

**NORTH WILDWOOD BOARD OF EDUCATION
REGULAR MEETING
MONDAY, JUNE 22, 2015
6:00 P.M.
MINTUES**

- A. Call to Order: Mr. MacDonald called the meeting to order at 6:00 pm.
- B. Roll Call: Mr. Hansen called the roll:

PRESENT

Michael Brown, Sr.
James Perloff
Scott McCracken
Victoria Rozanski
Laura Stefankiewicz
Ronald Golden
Gerald Flanagan

ABSENT

Charles Burns
Via Zampirri
David C. MacDonald

Also in Attendance

Michael Buccialia, Superintendent
John Hansen, Board Secretary/School Business Administrator
Patricia Donlan, Vice-Principal

Mr. Flanagan was asked by the members present to run the meeting.

- C. Flag Salute: Mr. Flanagan lead the salute to the flag.
- D. Open Public Meetings Law: Mr. Hansen read the following.
The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Published in the Press of Atlantic City on January 8th, 2015 and posted on the Municipal Clerk's Office bulletin board and published in the Wildwood Leader on January 8th, 2015.
- E. Approval of transfer of funds: **June 8, 2015 to June 22, 2015
June 22, 2015-June 30th, 2015~confirmed July, 2015, meeting**

FROM:

5-11-000-100-565-00-0000	Tuition to Cnty Spec Serv School District	<\$ 30,000>
5-11-000-222-300-00-0000	Purchased Profes. & Tech. Services	< 450>
5-11-000-230-590-00-0000	Other Purchased Services	<100>
5-11-000-230-630-00-0000	Gen. Adm. Inhouse Train/Meeting Sup.	< 250>
5-11-000-240-600-00-0000	Supplies & Materials	< 3,250>
5-11-000-262-621-00-0000	Natural Gas	< 5,900>
5-11-000-270-511-00-0000	Contracted Services (Home - School)	<500>
5-11-000-291-270-00-0040	Business Support Serv.-Health Benefits	< 2,200>
5-11-401-100-500-00-0000	Cocurr-Purchased Services 300-500 Series	< 150>
5-11-401-100-600-00-0000	Cocurr. Act. - Supplies & Materials	< 2,000>
5-11-402-100-600-00-0000	Athletics - Supplies & Materials	< 160>
5-11-402-100-100-00-0007	Athletics Salaries	<1,000>
5-11-402-100-100-00-0008	Athletics Salaries Aides	< 1,000>
		<u><\$ 46,960></u>

TO:

5-11-000-100-562-00-0020	Tuition Other LEAs - In State - Special	\$ 30,000
5-11-000-222-100-00-0020	Ed Media Salaries - Other	450
5-11-000-230-100-00-0001	Gen. Admin. Salaries - Supervisor	100
5-11-000-230-890-00-0000	Miscellaneous Expenditures	250
5-11-000-240-800-00-0000	Other Objects	3,250
5-11-000-262-600-00-0000	Operations & Maint. Supplies	2,400
5-11-000-262-622-00-0020	Electric	3,500
5-11-000-270-350-00-0000	Transportation - Management Fee	500
5-11-000-291-220-00-0000	Business Support Serv-Social Sec.	2,200
5-11-401-100-100-00-0000	Cocurricular Activities - Salaries	2,310
5-11-402-100-500-00-0000	Athletics - Purch Services 300-500 Series	2,000
		<u>\$ 46,960</u>

F. Approval of Minutes: **May 22, 2015 Regular Mtg**
May 22, 2015 Close Mtg

G. Approval of financial statements as of **May 31, 2015**, and certification of non-overexpenditure of funds (roll call); acknowledgement receipt of investment report.
SECRETARY AND TREASURER'S REPORT OF 05/31/15

On a motion made by Mr. Brown and seconded by Mr. McCracken, the board unanimously approved the Secretary and Treasurer's Report for 05/31/15 as per the following:

- Pursuant to N.J.A.C. 6A:23-2.11(c)4 the North Wildwood Board of Education certifies that as of 05/31/15 and after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

David MacDonald, President: _____

June 22, 2015

- Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of 05/31/2015 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the North Wildwood Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.11(a)1. In accordance with N.J.A.C. 6A:23-2.11(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of May, 2015.

John J. Hansen, Secretary _____

- H. Approval of bill list: **June 8, 2015 to June 22, 2015**
June 22, 2015-June 30th, 2015~confirmed July, 2015 meeting
(*at a designated time the President will invite public discussion on any agenda items. Each member of the public will be allotted time to speak).

Motion: Brown Second: McCracken

Voting Yes:

Michael Brown, Sr.
James Perloff
Scott McCracken
Victoria Rozanski
Laura Stefankiewicz
Ronald Golden
Gerald Flanagan

- I. NWEA activity report
J. Fourth Grade Book Presentation

II. REPORTS**

- A. Board President: NONE
- B. Administration reports:
Superintendent: Mr. Buccialia reviewed the agenda items.
Business Administrator: Mr. Hansen reviewed the agenda items.
Assistant Principals:: Mr. Donlan reviewed the year end activities.
- C. Public discussion of agenda items

III. BUSINESS**

- A. Personnel
1. On the recommendation of the Superintendent, to approve the appointment of John J. Hansen as School Business Administrator/Board Secretary for the 2015-2016 School Year.

2. On the recommendation of the Superintendent and with the approval of the Executive County Superintendent, to approve the contract for the School Business Administrator/Board Secretary for the 2015-2016 School Year.
3. On the recommendation of the Superintendent, to appoint Joshua Conlow as Assistant Soccer Coach for the 2015 season.
4. On the recommendation of the Superintendent, to appoint Dawn Dudley as an alternate for the Assistant Soccer Coach position if needed.

B. Financial

1. On the recommendation of the School Business Administrator, to approve the School Nutrition Program for the 2015-2016 school year:

	<u>REGULAR</u>	<u>REDUCED</u>	<u>STAFF</u>
Breakfast	\$1.25	\$.30	\$1.75
Milk	\$.45	\$.45	\$.45
Lunch	\$2.65	\$.40	\$3.40
Extra Slice of Pizza	\$1.00		\$1.50

2. On the recommendation of the School Business Administrator, to approve the requisition of taxes from the City of North Wildwood as follows:

July 2015 - June 2016 \$657,525.40 by 15th of each month

3. On the recommendation of the School Business Administrator, to approve authorizing the Superintendent and SBA to approve contracts between June 23, 2015 and July 27, 2015 and report same to board.
4. On the recommendation of the School Business Administrator, to approve the signatories on the following bank accounts:

Warrant

- David MacDonald, Board President
- Todd Burkey, Treasurer of School Monies
- John J. Hansen, School Business Administrator

Facsimile is accepted on Warrant with one live signature.

Payroll {No change required}

- Todd Burkey {facsimile on casa check}

Facsimile is accepted on Payroll unless if manual, then one live signature is required of the following:

- John J. Hansen
- Christopher Armstrong

Payroll Agency

- David MacDonald, Board President
- Todd Burkey, Treasurer of School Monies
- Christopher Armstrong, Superintendent

Facsimile is accepted on Payroll Agency unless if manual, then one live signature is required of one of the following:

- John J. Hansen
- Christopher Armstrong

Summer Pay/Capital Reserve/Maintenance Reserve/Tuition Reserve/Unemployment & Sharon Stubbs

Completed by transfer to either Warrant/Payroll or Payroll Agency

Student Activity & Food Service-Only one live signature required.

- John J. Hansen
- Christopher Armstrong

5. On the recommendation of the School Business Administrator, to authorize any and all necessary transfers by June 30th, 2015, collect the 2014-2015 Petty Cash Fund, and reissue said 2015-2016 Petty Cash Fund on July 1st, 2015.
6. On the recommendation of the Superintendent and School Business Administrator, to accept and approve the submittal of the 2015-2016 NCLB Grant and the pooling of Title I Non Public Funds with Wildwood, Wildwood Crest, and Dennis Township, as follows:

Title I

Public	\$163,356
Non Public	\$ 5,135
Total	\$168,491

Title IIA

Public	\$ 21,501
Non Public {WCHS }	\$ 11,976
Non Public {CT}	\$ 13,674
Total	\$ 47,151

Title III~~Not accepted

7. On the recommendation of the School Business Administrator, to authorize the School Business Administrator to dispose of the following assets which been classified as obsolete by the district and no longer needed for public use. The Board authorizes the

use of GovDeals.com for the online auction pursuant to Local Finance Notice 2008-09 & 2008-21R, the terms and conditions of this agreement are available on the vendor's website and in the office of the Board Secretary.

8. On the recommendation of the School Business Administrator, to approve pursuant to PL 2015, Chapter 47, the North Wildwood Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; New Jersey Title 18A:18. et. Seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200.
9. On the recommendation of the School Business Administrator, to approve the tuition contract between North Wildwood Board of Education and the Wildwood Board of Education for a tuition contract for a homeless student for the period August 28, 2014 to May 18, 2015 in the amount of \$33,425 (prorated).

IV. CONSENT AGENDA

The following items are believed to be items of a routine nature requiring no discussion and which are to be voted upon a single roll call vote of the board of education. Any single member of the board of education may have any of the items on the consent agenda removed and placed on the other part of the agenda for discussion merely by so indicating prior to the vote to be taken on the consent agenda.

- A. On the recommendation of the Superintendent, to approve the summer hours for the library. The library will be open July 6 through July 31, 2015. The hours will be 8:00 a.m. – 1:00 p.m.
- B. On the recommendation of the Superintendent, per NJSA 18A:37-15c to approve the recommendation of the North Wildwood School District Safety Team that the Harassment, Intimidation and Bullying policy does not require revisions or additions.
- C. On the recommendation of the Superintendent, to approve the second part of the 2014-2015 school year Violence and Vandalism report.
- D. ADDED: On the recommendation of the North Wildwood Board of Education, a resolution honoring Michael Buccialia on his retirement as Superintendent of Margaret Mace. Mr. Buccialia thanked the Board.

PERSONNEL, FINANCIAL & CONSENT

Motion: Perloff Second: McCracken

Voting Yes:

Michael Brown, Sr.
James Perloff
Scott McCracken
Victoria Rozanski

Laura Stefankiewicz
Ronald Golden
Gerald Flanagan

V. GOOD OF THE ORDER

- A. Superintendent Evaluation~email from NJASBO

VI. ADJOURNMENT

Motion: Rozanski

Second: Stefankiewicz

All voted in the affirmative:

RESPECTFULLY SUBMITTED,

JOHN J. HANSEN
SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

VII. BOARD INFORMATION

VIII. NEXT MEETING

JULY 27, 2015

REGULAR meeting at 6:00 p.m.
{ONLY MEETING IN JULY}