Building BRIDGES

To a Better World

Northwoods Park Middle School Strategic Plan

2007-2010

Update: 2008-2009

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School Name
Regulatory Information and Assurance Statement
2007 - 2010

School Northwoods Park Middle School Date Submitted September 29, 2008

1. Number of School Strategic Plan Team Members — 28

2. Representatives of the assistant principals, instructional personnel, instructional support personnel, and teacher assistants were elected (by secret ballot) by their respective groups to serve on the School Strategic Planning Team (SSPT). — ☒ Yes ☐ No

3. Percentage of total school staff (see note below) approving updated plan (Number approving plan divided by number voting. If there are no changes, fill in the blank with N/A.) — 97%

4. Date of vote — 9-23-08

5. A secret ballot vote for staff approval of the plan was conducted. Check one: — ☒ Yes ☐ No

6. Parents on the School Strategic Planning Team were elected by parents of children enrolled in your school. Check one: — ☒ Yes ☐ No

7. Percentage of School Strategic Planning Team who are parents providing input in the development of the plan. (Number of parents divided by members on the team.) — 50%

8. The required staff development reports have been disseminated to the appropriate persons or departments. Check one: — ☒ Yes ☐ No

9. The dates, times, locations, and agenda items for meetings regarding our school strategic plans were publicized so as to abide by the open meetings law. Check one: — ☒ Yes ☐ No

10. All local, state, and federal legislative regulations regarding school strategic planning were implemented as outlined in G.S. 115C. — ☒ Yes ☐ No

11. All required local, State and Federal programs have been addressed in the School Strategic Plan. — ☒ Yes ☐ No

Dennie Fidalgo
Principal's Signature

Cynthia Luterek
Signature, SSPT Facilitator/Chairperson

Judi Marks
Signature of Elected Parent Representative

Chris Sullivan
Signature of Elected Parent Representative

Note: Eligible voting staff – principals, assistant principals, licensed instructional personnel, support personnel, and teacher assistants.

Northwoods Park Middle School

SPT Members, 2008-2009

IB Areas of Interaction Leaders

Strategic Planning Team Members:

Cynthia Luterek- Chair
Dennie Fidalgo
Ellice Oeser
Allison Chaucer
Lou Beale
Beth King
Chris Sullivan- Parent
Amy Fischer- Parent
Dalton Berry- Parent
Judi Marks- Parent
Blaine Strout- Parent
Sebrina Phillips-Parent
Kathy Barnes-Parent
Denise Cooke-Parent
Della Tobin
Kristyn Butts
Angie Kautter
Ed Fletcher
April Drake
Jim Grossman
Kathy Shepard
Neil Hecht
Lynn Gaddy-Parent
Andrea Western-Parent
Bill Mercer-Parent
Walter Chitlen-Parent
Mike McCarty-Parent
Tom Kiser-Parent

International Baccalaureate Areas of Interaction Leaders:

Arts: Bethany Hurst
Language A: Susan Varvell
Language B: Ebony Obewu
Mathematics: Lou Beale
Humanities: Lisa Ceklosky
Sciences: Regina Carroll
Physical Ed: Bobby Hort
*IB Coordinator: Cindy Luterek

Northwoods Park Middle School Profile Update 2008-2009

Staff

Currently, Northwoods Park employs teachers who represent various experience levels and licensure areas. A total of five teachers have achieved National Board Certification and 17 of the classroom teachers hold a masters degree. The average years of teaching experience is 11. Beginning teachers include six first year teachers, four second year teachers, and six third year teachers. The administrative staff to include principal, assistant principal, SIMS operator and twelve month guidance counselor is new for the 2008-2009 school year.

Northwoods Park Middle School
Strategic Action Plan
Update 2008-2009

NWP Goal # 1: **Northwoods Park students will be globally competitive through the mastery of a rigorous and relevant curriculum.**	
Strategy: • Utilize instructional strategies to increase student performance and growth by providing a differentiated curriculum to meet the needs of all students to include at-risk, EC, and AIG students.	
Desired Results: • International and global perspectives will be explored through the MYP-IB curriculum. • Lesson and unit plans will indicate a rigorous, challenging and globalized curriculum. • Pre-AP strategies will be implemented into instruction. • Students will create performance-based products to enhance problem-solving and 21st century skills. • The student population will be on grade level. • The student population will demonstrate positive growth according to state standards in math and reading. • 7th grade students will demonstrate proficiency on the state writing test. • 8th grade students will demonstrate proficiency on the Computer Competency test.	**Measures:** • EOG data • Writing proficiency test results • Mock EOG data • Curriculum Assistance Class (school-wide) • LANGUAGE! Classes • Inclusion model • AIG clusters • IB Personal Projects (8th grade) • Effectiveness of partnership with North Carolina in the World NC-Mexico school partnership program • Project examples and rubrics • NASA e-missions and videoconferencing • Computer Competency Test results • Accelerated Math and Reading data • PRE-AP/IB Assessment data • Student Portfolio Conferences • Minutes from horizontal and vertical planning meetings to include IB unit plans • Horizontal planning to implement Pre-AP strategies • Lesson Plans • Study Island data • Plato data • AYP Data • Edutest data • Personalized Education Plans (PEP's) • Computer Lab schedules • Technology-based teacher products

NWP Goal # 1: **Northwoods Park students will be globally competitive through the mastery of a rigorous and relevant curriculum.**	
	• Technology-based student products

Processes:

Approaches to Learning:

- The IB/MYP Programme will be practiced throughout the school.
- The Pre-AP program will be practiced to enhance curriculum.
- *Teachers will maximize vertical and horizontal planning to create interdisciplinary units that are aligned with NCSCOS and IB goals and objectives. (AYP-Math-Whole School)*
- EC students will be served in the Inclusion Model in grades 6-8.
- Literacy strategies will be applied in all classrooms to ensure students learn and practice skills in reading, writing, speaking, listening, and viewing.
- Targeted students will participate in the Language! program to improve reading, writing, speaking, and listening skills.
- Student Portfolios will be created and maintained by all students to demonstrate learning and encourage reflection.
- *Implement and monitor year-long curriculum assistance classes. (AYP-Math-Black/Economically Disadvantaged/ Whole School)*
- *Personalized Education Plans will be developed, implemented and maintained for targeted students. (AYP-Math- Black/Economically Disadvantaged/ Whole School)*
- Provide writing *Best Practices* presentations during staff meetings, to include "Cork Writing Method," "Writing Strategies for Middle School Teachers in Science and Social Studies," and "Write…for the Future for Middle Grades."

Technology:

- Students will utilize Study Island as a review tool for reading and math.
- *The Plato program will be used to provide growth opportunities for targeted students. (AYP-Math-Black/Economically Disadvantaged/Whole School)*
- Incorporate United Streaming as a teaching with technology tool.
- Targeted students will participate in the Lego Robotics program.
- Computer Skills curriculum will be taught in core content areas utilizing a grade-level skills list incorporated into course outlines.
- *Students will use TI calculators in math and science classes. (AYP-Math- Whole School)*
- Revisit technology plan to rebuild technology infrastructure.
- *NWP staff will work closely with the Instructional Technology Facilitator to incorporate 21st century technology tools and strategies into classroom instruction. (AYP-Math-Whole School)*

Globalization:

- Develop a vision to strengthen the social studies department to reflect a school-wide global perspective.

NWP Goal # 1: **Northwoods Park students will be globally competitive through the mastery of a rigorous and relevant curriculum.**

- Students will participate in video conferences.
- Charleston Latin will be used to enrich vocabulary and understanding of language.
- A partnership with Instituto D'Amicis in Mexico will be established.
- Increase opportunities for students to participate in foreign language studies by utilizing a flex schedule.

Application Learning:

- The college awareness and Career Day program will provide students with information regarding post-secondary opportunities.
- Utilize the science lab for inquiry based learning.
- *Math Counts will provide targeted students with math enrichment. (AYP-Math-Whole School)*
- Opportunities to apply for scholarships to attend NASA Space Camp will be made available to students.
- The Newspapers in Education program will be utilized.
- Establish a PLC for Writing Across the Curriculum that continuously surveys and improves our school's use of the Eleven Elements of Effective Adolescent Writing Instruction.

Resources:

- IB coordinators
- Areas of Interaction leaders
- Feeder school personnel
- PEP coordinator
- IT facilitator
- Staff Development opportunities
- PRE-AP Literature
- Funds for continued IB training and implementation
- Time allocated for vertical and horizontal planning
- Central Office Staff Development personnel
- Technology Plan
- Technology resources to include both hardware and software applications

End of year Annual Review, Results, Next Steps

Summarize your results. Show trends. Were improvements made?	**What are the areas for improvement? What will you do differently the next time?**
2007-2008 • 69.037% of the NWPMS students were on or above grade level in Math according to EOG results for the 2007-2008 school year. This is a decrease	**Next steps 2008-2009** • The IB Design Cycle will be used to develop two units of work for each grade level. • IB Assessments will be created and

NWP Goal # 1: **Northwoods Park students will be globally competitive through the mastery of a rigorous and relevant curriculum.**	
of .325% from the previous year. • 69.3% of those students who took the Math EOG met growth. • 19 out of 22 sub-groups met AYP in math. The subgroups not met were All Students, Black and Economically Disadvantaged. • 100% of Algebra I students who took the EOC were proficient. • 83.784% of 8th graders who took the Computer Competency test were on or above grade level. This is an increase of 7.4% from the 06-07 school year. • 91.5% of 6th and 7th grade students who took the VoCats demonstrated proficiency. Two classes were 100% Level III and one class was 100% Level IV. • 55.656% of the 7th grade students demonstrated proficiency on the state writing test in the 2007-2008 school year. This is a decrease of 1.487% from the previous year. • An Introduction to our Mexico Partnership was presented via PowerPoint on 10/3/07. • School-wide IB Day was held on 12/14/07. • 7th Grade students participated in a video conference on weather on 12/14/07. • A Writing Across the Curriculum Needs Assessment Survey was given on 11/27/07. Based on the survey results, teachers were given appropriate writing prompts, resources, and strategies throughout the year. • On 1/22/08 an IB Meeting was held for all staff members to brainstorm and share success with the	documented in student Portfolios. • Portfolios will be reorganized based on the 8 subject areas, include a checklist, and kept in classes. • Revise Course Outlines to include assessment pieces and technology integration, and computer skills. • Adopt the new technology plan. • Add new members to IB Council including 6th graders. • Coordinate a strong IB team including AOI Leaders. • Teach "Year Tech On-Line" to targeted students to introduce digital publication. • Utilize the Language! Program in EC pullout classes. • Develop and teach a new Curriculum Assistance Curriculum to all students. • Japanese language study will be phased out and replaced with another Spanish position. • PEP conferences will be monitored by a counselor. • A Technology Buffet of staff development focusing on computer skills will be taught by the IT facilitator. • Create an action plan for our partnership with Instituto D'Amicis.

NWP Goal # 1: **Northwoods Park students will be globally competitive through the mastery of a rigorous and relevant curriculum.**	
programme. • Gaggle Accounts were created for all students, teachers and staff members in January 2008. • Portfolio conferences were held in all grades. • Select students and teachers participated in Elluminate sessions with Instituto D'Amicis. • Select students attended the Youth Health Summit at UNCW on 3/5/08. • Eight 7th grade girls attended the Expanding Your Horizons Math & Science Conference on 3/5/08. • Course outlines were written for each course offered. • 67 unit plans were created and taught across the 8 subject areas. • 6th grade developed and conducted an interdisciplinary unit on Careers. • 30 6th grade students participated in the NASA E-Mission Target Moon in April 2008. • The Writing PLC was formed and trained on 9/25/07 and 10/24/07. • 55 students participated in the Language! Program for 40 minutes a day all year. • 72 students utilized the Plato program to improve math and reading skills. • Study Island was used as a study tool for math and reading. 6th graders completed 167,779 items with an average score of 74%. They mastered an average of 30% of the program. 7th graders completed 69,978 items with an average score of 67.3%. They mastered an average of 15% of the program. 8th graders completed 91,383 items with an average score of 75%. They mastered an average of 20% of the program.	

NWP Goal # 1: **Northwoods Park students will be globally competitive through the mastery of a rigorous and relevant curriculum.**	
• Four teams of students competed in Lego Robotics. • Technology needs were assessed and discussed by the SPT. A draft technology plan was written. • IB council made up of 7th & 8th graders created and trained at leadership camp August 11-14, 2008. • IB Authorization Visit was held on February 4-5, 2008. • A new foreign language position was added.	
2008-2009	Next Steps *List in blue font*
2009-2010 *List in green font*	Next Steps *List in green font.*

Northwoods Park Middle School
Strategic Action Plan
Update 2008-2009

NWP Goal # 2: **The Northwoods Park Middle School community and students will be led by creative, passionate, and technologically skilled professionals.**	
Strategy: • Create and foster an environment that attracts and retains high quality professionals where teamwork and planning together is valued. • Provide teachers with access and training in technology for instructional implementation.	
Desired Results: • Established school-wide Professional Learning Communities. • Decreased employee attrition rate. • Common planning periods will be protected and utilized for focused vertical planning. • Core teachers will establish networks with teachers of the same content area. • "Bridge-Builder" Appreciation Program developed and implemented. • Increased knowledge of instructional strategies that reflect global and international connections and skills. • Increased technology skills of teachers. • Increased technology infrastructure to support 21st century learning. • Increased proficiency of teaching with technology. • Certified staff members will receive a duty-free lunch each day.	**Measures:** • Staff roster of PLC training sessions • OCS Climate Survey results for teachers • NC Governor's Workplace Survey results • IB Authorization Visit Survey (Pre-Post) results • Technology Survey (Needs Assessment) • Lesson Plans • Media Center Inventory • Horizontal, vertical, and grade level meeting minutes • BT survey results • Flex staff schedule for lunch supervision • Monthly IB teacher reflections

NWP Goal # 2: **The Northwoods Park Middle School community and students will be led by creative, passionate, and technologically skilled professionals.**

Processes:

Approaches to Learning:

- A master calendar will be created, shared, and maintained by teachers, guidance, and office staff for the purposes of protecting planning time.
- Develop specific IGP's for each teacher tailored to his/her needs.
- EC teachers will be provided with ample planning time to modify curriculum, communicate, and discuss paperwork.
- An EC Teacher distribution list will be created on e-mail.
- "Bridge-Builder" Appreciation Program will be developed and implemented to build morale.
- A "Sunshine" fund will be raised and allocated to increase staff morale.
- Utilize flexible staff rotation to ensure duty free lunch each day for all certified personnel.
- *Teachers will meet during common planning time and during after school hours once each week to focus on the integration of IB curriculum within NCSCOS curriculum within their PLC's. (AYP-Math- Whole School)*

Professional Development:

- Create a plan of professional development that focuses on the implementation of Professional Learning Communities.
- *Create a plan of professional development that focuses on the implementation of technology school-wide. (AYP- Math- Black/Economically Disadvantaged/ Whole School)*
- *Consistently support teacher participation in vertical and horizontal planning by protecting designated days school-wide. (AYP- Math- Black/Economically Disadvantaged/ Whole School)*

Beginning Teachers:

- Provide "in-house" release time for first year teachers. Continue to survey Beginning Teachers to collect data in order to improve the school level BT program.
- Coordinate a BT school orientation at the beginning of each school year.
- Conduct monthly BT meetings and a BT "in-house" retreat.
- Provide professional development for BT's on Integrade and School InSites to be incorporated in orientation.

Technology:

- Develop, conduct, and use Student Technology Classroom Application Survey to assess technology implementation by teachers.
- Teachers will complete an individual needs assessment and use this as the basis for their professional growth in the area of 21st century technology to facilitate 21st century learning.
- Each teacher will receive the technology resources necessary to facilitate 21st century

NWP Goal # 2: **The Northwoods Park Middle School community and students will be led by creative, passionate, and technologically skilled professionals.**
learning for all students. • *Staff development will be provided on the TI Navigators for all math and science teachers. (AYP- Math- Whole School)* • *Teachers will be trained to use MS Excel to collect and disaggregate student data. (AYP- Math- Black/Economically Disadvantaged/ Whole School)* • We will build on the existing professional library by adding technology resources. • New counselors will be trained in testing, computer use, and programs used in Student Services. Globalization: • Teachers and administrators will attend World View Conferences and share new information with the staff. • Teachers will have the opportunity to participate in *Teachers Going Global* to share and collect international resources.
Resources: • IB coordinator • Areas of Interaction Leaders • BT coordinator • Mentors • Copies of DuFour's, *Building Professional Learning Communities* • IT facilitator • Northwoods Park Middle School Parent Teacher Organization • *Teachers Going Global* facilitators • TI Navigator training instructor • Sunshine committee representative • Technology resources to include all hardware and software applications in every classroom

End of year Annual Review, Results, Next Steps	
Summarize your results. Show trends. Were improvements made?	**What are the areas for improvement? What will you do differently the next time?**
2007-2008 • All staff members completed a technology survey to aid in developing professional growth. • 16 teachers attended the Technology Institute in June 2008. • 4 teachers attended TI Navigator training on 10/4/07-10/5/07. • 15 teachers participated in MS Excel	**Next steps 2008-2009** • Provide professional development for the design cycle for all teachers. • Provide Subject Area IB Assessment Training. • Provide Level I IB training to all new staff. • Provide Integrade and Edutest training to all BT's.

NWP Goal # 2: **The Northwoods Park Middle School community and students will be led by creative, passionate, and technologically skilled professionals.**	
training on 10/16/07. • A team of 4 teachers attended the World View conference on 10/24/07-10/25/07. A World View Action Plan was developed. • 6 Teachers Going Global sessions were held. (Poland- 12/12/07, Honduras- 1/23/08, Mexico- 2/13/08, Spain- 3/12/08, Trinidad- 3/24/08, Japan- 5/28/08) • Resource boxes for these countries were created and are available in the Media Center. • The Writing PLC was formed and trained on 9/25/07 and 10/24/07. • The IB Coordinator attended Level II training in coordination on 10/19/07-10/22/07. • All teachers were trained on Gaggle by the IT Facilitator on 2/15/08. • EC teachers participated in Promethean Training by the IT Facilitator on 2/14/08. • 18 teachers have received laptops. • Language Arts, Math and EC teachers received Edutest Training on 3/20/08. • Edutest Create-A-Test Training was held on 5/8/08. • Selected teachers attended World View Conferences for Asia and Africa on 3/25/08- 3/27/08. • Four Teachers attended Level III IB Assessment Training in Houston, Texas on 3/14/08-3/17/08. • Counselors were trained in Edutest. • Four teachers completed Schools Attuned Training June 23-27, 2008. • 83% of staff and 70% of students agreed that technology is integrated into aspects of the curriculum. 81% of staff and 75% of students agreed that teachers utilize technology skills	• Review & revise Safe & Civil plans with staff. • Conduct professional development for BT's during orientation to introduce referral forms, how to de-escalate situations, & how to utilize CHAMPs effectively. • Create an EC distribution list on the email server. • Organize a Sunshine committee to support staff camaraderie. • Offer a Technology Buffet of staff development taught by the IT Facilitator including MS Excel. • Create and preserve scheduled meeting days for BTs. • Evaluate technology needs. • Train new math teachers on TI Navigators. • Create and share a database of available media resources with staff. • Provide an introduction of Destiny, a web- based library program.

NWP Goal # 2: **The Northwoods Park Middle School community and students will be led by creative, passionate, and technologically skilled professionals.**	
to teach and motivate students. Only 76% of teachers and 75% of students agreed that a variety of forms of technology are incorporated. • There was a 35% increase in United Streaming log-ins from the 06-07 school year. There was a 66% increase in LocalHost streams/downloads, a 45% increase in total downloads, and a 503% increase in total streams from the previous year.	
2008-2009 *List in blue font*	Next Steps *List in blue font*
2009-2010 *List in green font*	Next Steps *List in green font.*

Northwoods Park Middle School
Strategic Action Plan
Update 2008-2009

NWP Goal #3**: Northwoods Park students will learn in a safe environment to be civil, healthy, and productive citizens.**

Strategy:

- Develop and implement new practices for monitoring, rewarding, and reducing student tardies and absences.
- Develop and implement programs that will assist in the reduction of discipline referrals due to inappropriate behaviors and increase positive community relations.
- Plan, implement, and monitor programs that provide for the safety and well being of students. (Healthy Active Children)

Desired Results:	**Measures:**
• Grade-wide policies for late work, grading criteria, bathroom/locker breaks, reward systems, after-school activity pick-up, etc. will be decided and enforced. • Discipline data will be shared and analyzed to make informed decisions regarding policies and procedures. • Character Education will be emphasized throughout the school. • Teachers will be given resources from the Safe School Initiatives to assist with classroom management. • Parents will be informed of Safe and Civil Schools progress. • All students will participate in health education. • Students will successfully pass the physical fitness test.	• SIMS data • Discipline data collected and disaggregated by the AP • Safe & Civil Schools survey • OSS Discipline Report • ISS/OSS data • Tardy statistics • Parent-Student-Teacher Agreements • Staff survey results • Common area observations • Physical Fitness test results • Grade level policies • Approaches to Learning Lesson Plans • Guidance Lesson Plans • *Registration Cards* • *Rosters of Orientations* • *8th grade CFNC.org accounts* • *Teacher Questionnaires*

NWP Goal #3**: Northwoods Park students will learn in a safe environment to be civil, healthy, and productive citizens.**

Processes:

Safe & Civil Schools:

- Provide training and implement CHAMPs for common areas.
- Review the standards already established through the Safe & Civil schools program.
- Provide an opportunity after school for teachers to learn CHAMPs for classroom management.
- Create, teach, and implement procedures for Arrival Time.
- Create and implement grade-wide policies for late work, grading criteria, bathroom/locker breaks, reward systems, after-school activity pick -up etc.
- Create and enforce a Parent-Student-Teacher Agreement at the beginning of the school year to set expectations and clarify rules and policies.
- Distribute discipline data to staff via email.
- Start faculty meetings with analysis of discipline data each month.
- Use the Promethean ActivBoard to survey teacher opinion on current discipline data.
- Share Safe & Civil School progress and plans to parents at PTO meetings.
- Organize observations of all common areas and assess new data each year.
- Utilize "The Encyclopedia of Behavior Management" throughout the school, especially for BT's.
- Revise tardy policies.
- Increase visibility of teachers in hallways between classes.

Health & Social Education:

- Conduct training to classroom teachers in methods from *Brain Gym.*
- Teachers will utilize Middle School Energizers in classes.
- All sixth grade students will participate in Approaches to Learning classes.
- Test-taking and organization strategies will be shared and incorporated into lessons.
- Students will be enrolled in physical education classes on an A/B day schedule.
- Character Education film clips will be played on WFIN daily, with follow-up questions and discussions school-wide.
- Guidance counselors will create and facilitate character education lessons to be utilized in 6-8 classrooms.

Transitional Strategies:

- *6th, 7th, and 8th grade students will complete class registration cards to request elective classes.*
- *Teacher questionnaire will be developed and utilized to provide valuable information for teachers in the next grade level.*
- *"Lemonade on the Lawn" for all grades will take place before the beginning of school to meet the teachers and map out schedules.*
- *New students during the school year will have an IB peer mentor to explain the programme and show them around.*

NWP Goal #3**: Northwoods Park students will learn in a safe environment to be civil, healthy, and productive citizens.**

- *Student Services will maintain an updated website of registration information and procedures.*
- *Welcome packets for new students will be provided.*
- *Counselors visit the elementary feeder schools to discuss the transition process to 5th grade teachers and plan for a 5th grade visit to Northwoods Park in May for a tour and overview.*
- *IB Council will plan and conduct a 6th grade orientation in August.*
- *6th and 7th graders will have an opportunity to view the 8th Grade IB Project Fair.*
- *8th graders will attend the CTE Showcase highlighting courses offered at the high school level.*
- *8th grade teachers meet with the high school to discuss transition plans for rising ninth graders.*
- *High School representatives explain registration to 8th graders and parents in April.*
- *8th graders tour Jacksonville High School in May.*
- *A representative from the College Foundation of North Carolina (CFNC) will assist 8th graders in creating accounts and provide information for parents.*
- *Creation of the IB Council to serve as guides and peer mentors.*
- *A Virtual Tour of the school will be used as a reference for new students.*

Resources:

- Middle School Energizer Booklets
- Promethean ActivBoard
- "The Encyclopedia of Behavior Management"
- Arrival Time Notebook
- "CHAMPs"
- Grade Chairpersons
- Safe & Civil Schools Team
- Character Education Film Clips
- *CFNC Representative*

End of year Annual Review, Results, Next Steps

Summarize your results. Show trends. Were improvements made?	**What are the areas for improvement? What will you do differently the next time?**
2007-2008 • 83% of the student population reported that they feel safe in classrooms, and 86% of the parents reported that they feel that their child is safe at school. • 90% of students reported that they were informed about the rules and expectations for student behavior.	**Next steps 2008-2009** • Create written expectations for grade chairs. • Discuss and analyze monthly discipline data at grade level meetings. • Create and share Discipline Intervention Procedures. • Create, distribute and post common area expectations.

NWP Goal #3: **Northwoods Park students will learn in a safe environment to be civil, healthy, and productive citizens.**	
• 63% increase of discipline referrals during the 07/08 school year. • Staff members were provided training on the CHAMPs module from Safe & Civil Schools on 8/20/07. • According to a survey (Tool 1 /Section 6) taken on 1/7/08, 69% of the current staff utilize CHAMPs in the classroom. • Gaggle Parent Notification Letters were sent home. • Tuna Nets and Dazzling Dolphin Incentive programs were developed, utilized and revised in 6th & 7th grade. • Discipline Data was distributed via email to all staff monthly. • 523 out of 580 (90.17%) students tested passed 3 out of 5 parts of the physical fitness test. • 7th grade students participated in the G.R.E.A.T. program. • 8th grade students participated in the D.A.R.E. program. • Teacher questionnaire was developed and utilized to aid in transitioning students.	• Review and revise Safe & Civil plans. • Conduct professional development for BT's during orientation to introduce referral forms, how to de-escalate situations, & how to utilize CHAMPs effectively. • Collect classroom management plans from all teachers and assist BTs in creating plans. • Offer a multitude of service learning opportunities for students. • Create a new Curriculum Assistance curriculum. • Revisit grade-wide policies and share with students and parents at the beginning of the year. • Build a fitness trail on campus. • Contact a CFNC representative to share pertinent information for students and parents in reference to continuing their post-secondary education.
2008-2009	Next Steps
2009-2010 *List in green font*	Next Steps *List in green font.*

Northwoods Park Middle School
Strategic Action Plan
Update 2008-2009

NWP Goal # 4: **Leadership will foster innovation in the Northwoods Park Middle School System in cooperation with families and community partners.**	
Strategy: • Create a culture that embraces change, promotes dynamic continuous improvement, and collaborates with stakeholders to launch innovative initiatives.	
Desired Results: • Increase number of school volunteers. • Parent/Guardian will have two teacher initiated contacts annually. • Increase communication between school/home through the use of innovative technology. • Provide 21st century technology tools to our school through partnerships with the district and with businesses and industry. • Increase parent membership in PTO. • Increase teacher membership in PTO. • Increase quality of Student-Centered Community and Service Learning (IB). • Increase our partnerships with local community leaders/agencies. • Obtain business and community grants. • Language barriers will be addressed for all school-to-home correspondences for ESL students and families.	**Measures:** • PTO Membership • Climate Survey parent results • Student reflections • Personal Projects • Student Portfolios • Teacher and school WebPages • Career Day/Personal Project Day • BASES reports • School volunteer notebook/log • Grant Writing committee meeting minutes • Technology Inventory List • Award letters for grants

NWP Goal # 4: **Leadership will foster innovation in the Northwoods Park Middle School System in cooperation with families and community partners.**
Processes: Approaches to Learning: • Administration will use Alert Now to communicate with parents. • The school website will be updated and maintained regularly. • Teachers will monitor the development of the portfolio as well as the development of the personal projects. • Each teacher will have an updated WebPage on School InSite. • Conduct student-led conferences where students share their portfolios with parents and families. • Teachers will document conferences and phone contacts. • School newsletters will be translated into Spanish for ESL students and their family members. Community & Service: • Teachers will incorporate service learning projects into instruction. • We will recruit assistance from community to support the teaching/learning process. • Host annual Career Days and International Days 6-8. • PTO will revise its mission statement and change bylaws about membership requirements. • Students will perform IB service hours and reflect on their experiences. (6th grade- 5 hours, 7th grade- 10 hours, 8th grade- 10 hours) • We will continue our participation with World View at the UNC Center of Understanding. • We will continue to utilize resources from our partnership with NASA. • Students will experience what universities and colleges offer during annual field trips. • An active partnership will be developed with Instituto D'Amicis in Mexico. • Business and community grants will be investigated and pursued. • Strengthen partnership with Jacksonville Police Department in an effort to provide the G.R.E.A.T program for all 7th grade students. • NWP will work collaboratively with the district and with supporting area businesses to implement the district-wide technology initiative.

NWP Goal # 4: **Leadership will foster innovation in the Northwoods Park Middle School System in cooperation with families and community partners.**	
Resources: • Attendance to World View Conferences • Community leaders/agencies • Colleges/University tours • Grants • Parents • TeacherWeb fees • TeacherWeb training for new employees • World Wide Web • Student E-mail access • Portfolio materials • Alert Now • Parent volunteer who is fluent in Spanish • JPD officer • District monies slated specifically for Three-Tier technology initiative	
End of year Annual Review, Results, Next Steps	
Summarize your results. Show trends. Were improvements made?	**What are the areas for improvement? What will you do differently the next time?**
2007-2008 • PTO revised the mission statement to be: Striving to make a difference in the lives of every student. 100% of teachers were members of PTO. • AlertNow was used to inform parents of upcoming events and deadlines. • 155 8th grade students completed the 8th grade project. 66 were invited to participate in the first 8th grade project Fair held on 4/24/08. • Portfolio conferences were held in each grade level. • 100% staff member participation in the United Way. • The quarterly school newsletter was written in Spanish and English. • 32 students participated in Christmas Cards for Soldiers on 12/5/07. • 5 Culture kits (Mexico, Japan, Panama, Spain &Tinidad) were borrowed and utilized from Carolina Navigators- UNC Center of Understanding.	**Next steps 2008-2009** • Provide training on School InSite to staff. • Create, update and maintain School InSite websites. • Transition from SIMS to NCWise. • Subscribe to Occupational Outlook journal to use for Career Units. • Create awareness of how to help in the community by inviting local businesses for a technology showcase. • Make the school newspaper- Daily Dolphin- A Guide to Dolphin P.R.I.D.E. - available online. • Create and distribute a parent packet of important information at the beginning of the school year. • Offer sessions of Teachers Going Global to include students and parents. • Organize field trips (virtual and actual) to colleges and universities.

NWP Goal # 4: **Leadership will foster innovation in the Northwoods Park Middle School System in cooperation with families and community partners.**	
• 7th grade students graduated from the GREAT program and raised $500 donated to a school in New Orleans. • Students participated in Christmas Cheer,Valentines for troops, Angel Tree, Signs for Soldiers and various food drives. • Staff participated in Tyler's Tree and donated more than 50 books. • National Junior Honor Society participated in Festival of Trees and donated $200 and raised $200 for Leukemia Patients through Pennies for Patients. • 100 Acts of Kindness was held as a cooperative project with Insituto D'Amicis in February. • 266 parent teacher conferences were held place in the first semester and 240 were held in the second semester. • Picturing America Award Grant was received by media specialist for the school. • 8th grade students participated in the D.A.R.E. program.	• Create and implement an Action Plan for our partnership with Insituto D'Amicis. • Identify needs and write grants.
2008-2009 *List in blue font*	Next Steps *List in blue font*
2009-2010 *List in green font*	Next Steps *List in green font.*

Northwoods Park Middle School
Strategic Action Plan
Update 2008-2009

NWP Goal # 5: **Northwoods Park students will be supported by effective and efficient systems.**

Strategy:

- Develop and implement a plan for classified and support personnel to improve and strengthen support services.
- Instructional processes will be organized through an aligned, comprehensive human resource infrastructure consisting of all school personnel and key stakeholders.

Desired Results:	**Measures:**
• Increase in effective and efficient communication procedures between teachers, Student Services, office staff, and administration. • All school personnel will be reflective, contributing members of B.R.I.D.G.E.S. Site Teams. • Key guidance personnel will work collaboratively with the ESL district coordinator to ensure instructional needs of ESL students are met. • Instructional and operational procedures will be developed that contribute to the successful implementation and coordination of the MYP/IB Programme. • All teachers will be proficient in the use of 21st century technology to facilitate 21st century learning.	• Master Calendar • Testing Calendar • Teacher Handbook • PEP's • Weekly newsletters • Minutes of B.R.I.D.G.E.S. Site Team meetings • BRIDGES reports during SPT meetings • Climate Survey results • IBNA authorization visits, consultations, and programme evaluations • Guidance Team Meeting minutes • Climate survey results in the area of technology usage in classroom instruction

Processes:

Approaches to Learning:

- Create, follow, and update a Master Calendar for all events and schedules in the school.
- Create a Testing Calendar to be distributed at the beginning of the year and included on the Master Calendar.

NWP Goal # 5: **Northwoods Park students will be supported by effective and efficient systems.**

- Establish procedures for schedule changes, end of marking period activities, interim reports, accounting, testing responsibilities, etc. These will be included in the teacher handbook.
- Create a staff newsletter with pertinent information to be distributed via email weekly.
- Student Services will monitor PEP progress and facilitate conference scheduling.
- Use Alert Now to inform parents of upcoming PEP conferences.
- IB coordinator will communicate/coordinate authorization and program evaluation requirements to staff, faculty, students, parents, and district administration.
- Job descriptions given to all support staff.
- B.R.I.D.G.E.S. Site Teams will be developed to include all staff members.
- Staff members will begin participation in B.R.I.D.G.E.S. Site Teams according to Master Schedule.
- Identify a key liaison person to work collaboratively with ESL coordinator to address instructional issues of ESL students.
- The Technology Plan will be revisited and updated based on the state initiative of 21st Century – Future Ready Schools.
- Technology infrastructure will be improved and increased as a result of the partnership with the district in the Three-Tier Technology Initiative.

Resources:

- Alert Now
- PEP Guidance Counselor
- Training to staff on all newly established procedures
- IB coordinator
- IB Implementation and Authorization Guide
- Areas of Interaction Leaders
- Technology Committee
- District and School Monies budgeted for the Three-Tier Technology Initiative

End of year Annual Review, Results, Next Steps

Summarize your results. Show trends. Were improvements made?	**What are the areas for improvement? What will you do differently the next time?**
2007-2008 • 6 MimeoActives were purchased and placed in classrooms. • Schedule options were discussed and researched including a trip to East Garner Middle on 3/13/08. • 13 LCD projectors were purchased and	**Next steps 2008-2009** • Create an IB electronic newsletter to be distributed to teachers, parents, and students. • Coordinate a strong IB team including Area Of Interaction Leaders. • Maintain scrolling announcements and

NWP Goal # 5: **Northwoods Park students will be supported by effective and efficient systems.**	
distributed to teachers with Tier 1 laptops. • 18 teachers have received Tier 1 laptops. • Master Calendar was updated and shared via email regularly. • Technology plan was drafted by Strategic Planning Team. • IB Authorization visit held on February 4-5, 2008. • School assessment plan to be included in teacher handbook was drafted.	synchronized time on WFIN. • Create and maintain a master PEP list in the guidance office.
2008-2009 *List in blue font*	Next Steps *List in blue font*
2009-2010 *List in green font*	Next Steps *List in green font.*

Building BRIDGES to a Better World

Northwoods Park Middle School
Strategic Plan
2008-2009 Projected Budget

Goal # 1: Rigorous and Relevant Curriculum

Utilize instructional strategies to increase student performance and growth by providing a differentiated curriculum to meet the needs of all students to include at-risk, EC, and AIG students.

Items for Purchase	Budgeted Amount	Source of Funding	Purpose
Copier Rentals/Leases	$7,763.00	Copier Allotment	Copier for instructional materials
PLATO Tutor ½ day	$11,335.55	069-At-Risk	Instructional Support for at-risk students
Student Agendas	$3,986.05	061-Instructional Supplies	Agendas for all students
Magazine subscriptions, student fiction and non-fiction text	$2,574.53	061-Instructional Supplies	Media resources for instructional support
Technology Needs (computers, printers, cartridges, ACC Math supplies, etc.)	$7,600.00	061-Instructional Supplies	Instructional Support
Test Prep Materials		072-Student Accountability	Instructional Support of Level 1 and 2 students
Technology Needs (Elmos, Mimeos, projectors, etc.)		072-Student Accountability	Instructional Support of Level 1 and 2 students

Goal 2: Creative, passionate, and technologically skilled professionals

Items for Purchase	Budgeted Amount	Source of Funding	Purpose
Workshops, conferences	$2,903.00	028-Staff Development	Support teachers' instructional needs

Goal 3: Civil, healthy, and productive citizens

A. Develop and implement new practices for monitoring, rewarding, and reducing student tardies and absences.

B. Develop and implement programs that will assist in the reduction of discipline referrals due to inappropriate behaviors and increase positive community relations.

C. Plan, implement and monitor programs that provide for the safety and well being of students. (Healthy Active Children)

Items for Purchase	Budgeted Amount	Source of Funding	Purpose
Medical Supplies for Nurse	$205.00	061-Instructional Supplies	Medical Needs of students
Priority Pass Incentives	$350.00	061-Instructional Supplies	Rewards for students exhibiting stellar character and academic performance

Goal 4: Leadership will foster innovation

A. Create a culture that embraces change, promotes dynamic continuous improvement, and collaborates with stakeholders to discover innovative initiatives.

Items for Purchase	Budgeted Amount	Source of Funding	Purpose
TRA Support	$480.00	061-Instructional Supplies	Update phone support systems for enhanced communication

Goal 5: Effective and efficient systems

A. Develop and implement a plan for classified and support personnel to improve and strengthen support services

B. Instructional processes will be organized through an aligned, comprehensive human resource infrastructure consisting of all school personnel and key stakeholders

Items for Purchase	Budgeted Amount	Source of Funding	Purpose