

Thompson Early Childhood Center



**Strategic Plan
2007-2010
2007-2008 Update and Review**

Thompson Early Childhood Center
School Strategic Action Plan
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Strategic Planning Team

Alma Miller, Chairperson

Michele Smith, Teacher

Val DeLane, Teacher

Teresa Whaley, Teacher

Carrie Williams, Teacher Assistant

Arenda Williams, Parent

Lisa Hassan, Parent

Joe Kuzan, Parent

Beth Kuzan, Parent

Claire Pfeffer, Director

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Introduction

Thompson Early Childhood Center is comprised of four program components (Title I, Exceptional Children (EC), Head Start, and More at Four). The administrator and staff work together to provide equal opportunities and services to eligible children in the least restrictive environment. Funding and program requirements are determined by the state and /or federal offices.

E.S.E.A. Title I is a federally funded educational program for preschool, elementary and secondary schools. The students served must be four years old on or before [August 31](#), live in the school attendance area and have an educational deprivation. Each child is administered screening instruments to determine his/her educational need. Students selected have the greatest educational need.

Head Start is a federally funded educational, health and social program designed to work with families who are economically disadvantaged. The students served are three and four years old. There are [9](#) classes housed at Thompson. [Two](#) classrooms serve Head Start and/or Title 1 and Exceptional Needs students.

Exceptional Children's Preschool Program serves students who have developmental delays, speech/language and/or other delays that affect their education. The program serves children in a variety of settings in [three](#) classrooms at Thompson.

The More at Four Program is a state-funded program for students who have an economic and educational disadvantage. Students must be four years old on or before [August 31](#) to be eligible for the program.

Before a child enters any preschool program, an application, birth certificate, immunization record, and eligibility requirements must be on file. The preschool programs are designed to provide developmentally appropriate experiences, which enhance educational opportunities prior to entry into kindergarten. The purpose of the preschool program is to prepare the students for a successful school career.

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Profile & Demographics

Thompson Early Childhood Center opened its doors on August 16, 2004 for two hundred and five preschool students. Enrollment as of [September 15, 2008](#) totaled [two hundred and thirteen students](#). Nineteen classrooms have been renovated to accommodate preschool needs such as bathrooms in every classroom and center-style furnishings. [Four](#) classrooms house Exceptional Needs children with varying handicaps including Developmentally Delayed, Autistic and non-ambulatory children. [Ten additional](#) classrooms house the Head Start, Title I and More at Four preschool programs. Some classrooms consist of “blended” students from all programs as well as reverse mainstreaming for students with disabilities.

Total school population – 213 students

Male-58% Female-42%

**Black- 47% White- 30% Hispanic- 9% Multi- 11% Asian- 1%
Other- 2%**

Registrations for all preschool programs are processed through the [Central Office divisions](#). All classrooms have certified teachers and at least one teacher assistant. Federal Projects classes are limited to fifteen students. Exceptional Needs classes follow state and federal guidelines for students with disabilities. Adult –student ratios (1-10) is maintained at all times.

Thompson has [one](#) full time secretary and a Registered Nurse. Three custodians are responsible for building maintenance and cleaning. Special emphasis is placed on cleanliness for the student population. Fifteen teachers and sixteen teaching assistants are assigned to Thompson. Teaching assistants also serve as bus monitors. This idea carries over the concept of “a caring school family” as children are familiar with drivers and monitors from the classroom setting. Monitors are responsible for socializing with the students to and from school as well as assisting with safety procedures.

[Three](#) Speech Therapists are based at the center along with rotating Occupational Therapists and Physical Therapists. Other Exceptional Needs personnel based at Thompson include two Education Specialists to chair IEP meetings and interpret test data for parents. [An Exceptional Needs secretary](#)

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is also based at Thompson. Family Specialists are assigned to Thompson Head Start classes to assist with home-school relations. A director serves in the capacity of building level administrator to oversee all programs and employees.

Meals are supplied through the Onslow County Food and Nutrition Department. Breakfast and lunch are served to the children. Family style dining is an important part of socialization skills. All classroom personnel eat with the children to model manners and good nutritional habits. Cooking in the classroom is an integral part of the Creative Curriculum. All classrooms are equipped with small refrigerators and microwaves for teaching purposes. Teachers also make use of the “Teaching Kitchen” to demonstrate healthy eating habits. Through the Onslow County Schools Food and Nutrition Department, a registered dietician assists in planning menus and providing information about nutrition and health. All food selections are made by the nutritionist to include healthy, balanced meals. Educating parents about the importance of a healthy diet for children and the effects of poor eating habits continues to be a concern and challenge. Snack machines have been removed from the school site in an effort to encourage healthy eating for all staff members.

The Onslow County Head Start Program has a collaborative arrangement with the Department of Social Services PEERS program. This program provides parenting classes to families in crisis. A mental health consultant is available for staff and individual student needs.

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OCS Goal # 1: Onslow County students will be globally competitive through the mastery of a rigorous and relevant curriculum.	
Strategy: Introduce prekindergarten students to a learning environment to include social/emotional, physical, cognitive and language development.	
Desired Results: * All students enrolled in Head Start, Title 1, More @ Four and designated Exceptional Needs students will demonstrate progress. * All students enrolled in specialized Exceptional Needs classes will demonstrate progress according to individual educational Plans.	Measures: - Fifty item Creative Curriculum student profiles for each Head Start, Title I, More@ Four, and designated Exceptional Needs students - Brigance Curriculum Profiles for designated Exceptional Needs students
Processes: 1) Provide Creative Curriculum staff development for teachers and teacher assistants in August, October, February and May 2) Provide Brigance staff development for Exceptional Needs teachers and assistants as it pertains to individual students in August, October, February and May 3) Provide Second Step Staff Development for teachers and teacher assistants 4) Continue to provide training for new staff members using the Conscious Discipline Classroom Management Model 5) Team planning scheduled weekly for teachers and teacher assistants 6) Monthly (county-wide) pre-kindergarten meetings to promote collaboration among preschool Sites	
Resources: Creative Curriculum (including cc.net) Brigance Model Second Step Crisis Management Program Conscious Discipline Federal Projects Guidelines and Standards	
End of year Annual Review, Results, Next Steps	
Summarize your results. Show trends. Were improvements made?	What are the areas for improvement? What will you do differently the next time?
* All teachers were trained in the use of Creative Curriculum technology based on data Collection program.	* Incorporate "Literacy Through Play" by Gretchen Owacke into daily routines.

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OCS Goal # 1: Onslow County students will be globally competitive through the mastery of a rigorous and relevant curriculum.

* All children, regardless of program, demonstrated growth in curriculum goals and/or IEP goals. Intercollegiate planning teams provide flexibility to meet individual student needs.

* Exceptional Needs classes will utilize "The Bridge: A Portfolio Rating Scale of Preschoolers' Oral and Written Language by Pierce, P.; Sumner, G.; O'DeKirk, M. (2005)

* All classes will have access to the Letter Land program. Staff development will be available in the fall of 2008.

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OCS Goal # 2: Onslow County Schools and students will be led by creative, passionate and technologically skilled professionals.	
Strategy: To engage creative, passionate and technologically skilled professionals who seek to provide a child-centered, educational program designed to focus on eliminating developmental delays of preschool children.	
Desired Results: * All teachers and teacher assistants will participate in curriculum related staff development provides by school and county resources * All teachers and teacher assistants will participate in technological training activities for classroom use	Measures: - Creative Curriculum training rosters - Creative Curriculum (CC.net) training rosters - Second Step training rosters - Abuse/Neglect training rosters - Playground/classroom safety training rosters - Handbook, lesson plan training rosters - Weekly lesson plans - Individual classroom web sites - Technology Facilitator agendas, staff rosters - Staff involve children in processing digital photos to document Creative Curriculum goals
Processes: 1) All teachers and teacher assistants will participate in team planning meetings to ensure that curriculum based activities and tasks are implemented daily. 2) Director provides feedback on lesson plans. 3) All classrooms develop and maintain a web site. 4) Assistive Technology devices will be utilized for instruction when appropriate. 5) All preschool teachers attend monthly county-wide meetings designed to enhance the implementation of the curriculum and other relevant topics. 6) Children are involved in the documentation of activities (curriculum related) by taking and processing digital photos.	
Resources: * Director of Federal Projects * Director of Exceptional Needs * TECC Director * Technology Facilitator * Assistant Superintendent for Instructional Services * Assistive Technology Library	

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End of year Annual Review, Results, Next Step	
Summarize your results. Show trends. Were improvements made?	What are the areas for improvement? What will you do differently the next time?
<p>2007-2008</p> <ul style="list-style-type: none"> * Many staff members attended the county wide Technology Institute designed to enhance technological instruction in the classroom. * All children have access to age appropriate programs on a daily basis. 	<p>Next steps</p> <ul style="list-style-type: none"> * Seek funds for Promethean Boards, Elmos, additional computers for student use. * Continue the TIER 1 laptop distribution.

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OCS Goal # 3: Onslow County students will learn in a safe environment to be civil, healthy and productive citizens.	
Strategy: To ensure that all campus facilities and equipment are safe and secure for students and employees	
<p>Desired Results:</p> <ul style="list-style-type: none"> * Reduce the number of employee and student injuries (Base line data from 2006-07 school year- 40 student injuries, 7 employee injuries * Employees will monitor playground areas with increased awareness of safety guidelines * Classroom arrangement will follow Creative Curriculum standards for child safety * Children will participate in social skills development though Second Step activities * Employees will ensure that sanitation regulations are followed for daily routine activities (Children will participate in hand washing, brushing teeth, and making healthy food choices) 	<p>Measures:</p> <ul style="list-style-type: none"> - Onslow County Schools Custodial Inspection Forms - School Incident Reports (child injuries) - Employee Injury documentation - Cafeteria Sanitation Ratings - School Dude Maintenance Reports - Training for classroom, playground and bus Safety for all staff members (rosters) - Daily Playground Safety Checks - Fire Marshal Inspection Reports - Records of Fire and Tornado Drills, Lock Down Drills - Transportation records on daily student drop/off and pick/up in classrooms - Office sign in sheets for parent drop/off and pick/up - Lesson plans documenting curriculum standards and center activities - Fire Marshal recommendations - Lesson plans documenting Second Step strategies -Staff Development agendas on sanitation regulations, classroom safety
<p>Processes:</p> <ol style="list-style-type: none"> 1) Participate (all classes) in regular tornado, fire and lock drills 2) Monitor all Incident Reports and enlist the school Safety Committee to analyze injuries and unsafe equipment 3) Monitor all facility maintenance requests for leaks, mold, chipped paint, unsafe areas , insects and rodents 4) Monitor lesson plans and classroom activities through observations 	

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OCS Goal # 3: Onslow County students will learn in a safe environment to be civil, healthy and productive citizens.

Resources:

- * Daily Playground Safety Reports
- * TECC Incident Reports
- * Fire Marshal Inspections
- * School Dude Maintenance Work Requests
- * Health Inspections for the cafeteria

End of year Annual Review, Results, Next Steps

Summarize your results. Show trends. Were improvements made?

2007-2008

- * **Decrease in staff and student injuries due to efficient and proactive Safety Committee.**
- * **Most maintenance requests are handled in a timely manner through the School Dude program.**
- * **Indoor/Outdoor areas were approved through Early Childhood Environmental Rating Scale (ECERS).**

What are the areas for improvement? What will you do differently the next time?

Next steps

- * **Continue to monitor facilities for insects and rodents.**
- * **Continue to monitor mold issues in the building.**

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OCS Goal # 4: Leadership will foster innovation in the Onslow County School System in cooperation with families and community partners.	
Strategy: Establish a community based partnership encouraging family and staff participation with local resources	
<p>Desired Results:</p> <ul style="list-style-type: none"> * Increased parental participation in classroom and school wide projects * Continue and expand partnership with local resources and agencies * Continue and expand partnerships with local elementary, middle and high schools * Continue and expand partnerships with CCCC Dental Program and Early Childhood Education Program 	<p>Measures:</p> <ul style="list-style-type: none"> - Classroom (volunteer) sheets - Parent Focus Group to be identified by Oct. 15, 2007 - Head Start Parent Meetings/sign in sheets - Survey parents for interest in literacy development and employment opportunities - BASES Report - Field trip documentation to community based businesses (Post Office, Soup Kitchen, Fire and Police Departments) - Liberty Commons Nursing Home Projects - USO Projects - The Thank You Foundation (military) - Documentation of collaborative events with other schools including North side High School (Military Appreciation Ceremony-ROTC Color Guard) Jacksonville Commons Elementary (musical bell performance), Jacksonville Commons Middle School (athletes- outdoor activities with students), New Bridge Middle School (AIG student project), Southwest High School (Teacher Cadets) - Documentation of student dental visits and special projects from CCCC education students
<p>Processes:</p> <ol style="list-style-type: none"> 1) Each classroom identifies “room parents” to participate in a “Focus Group” for the school 2) General Meeting for the “Focus Group” to be scheduled by Oct. 15, 2007 3) Field trip documentation to include community based businesses 4) Liberty Commons Nursing Home Project 5) USO Project and The Thank You Foundation 6) Guest speakers/readers 7) Collaboration with partner schools: New Bridge Middle, Jacksonville Commons Elementary and Middle Schools, Northside High school, Southwest High School, Jacksonville High School 	

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OCS Goal # 4: Leadership will foster innovation in the Onslow County School System in cooperation with families and community partners.

Resources:

- * Classroom Teachers
- * TECC Director
- * Selected OCS Principals
- * Selected Central Office Resource Staff
- * Coastal Carolina Community College Staff
- * Liberty Commons Nursing Home Facility Manager
- * USO Representative
- * The Thank You Foundation

End of year Annual Review, Results, Next Steps

Summarize your results. Show trends. Were improvements made?

2007-2008
 * School wide projects such as Military Appreciation, Holiday programs, Food Drive and the end of the year Rodeo enhanced partnership between school, family and community businesses.

 * A Parent Focus Group provided leadership for family volunteers throughout the school year.

What are the areas for improvement? What will you do differently the next time?

Next steps
 * Continue collaboration with partnership schools (AVID Readers, musical programs and various literacy programs).

 * Continue to serve as a program model and provide observation opportunities for Early Childhood high school and Community College students.

TRANSITION PROPOSALS

Entry into Preschool
 * Introductory phone calls and letters
 * Home visits
 * Orientation for Parents
 * Staggered enrollment for students
 * Open door policy for families
 * Opportunities for parent volunteers throughout the school year (including Parent Focus Groups and Strategic Planning)

Entry into Kindergarten
 * Home visits (January)
 * End of the Year parent conferences
 * IEP Transition Meetings
 * Mock kindergarten classroom at TECC
 * Family Night- Meet Elem Principal and Kindergarten teachers
 * Cafeteria procedures for elementary school are introduced
 * Summer Activities Guide sent home with children
 * Assistance given to parents for kindergarten registration

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OCS Goal # 5: Onslow County Schools will be supported by effective and efficient systems.	
Strategy: Communicate the needs of the school to appropriate Central Office resources (Director of Federal Projects, Director of Exceptional Needs, Maintenance Director and Assistant Superintendent of Instructional Services)	
Desired Results: * Ensure a safe, secure learning environment for prekindergarten children * Budget issues resolved in a timely manner (mulch/sand for playground, operating funds for the school, visitor stickers, blinds for the Media Center)	Measures: - Memos, e-mail to designated Central Office Personnel documenting requests - Staff meeting agendas - School wide committee agendas - Strategic Planning Team agendas - Input from the school's Safety Committee (documented in committee notebook) - Documentation of correspondence to appropriate Central Office personnel - documented communication between TECC Director, Director of Federal Projects, Director of Exceptional Children
Processes: 1) Establish committees at the school level to involve all employees 2) Completion of daily playground inspections 3) Review Fire Marshal Inspections and review with OCS Safety Director 4) Review of student and staff incident reports 5) Participation in monthly Preschool Leadership Meetings (Director of TECC) 6) Conduct Strategic Planning Team meetings as necessary 7) Bi monthly meetings of the school's Safety Committee and notebook documentation 8) Meet with Superintendent (or designee) to communicate budgetary needs	
Resources: Director of Federal Projects Director of Exceptional Needs Maintenance Director Onslow County Schools Safety Director Superintendent of Onslow County Schools (or designee) Asst. Superintendent of Buildings and Grounds	

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OCS Goal # 5: Onslow County Schools will be supported by effective and efficient systems.	
End of year Annual Review, Results, Next Steps	
Summarize your results. Show trends. Were improvements made?	What are the areas for improvement? What will you do differently the next time?
2007-2008 * Constant communication between school and the Onslow County Schools Safety Director and the county Fire Marshal to ensure a safe learning environment. * Some progress made in the procurement of staff development and instructional funds.	Next steps * Resolve to acquire needed monetary funding for the school.

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2008 – 2009 Projected Budget

*Any format may be used as long as all information is included	School Name Strategic Plan Review and Continuation 2008 –9Budget
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Goal #:

A: Strategy goes here

Items for Purchase	Budgeted Amount	Source of Funding	Purpose

B: Strategy goes here

Items for Purchase	Budgeted Amount	Source of Funding	Purpose

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 School Name
 Regulatory Information and Assurance Statement
 2007 - 2010

School TECC Date Submitted 9-29-08

1. Number of School Strategic Plan Team Members 10
2. Representatives of the assistant principals, instructional personnel, instructional support personnel, and teacher assistants were elected (by secret ballot) by their respective groups to serve on the School Strategic Planning Team (SSPT). Yes No
3. Percentage of total school staff (see note below) approving updated plan (Number approving plan divided by number voting. If there are no changes, fill in the blank with N/A.) 100%
4. Date of vote 9-24-08
5. A secret ballot vote for staff approval of the plan was conducted. Check one: Yes No
6. Parents on the School Strategic Planning Team were elected by parents of children enrolled in your school. Check one: Yes No
7. Percentage of School Strategic Planning Team who are parents providing input in the development of the plan. (Number of parents divided by members on the team.) 50%
8. The required staff development reports have been disseminated to the appropriate persons or departments. Check one: Yes No
9. The dates, times, locations, and agenda items for meetings regarding our school strategic plans were publicized so as to abide by the open meetings law. Check one: Yes No
10. All local, state, and federal legislative regulations regarding school strategic planning were implemented as outlined in G.S. 115C. Yes No
11. All required local, State and Federal programs have been addressed in the School Strategic Plan. Yes No

Claire F. Pfeffer
Principal's Signature

Alma Miller
Signature, SSPT Facilitator/Chairperson

Lisa Hassan
Signature of Elected Parent Representative

Beth Kuzan
Signature of Elected Parent Representative

Note: Eligible voting staff – principals, assistant principals, licensed instructional personnel, support personnel, and teacher assistants.