

PAYROLL DEDUCTION

Change / Termination Form

Name: _____

Type of Payroll Deduction: _____

Current amount deducted: _____

Action to be taken:

Increase by \$ _____

Decrease by \$ _____

Please make this change effective on: _____



TERMINATE PAYROLL DEDUCTION

Please terminate my payroll deduction with _____,

effective _____. I understand that the payroll

office will notify me should I be required to complete any additional paperwork.

Signature

Date