

**NORTH WILDWOOD BOARD OF EDUCATION  
REGULAR MEETING  
MONDAY, JULY 27, 2015  
6:00 P.M.  
MINUTES**

- A. Call to Order: Mr. MacDonald called the meeting to order at 6:00 p.m.
- B. Roll Call: Mr. Hansen called the roll:

**PRESENT**

Michael Brown, Sr.  
Scott McCracken  
Charles Burns  
Laura Stefankiewicz  
Gerald Flanagan  
David C. MacDonald

**ABSENT**

James Perloff  
Victoria Rozanski  
Ronald Golden  
Via Zampirri

**Also in Attendance**

Christopher Armstrong, Superintendent  
John Hansen, Board Secretary/School Business Administrator  
Patricia Donlan, Vice-Principal

- C. Flag Salute: Mr. MacDonald lead the salute to the flag.
- D. Open Public Meetings Law: Mr. Hansen read the following:  
The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Published in the Press of Atlantic City on January 8th, 2015 and posted on the Municipal Clerk's Office bulletin board and published in the Wildwood Leader on January 8<sup>th</sup>, 2015.
- E. Approval of transfer of funds: **June 23rd, 2015-June 30th, 2015 {attached}**
- F. Approval of Minutes: **June 8th, 2015 Regular & Closed Session**  
**June 22, 2015 Regular**
- G. Approval of financial statements as of **June 30th, 2015**, and certification of non-overexpenditure of funds (roll call); acknowledgement receipt of investment report.

SECRETARY AND TREASURER'S REPORT OF 06/30/15

On a motion made by Mr. Burns and seconded by Mr. McCracken, the board unanimously approved the Secretary and Treasurer's Report for 06/30/15 as per the following:

- Pursuant to N.J.A.C. 6A:23-2.11(c)4 the North Wildwood Board of Education certifies that as of 06/30/15 and after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

David MacDonald, President: \_\_\_\_\_

- Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of 06/30/2015 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the North Wildwood Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.11(a)1. In accordance with N.J.A.C. 6A:23-2.11(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of June, 2015.

John J. Hansen, Secretary \_\_\_\_\_

- H. Approval of bill list: **June 22, 2015-June 30th, 2015 2014-2015 school year**  
**July 1st, 2015-July 27th, 2015**

(\*at a designated time the President will invite public discussion on any agenda items. Each member of the public will be allotted time to speak).

**Motion: Burns**                      **Second: McCracken**

**Voting Yes:**

Michael Brown, Sr.  
Scott McCracken  
Charles Burns  
Laura Stefankiewicz  
Gerald Flanagan  
David C. MacDonald

- I. NWEA activity report: None

**II. REPORTS\*\***

- A. Board President: Mr. MacDonald gave a brief Wildwood High update.

- B. Administration reports

Superintendent: Mr. Armstrong reviewed the agenda items.

Business Administrator: Mr. Hansen reviewed the agenda items.

Assistant Principals: None

C. Public discussion of agenda items

**III. BUSINESS\*\***

A. Personnel

1. On the recommendation of the Superintendent, to accept with regret the resignation of Jessica Fischer effective July 6, 2015.
2. On the recommendation of the Superintendent and with the approval of the Personnel Committee, to appoint a Primary Grade Level Teacher pending the next board meeting.

B. Financial

1. On the recommendation of the Superintendent and School Business Administrator, to approve the following routine travel and other meetings that are normal for the position as well as meetings and workshops required by the NJ Department of Education for compliance with laws and regulations.

Superintendent

CMCASA Monthly

NJASA

School Business Administrator

CMCASBO Meetings

Joint Insurance Meetings

Supervisor of Student Services

Special Education Curriculum

2. On the recommendation of the School Business Administrator, to approve the amended agreement between the Wildwood Board of Education and the North Wildwood Board of Education for the 2015-2016 School Lunch Program.
3. On the recommendation of the School Business Administrator, to approve increasing the Bid Threshold per NJSA 18A:18A-3 from \$36,000 to \$40,000 and authorizes John J. Hansen, School Business Administrator/Board Secretary /QPA, to award contracts in full accordance with the statute.
4. On the recommendation of the School Business Administrator, to confirm the issuance of a Purchase Order Contract to Bud Concrete for the replacement of concrete in the amount not to exceed \$35,320.
5. On the recommendation of the School Business Administrator, to approve the following amendment to the 2015-2016 School Budget:

**NonPublic**

|            |      |          |    |          |       |          |
|------------|------|----------|----|----------|-------|----------|
| Nursing:   | WCHS | \$15,120 | CT | \$16,830 | Total | \$31,950 |
| Textbook   | WCHS | \$ 8,965 | CT | \$10,678 | Total | \$19,643 |
| Technology | WCHS | \$ 4,082 | CT | \$ 4,862 | Total | \$ 8,944 |

6. On the recommendation of the School Business Administrator, to authorize the School Business Administrator to prepare contracts for the NonPublic Nursing, Textbook and Technology Entitlements.
7. On the recommendation of the School Business Administrator, to approve the amendment to Fund 20 for the Carryover Funds for the Holly Beach Grant \$16,881.51 {prior year encumbrance of \$1,320.} and Safety Grant of \$2,070.00.
8. On the recommendation of the School Business Administrator, to approve the 2014-2015 tuition contract between the Wildwood Board of Education and the North Wildwood Board of Education for a homeless student for the period of August 28, 2014 and May 18, 2015.
9. On the recommendation of the School Business Administrator, to approve a Student Assistance contract between the North Wildwood Board of Education and Cape Assist for the 2015-2016 School Year in an amount not to exceed \$24,400.

**IV. CONSENT AGENDA**

The following items are believed to be items of a routine nature requiring no discussion and which are to be voted upon a single roll call vote of the board of education. Any single member of the board of education may have any of the items on the consent agenda removed and placed on the other part of the agenda for discussion merely by so indicating prior to the vote to be taken on the consent agenda.

- A. On the recommendation of the Superintendent, to approve the field trips and professional development workshops as listed.
- B. **Added after close session:** On the recommendation of the Board of Education, to accept the resignation of the Solicitor and advertise a RFP:Board Solicitor.

**PERSONNEL, FINANCIAL & CONSENT**

**Motion: Burns**

**Second: McCracken**

**Voting Yes:**

- Michael Brown, Sr.
- Scott McCracken
- Charles Burns
- Laura Stefankiewicz
- Gerald Flanagan
- David C. MacDonald

**V. CLOSED SESSION**

**Authorization of Closed Session: Per 10:4-12 a.(8)** A matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public office or employee or appointed by the public body, unless all the individual employees or appointees whose rights could adversely affected request in writing that such matter or matters be discussed at a public meeting. **Discussion: Personnel**

**CLOSED SESSION @ 6:02 pm and ended at 6:08 pm**

**Motion: Flanagan**

**Second: Burns**

**Voting Yes:**

Michael Brown, Sr.  
Scott McCracken  
Charles Burns  
Laura Stefankiewicz  
Gerald Flanagan  
David C. MacDonald

**VI. HARASSMENT, INTIMIDATION, BULLYING REPORTS: NONE**

**VII. GOOD OF THE ORDER**

- A. Building Project Report: Relocation of Custodians and Receiving

**VIII. ADJOURNMENT @ 6:15pm.**

**Motion: Brown**

**Second: Stefankiewicz**

**Voting Yes:**

Michael Brown, Sr.  
Scott McCracken  
Charles Burns  
Laura Stefankiewicz  
Gerald Flanagan  
David C. MacDonald

**Respectfully submitted,**

**John J. Hansen**

**School Business Administrator/Board Secretary**

**IX. BOARD INFORMATION**

- A. Jessica Fischer's Letter of Resignation
- B. Non Public Grant Entitlements

**X. NEXT MEETING**

**August 10, 2015                      Worksession meeting at 6:00 p.m.**

**WORKSHOPS FOR APPROVAL**

| <b>NAME</b> | <b>PLACE</b>        | <b>SUBJECT</b>                   | <b>DATES</b> | <b>COSTS</b>                 |
|-------------|---------------------|----------------------------------|--------------|------------------------------|
| Gutierrez   | Pleasantville, NJ   | Low Pressure Black Seal Test     | July 17      | Mileage                      |
| Trasatti    | Gloucester County   | Direct Certification Workshop    | July 29      | Mileage                      |
| Trasatti    | Atlantic City       | Certification & Benefit Issuance | August 25    | Mileage                      |
| Farrell     | Stockton University | Media Specialist Symposium       | October 19   | Mileage/ETTC                 |
| Farrell     | New York            | NY Comic Con                     | Oct. 8 – 11  | Reg.<br>\$40/Lodging/Mileage |

**FIELD TRIP APPROVAL**

| <b>GRADE</b> | <b>GROUP</b> | <b>PLACE</b>                           | <b>DATES</b> |
|--------------|--------------|--|--------------|
| Grade 7      | Reading      | McCarter Theater Center, Princeton, NJ | Dec. 15      |