Board of Education
Pamela E. Thomas, Chairman • Brock Ridge, Vice Chairman
Joel Churchwell • Jonathan Merritt • Earl Taylor • Paul Wiggins • Bob Williams

Superintendent
Rick Stout

October 17, 2016

RE: Request for Qualifications
Architectural Services

To Whom It May Concern:

Onslow County Schools Operations & Facilities Administration is seeking qualified architectural firms to provide services from schematic design through construction administration for the construction of one regional skills training center to be located on 17 acres of land located in Burton Industrial Park, (Planning lot 32, 33, 34) in Onslow County. This project is contingent upon funding being provided. Attached you will find a "Request for Qualifications", which provides project details.

In order to be considered, all Requests for Qualifications must be submitted in writing no later than **5:00 PM (EST) on Tuesday, November 15, 2016**. Firms mailing qualifications should allow delivery time to ensure timely receipt. The responsibility for getting the document to Onslow County Operations & Facilities Administration on or before the specified time and date is solely and strictly the responsibility of the architectural firm. The school system will in no way be responsible for delays caused by any occurrence. Qualifications may be hand carried or mailed to:

Onslow County School System
Operations & Facilities Administration
ATTENTION: Steven L. Myers, Chief Operating Officer of Schools
200 Broadhurst Road
PO BOX 99
Jacksonville, NC 28541-0099

Hours of Operation: 8:00 a.m. - 5:00 p.m. (EST)
Monday through Friday
Phone: (910) 455-2211 x20501
Fax: (910) 989-2130

Firms providing proposals shall be responsible for complying with North Carolina Laws and local ordinances. The Onslow County School System, and/or Operations & Facilities Administration reserves the right to waive any formalities, to reject any and all Requests for Qualifications, and to accept any Request which in its opinion may be in the best interest of the Onslow County School System.

No Request for Qualifications response will be received or accepted after 5:00 PM (EST) Tuesday, November 15, 2016. Late responses will be deemed invalid and returned unopened to the firm.

Thank you,

Steven L. Myers
Chief Operating Officer