

Orangeburg County School District
Enrollment – FAQ
July 30, 2019

Q: Will Orangeburg County School District use on-line registration for new and returning students for the 19-20 school year?

A: On-line registration will not be used for the 19-20 school year. However, you may visit the district website and complete the fillable, enrollment forms and download the completed forms. The completed forms along with the required documentation must be submitted to the appropriate school. Please contact the school for email information if you would like to submit the enrollment forms and documents electronically. Computer labs will be set up at all school sites for parent use as well.

Q: What do I have to provide if my child was enrolled in a school within the district for the 2018-2019 school year?

A: To ensure the district has the most current information for all students, returning students will be required to complete a new enrollment form as well as submit **one** current proof of address and a picture ID of the parent or legal guardian. Students will be given until August 30, 2019, to provide this information.

Q: Will returning students be scheduled/placed on a homeroom roster prior to completing the 19-20 enrollment form and submission of the proof of address and picture ID?

A: Returning students will be scheduled/placed on a homeroom roster prior to the beginning of the 19-20 school year. Please note the required enrollment form and documentation must be submitted by August 30, 2019.

Q: My child is a returning student. Am I required to submit a long-form birth certificate before my child will be allowed to attend school?

A: Returning students will not be required to submit the long-form birth certificate for enrollment. The district would prefer to have the long-form birth certificate on file. However, this form is not required for returning students.

Q: How do I obtain permission for my child to attend a school within the district other than the school for which our address is zoned?

A: The Parent Engagement Facilitators will handle all out of zone requests.

LaKeisha Lawrence – Central Orangeburg County- Previous District 5 Attendance Zone -
Telephone #: 803-533-7964

Kimberly Ray – Western Orangeburg County – Previous District 4 Attendance Zone -
Telephone #: 803-534-8081 ext. 1122

Cardacia Green – Eastern Orangeburg County – Previous District 3 Attendance Zone -
Telephone #: 803-496-3288 ext. 1012

Q: My child previously received permission to attend an out of zone school within the district. Do I have to reapply for permission to attend the out of zone school?

A: If permission was previously granted to attend an out of zone school and the letter of permission states the request is for the student's matriculation process, you do not have to reapply. If the permission letter specifies the request was granted for a particular school year, you will have to reapply.

Q: How will I be able to register my child for school if I am unable to attend the scheduled registration sessions?

A: If you are unable to attend the scheduled registration sessions for your child's school, you may report to the school anytime during regular office hours to complete the registration process. You may also visit the district website and download the enrollment form for your completion. Please contact the school for email information if you would like to submit the enrollment forms and documents electronically.

Q: If a new student does not have the two, required proofs of address, will the student be allowed to enroll?

A: If a parent or legal guardian cannot provide the two, required proofs of address, the parent should be directed to the designated Parent Engagement Facilitator (PEF). Upon approval of the PEF, a 30 day approval letter will be issued to permit the student to enroll in school. The parent or legal guardian must provide the required documents by the given date. The office of PEF will follow up with the parents regarding the submission of these documents.

Q: What do I need to do if I want to transfer my child into or out of Orangeburg County School District from or to another district outside the Orangeburg County School District attendance zone?

A: Please contact the designated Parent Engagement Facilitator for the area you are requesting the transfer.

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Q: How do I obtain permission to enroll a student who is not my biological child?

A: If someone other than the biological parent is enrolling a student, they must have legal documentation verifying guardianship has been awarded to the individual. This documentation must be issued by DSS, family court or an attorney. Typed or hand-written, notarized statements are not permitted. If you are not in possession of the legal documentation, please contact the designated Parent Engagement Facilitator.

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Orangeburg County Registration Dates

Name	Registration Dates	Time
Bethune-Bowman Elementary School	August 6-8, 2019	8:30 am-1:00 pm/2:00 pm-5:00 pm
Bethune-Bowman Middle High School	August 6-8, 2019	8:30 am-1:00 pm/2:00 pm-5:00 pm
Branchville High School	August 1, 2019/August 7, 2019	8:00 am-5:00 pm
Brookdale Elementary School	August 6-8, 2019	8:00 am-4:30 pm
Carver-Edisto Middle School	August 5-7, 2019	9:00 am-4:00 pm
Dover Elementary School	July 29-August 1, 2019	9:00 am-5:00 pm
Edisto Elementary School	August 5-8, 2019	8:30 am-5:00 pm
Edisto High School	August 8, 2019	7:30 am-6:00 pm
Edisto Primary School	August 5-8, 2019	9:00 am-5:00 pm
Elloree Elementary School	August 5-6, 2019/August 8, 2019	10:00 am-4:00 pm
Holly Hill Elementary School	August 5-6, 2019	9:00 am-5:00 pm
Holly Hill Roberts Middle School	August 5, 2019	10:00 am-6:00 pm
Hunter-Kinard-Tyler Elementary School	August 6-7, 2019	8:30 am-4:00 pm
Hunter-Kinard-Tyler High School	August 6-7, 2019	8:30 am-4:00 pm
Lake Marion High School and Technology Center	August 7-8, 2019	8:30 am-4:00 pm
Lockett Elementary School	August 5-6, 2019/August 12, 2019	8:30 am-4:30 pm/8:30 am-3:30 pm
Marshall Elementary School	August 5-7, 2019	8:00 am-4:30 pm/9:00 am-5:00 pm (7th)
Mellichamp Elementary School	July 30-August 1, 2019	8:30 am-5:00 pm
North Middle High School	August 5-8, 2019	9:00 am-5:00 pm
OCSD5 High School for Health Professions	August 6-8, 2019	8:30 am-6:30 pm
Orangeburg-Wilkinson High School	August 6-8, 2019	8:00 am-5:00 pm/10:00 am-7:00 pm
Rivelon Elementary School	July 30-31, 2019	8:00 am-5:00 pm
Robert E. Howard Middle School	August 7- 8, 2019	10:00 am-6:00 pm
Sheridan Elementary School	August 5-7, 2019	8:30 am-4:30 pm/9:00 am-5:00 pm (7th)
St. James-Gaillard Elementary School	August 5-6, 2019	9:00 am-4:00 pm/12:00 Noon-6:00 pm
Vance-Providence Elementary School	August 5-6, 2019	9:00 am-4:30 pm/12:00 Noon-7:00 pm
Whittaker Elementary School	August 6-8, 2019	9:00 am - 4:30 pm
William J. Clark Middle School	August 6- 8, 2019	8:00 am-5:30 pm
<p>If you are unable to attend the scheduled registration sessions for your child's school, you may report to the school anytime during regular office hours to complete the registration process. You may also visit the district website and download the enrollment form for your completion. Please contact the school for email information if you would like to submit the enrollment forms and documents electronically.</p>		