

NYE COUNTY SCHOOL DISTRICT
-M-I-N-U-T-E-S-
May 31, 2011

Present: Harold Tokerud, President; Tracie Ward, Clerk; Edna Forsgren, Pamela Lewis, Robert Mobley and Tim Sutton, Members; Dr. William Roberts, Superintendent; Rod Pekarek and Dale Norton, Assistant Superintendents; Ray Ritchie, Chief Financial and Administrative Officer; Sam Simatos, Director of Special Education and Related Services; Cameron McRae, Transportation/Maintenance and Operations Supervisor; Jodi Martinez, Food Service Coordinator; Max Buffi, Pahrump High Principal; Evangelyn Visser, Manse Principal; and Kerry Paniagua, Executive Secretary.

Absent: Mike Floyd.

Guests: Ron Kerns, Marraccini Plumbing and Heating; Bart Spencer, MMC Contractors West, Inc.; Lucy Ivins, Workforce Connections; Butch Borasky, Pahrump Valley Youth Association; Stacy Smith and Loyd Platson, Nye Community Coalition; Dave Wonderly, Maintenance and Operations; Rhonda Cosner, Eric Leach, Dawna Braithwaite and Dave Harris, Pahrump High; Kaitlyn Linner and Rita Chvilicek, Clarke Middle School; Ruby Cooper, Lance Englund and Jody Thorn, Johnson Elementary; Frances Rust, Don Rust, Linda Postle, Michael Linner, Teresa Linner, Judith Lister and Susan Toomer, Manse Elementary; Geraldine Shook, Karlyle Shook, Jill Harris, Don Sutton and Barb Sutton, Mt. Charleston Elementary; Kathy Gailey, NCCTA; Mary Huggins, Nye County Sheriff's Office; Charles Postle, Mary Berg and Julie Platson, Pahrump; and Genesee Martin, Pahrump Mirror.

CALL TO ORDER

The meeting was called to order at 6:02 p.m. in the Pahrump boardroom with a phone connection to Dr. Roberts in Carson City. Board members, administrators and guests recited the Pledge of Allegiance. Roll was called; all members were present with the exception of Mr. Floyd. The mission statement and goals were read. Dr. Roberts addressed two of the goals when he said that in 06-07 the district's graduation rate was 60.4% and the drop-out rate was 1.9%. In 2009 the graduation rate was 78.6% with the dropout rate .8%. The district has made a significant improvement in both areas.

ADOPTION OF AGENDA

Mrs. Ward moved adoption of the agenda. Mrs. Forsgren seconded, and a unanimous vote was cast.

APPROVAL OF WARRANTS

Mrs. Ward made the motion to approve the warrants, and Mr. Sutton seconded. The vote was unanimous in favor.

RECOGNITIONS

Employees honored for 20 years of service were: Dale Norton, Rita Chvilicek, Rhonda Cosner, Kathy Gailey, David Harris, Jeffrey Skelton, Anthony Streater, Donald Sutton, Susan Toomer, Leslie Ives, Jill Harris, Cathy Galvan, Michael Linner, Deborah Selbach, Barbara Sutton, Carole Hanks and Donna Merlino. Employees honored for 25 years were Linda Postle, Dawna Braithwaite, Joel Cofer, Annie Perchetti, James Benshoof, Julie Clark, Karlyle Shook, Carol Taylor, Paela Keough, Ruby Cooper and Jamee Cofer. Art Johnson and Dolores Perez were honored for 30 years of service.

REPORTS

Dr. Roberts reported that AB 225 and AB 229 had passed both houses and are important reform bills. One adds gross misconduct as grounds for dismissal and adds another year of probation for licensed personnel. The other bill states that seniority must not be the only issue to be considered during Reduction in Force. The legislature has until Monday, June 6, to finish everything.

Mr. Tokerud attended the Salute for Teachers celebration and a luncheon along with Mrs. Ward. Mrs. Ward also attended the Clarke Middle School band concert.

PUBLIC INPUT

Butch Borasky said he strongly supports the lease of Manse. The Pahrump Valley Youth Association would like to use part of the campus for its summer program.

Stacy Smith said Nye Community Coalition is currently using two buildings. They have been searching for a site where all the partners could be together as a one-stop shop, which would be more convenient for clients and ease their transportation issues. They would like it to be a learning campus for adults and youth to help lower the dropout rate and improve the community. They would like to use the work force group to fashion the buildings into offices and be able to occupy the facility by September. They would be able to pay the utilities and could pay a facility use fee to conduct the back to school fair. Tom Metscher and Butch Borasky were considering locating an after school program at Floyd, but they are now considering using Manse multi-purpose room, for which they could also pay a facility use fee. It would provide better access to the park and pool.

Ronnie Kerns, representing Marraccini Plumbing and Heating, said they did not feel it was necessary to list the sub-contractor because the proprietary sub-contractor was listed in the specs. The board has the ability to request a bond from the protester.

BOARD APPOINTMENTS

None made.

CHANGE OF DATE/LOCATION OF FUTURE BOARD MEETINGS

Mr. Ritchie explained that the final budget is due June 8. At the June 7 meeting he will ask the board to submit the tentative budget as its final budget. Each district has 30 days from the end of the legislative session to submit an amended budget. The decision was made to cancel the June 14 meeting.

UPDATE ON CONSTRUCTION

Mr. Wonderly reported landscaping is 80% complete at Manse, and they are in the final stages on the artificial turf. External painting is underway. They should be able to occupy the school July 15. At the high school, they are pouring footings and continue to backfill. During the summer they will bring in utilities and work on the courtyard. They continue to install bracing and decking and expect to meet the Christmas deadline.

APPROVAL OF GRANTS

Item withdrawn.

DISCUSSION/DECISION REGARDING PROTEST OF ROUND MOUNTAIN ROOF REPLACEMENT BID

Mr. McRae said a 25% bond was not required due to the size of the project. Bart Spencer of MMC Contractors West said at the time of the opening, the apparent low bidder did not provide the subcontractor list, which was part of the specs listed. He said the bidder should be disqualified. Ron Kerns of Marraccini Plumbing and Heating said the subcontractor was already listed in Addendum #1. His firm did the first phase, and that is the sub-contractor that was used. As proprietary contractor, they were already listed in the district's own bid documents.

Mr. McRae said the board must make a decision on whether the protest is valid. The board can make a determination that the absence of the five percent sub-contractor was not material and award the bid to the low bidder, could award to the second bidder or could determine because of the approximate \$30,000 spread, it would be in the best interest of the district to reject all bids and re-bid. Mr. Sutton made the motion to deem the failure to list the sub-contractor as immaterial and deny the protest. Mrs. Forsgren seconded, and a unanimous vote was registered.

AWARD OF BID: ROUND MOUNTAIN HIGH SCHOOL ROOF REPLACEMENT

Bids were opened May 4, and the following bids were received:

U.S. Mechanical	\$309,322.00
MMC Contractors	263,426.00
Marraccini Plumbing and Heating	233,888.00

Mrs. Ward made the motion to award the bid to Marraccini in the amount of \$233,888. Mrs. Lewis seconded, and a unanimous vote was recorded.

DISCUSSION/DECISION REGARDING POTENTIAL PROTEST OF BID ON J.G. JOHNSON ROOF TOP UNIT REPLACEMENT BID

No protest filed.

AWARD OF BID: J.G. JOHNSON ROOF TOP UNIT REPLACEMENT PROJECT

Bids were opened May 17, and the following bids were received:

U.S. Mechanical	\$214,900.00
MMC Contractor	158,900.00
Marraccini Plumbing and Heating	172,888.00
Fleet HVAC	139,900.00

Mr. McRae said Fleet HVAC of Sparks was the apparent low bidder. The architect has been in contact with the bidder to make sure the scope was met, and he is comfortable with awarding to the low bidder. Mrs. Ward made the motion to award the bid to Fleet HVAC in the amount of \$139,900. Mr. Sutton seconded, and a unanimous vote was cast.

DISCUSSION/DECISION REGARDING POTENTIAL PROTEST OVER J.G. JOHNSON GYM ROOF REPLACEMENT BID

No protest filed.

AWARD OF BID: J.G. JOHNSON GYM ROOF PROJECT

Bids were opened May 17 with the following bids received:

Eberhard Roofing	\$100,675.00
D & L Roofing, LLC	88,920.00
Western Single Ply	95,700.00
The Roofing Co.	75,566.00
Dean Roofing Co.	84,315.00

Mr. McRae stated that even though there was no protest filed, the two lowest bidders did not provide a bid bond. However, the true safety net is the performance bond, which comes prior to the issuance of the contract. He felt it is more an administrative issue for this level of project. The architect held a discussion with the apparent low bidder because of the interaction required between the roofing bidder and the HVAC contractor. Dr. Roberts felt if it was required in the proposal, they did not meet bid requirements. After some discussion regarding a delay if the project was rebid, Mr. Sutton moved to determine the omission immaterial and award the bid to The Roofing Company in the amount of \$75,566. Mrs. Forsgren seconded, and a unanimous vote was recorded.

DISCUSSION/POSSIBLE DECISION REGARDING PROPOSAL TO LEASE MANSE CAMPUS BY NYE COMMUNITIES COALITION

Dr. Roberts said after the school is vacated this summer, all utilities would be shut off. Normally the property could be put up for sale. However, with the market in a down turn, he recommended it be leased for a number of years so that some income could be generated. It could be used for any purpose the board chooses. In his discussions with Mrs. Smith, he indicated the concrete buildings and multi-purpose room would be available; and the modulars would be removed. A formal lease agreement would have to be tailored by the attorney. Mrs. Ward said moving out after July 15 would conflict with some of their proposed events. She also had a concern about the cost of utilities. Mrs. Smith said they could pay a facility use fee for those events. However, she said they would need all the modulars in order to make it work. Dr. Roberts said he could not support that. Mrs. Smith said they could pick up \$17,000 if all the partners were on board. If it doesn't work out using Manse, she would consider Mt. Charleston. She would like to see a ten-year lease because the partners would be giving up their current leases. Mr. Tokerud suggested Mt. Charleston might be a more secure facility. Mrs. Smith said Manse would be a better location because most people in town can get rides to that location. The repairs needed at Manse would be a desirable fit for their youth work force. Mr. Tokerud said they would postpone this item.

DISCUSSION/POSSIBLE APPROVAL TO PAY \$190 TOWARD INSURANCE PREMIUM FOR RETIREE INSURANCE PURCHASED THROUGH OTHER THAN DISTRICT'S INSURANCE

Mr. Ritchie said when there was a choice, most retirees chose the state insurance. For employees who had been with the district 15 years, the district would contribute \$190 toward the district's insurance, which has gone higher and higher. He had received requests to have the district contribute \$190 to encourage people to find their own insurance. Mr. Tokerud said this was just another added cost. Mr. Ritchie said there are 12 retirees on the district plan, with eight of them just since 2008. The district makes the payment to the insurance company for them. Mrs. Lewis asked what would be the advantage. Mr. Ritchie said it's to encourage people to go to another company. There was no motion.

APPROVAL OF SALARY SCHEDULE FOR HUMAN RESOURCES MANAGER

Dr. Roberts said with declining revenue and Mr. Pekarek's pending retirement, he looked at reorganizing the district office with the least impact on the classroom. He placed Maintenance and Operations and Food Service under Mr. Ritchie. He wanted to peel off Human Resources from the Assistant Superintendent's responsibilities. It does not require a licensed administrator, although some districts use that. Mr. Pekarek surveyed other districts and came up with a pay scale that was reasonable with those elements. Some districts required at least a bachelors degree, some a masters degree, and a certain number of years experience. The level of knowledge skills can be a mixture of both. Mr. Pekarek said there are people without a degree who could do the job. One board member felt the position warranted an administrator's endorsement. Others felt at least a bachelor's degree was necessary. Mr. Pekarek said if

an administrator's license is necessary, the salary would have to be adjusted accordingly. Mr. Tokerud said if mistakes are made in that position, it could cost the district much more. Mr. Pekarek said it was designed as it was in order to broaden the applicant base. The position would include contract interpretation and negotiations. Mr. Mobley suggested removing the word "or" from "bachelor's degree and/or minimum five years experience." Mrs. Ward said that would require a change in language on the salary schedule. Mrs. Ward made the motion to accept the salary schedule and require a bachelor's degree and five years' experience. Mrs. Lewis seconded. There was a unanimous vote in favor.

DISCUSSION REGARDING POSSIBLE STUDENT RIGHTS VIOLATIONS RELATED TO RESTRAINTS
DISCUSSION REGARDING PERSONNEL ITEMS
DISCUSSION REGARDING LEGAL ITEMS
DISCUSSION REGARDING NEGOTIATIONS

Discussion is reflected in Executive Session minutes.

DECISION REGARDING POSSIBLE STUDENT RIGHTS VIOLATIONS RELATED TO RESTRAINTS

Item withdrawn.

APPROVAL OF FUTURE AGENDA ITEMS

There was some discussion on insurance rates. Dr. Roberts read the language in the bill regarding seniority. There were no new items added.

ADJOURNMENT

Mrs. Forsgren moved to adjourn at 8:05 p.m. Mr. Sutton seconded, and there was a unanimous vote in favor.

SCHEDULE OF MEETING

The meeting was called to order at 6:02 p.m. Mrs. Ward made the motion to go into Executive Session at 7:23 p.m. to discuss items a through d. Mr. Sutton seconded, and there was a unanimous vote cast. The regular session resumed at 7:57 p.m., and the meeting adjourned at 8:05 p.m.

By _____
Clerk

Prepared by Kerry Paniagua