the hiring of a temporary part time speech teacher with sign language background for a student at a rate of \$30 per hour.substitute, professional development, and field trips as listed.
- F. **{ADDED}**: On the recommendation of the Superintendent, to approve the a Pay Forward Activity Program.

PERSONNEL, FINANCIAL & CONSENT

Motion: Flanagan Second: Brown
Voting Yes:

Michael Brown, Sr.
James Perloff
Charles Burns
Victoria Rozanski
Laura Stefankiewicz
Gerald Flanagan
Via Zampirri
David C. MacDonald

V. CLOSED SESSION

Authorization of Closed Session: to discuss a current and an ongoing student matter as per N.J.S.A. 10:4-12b (1) Any matter which, by express provision of Federal Law or State statute, or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of this section.

CLOSED SESSION For Ongoing Due Process Petition & HIB FY15-#2 at 6:25 pm and ended at 6:35 pm.

Motion: Rozanski Second: Perloff
All voted in the affirmative

VI. HARASSMENT, INTIMIDATION, BULLYING REPORTS

1. Approval of the recommendations of the Superintendent on HIB Report FY15 Incident 1 discussed in closed session on 3/23/2015.

Motion: Burns Second: Zampirri
All voted in the affirmative

VII. GOOD OF THE ORDER

- A. Mentor Buddy Information
- B. Facility Manager Interviews

VIII. ADJOURNMENT @6:35 pm

Motion: Burns Second: Stefankiewicz
All voted in the affirmative

Respectfully submitted,

John J. Hansen
 School Business Administrator/Board Secretary

IX. BOARD INFORMATION

- A. Job Description – Facility Manager

X. NEXT MEETING

May 18, 2015 Regular meeting at 6:00 p.m.

SUBSTITUTE APPROVAL

• Lauren Auty (<i>Sub & Sub Nurse</i>)

FIELD TRIPS APPROVAL

<u>GRADE / GROUP</u>	<u>PLACE / SPEAKER</u>	<u>DATES</u>
Grades 7 & 8	Cape May Court House	May 1
PreK Class	Wildwood Convention Center	May 12
Grades 4 & 5	Wildwood Convention Center	May 21
Grade 3	Wheaton Art & Glass	May 27

WORKSHOPS FOR APPROVAL

<u>NAME</u>	<u>PLACE</u>	<u>SUBJECT</u>	<u>DATES</u>	<u>COSTS</u>
Dudley	Atlantic City, NJ	International Fitness Certification and Education	June 5, 6, 7	Reg. \$343 / Mileage
Kobierowski	Atlantic City, NJ	International Fitness Certification and Education	June 5, 6, 7	Reg. \$428 / Mileage