



### Parent's Right to Know Letter

August 31, 2015

Dear Parent/Guardian (s):

As required by No Child Left Behind (NCLB), every parent of a student attending a Title I school have the right to request and receive information in a timely manner regarding the professional qualifications of your child's classroom teacher(s) and, if appropriate, paraprofessional staff. If requested, the information regarding the professional qualifications of your child's classroom teacher(s) shall include the following:

- Whether the teacher has met the state qualification and certification requirements for the grade levels and subject areas in which the teacher provides instruction;
- Whether the teacher is teaching under a provisional status through which state qualification or certification requirements for the grade levels and subject areas in which the teacher provides instruction; have been waived;
- The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree; and
- Whether the student is provided services by paraprofessionals, and if so, their qualifications.

If at any time your child has been assigned or has been taught for four or more consecutive weeks by a teacher who is not highly qualified, you will receive timely notification by the school of this information.

If you have any questions or concern, please feel free to contact the school principal.

Sincerely,

*Dyisha R. Taylor, Ed. S.*  
Principal