

JOINT SCHOOL DISTRICT NO. 171

MINUTES

MEETING: Regular
DATE: June 16, 2014
TIME: 7:00 PM
SITE: Orofino Jr/Sr High School

MEMBERS PRESENT
Cindy O'Brien, Chairperson
Dr. Charity Robinson
Jerry Nelsen
Danielle Hardy

MEMBERS ABSENT
Amy Jared

Robert Vian, Superintendent
Janice Sutton, Clerk

A. Roll Call

Cindy O'Brien, Chairperson, called the meeting to order at 7:00 PM, and Janice Sutton, Clerk, called the roll of members: Charity Robinson, Cindy O'Brien and Jerry Nelsen were in attendance. Danielle Hardy entered the meeting at 7:04 PM. Amy Jared was absent.

B. Call to Order

1. Flag Salute

Chairman O'Brien led the Pledge of Allegiance.

C. Approval of Agenda

Two additions to the Agenda were added. Doreen Schmidt resigned from her position as Art instructor at Orofino Jr/Sr High School and Sonesa Lundmark was hired to fill that position.

A motion to approve the Agenda with the additions was made Mr. Nelsen, seconded by Dr. Robinson, and approved unanimously.

D. Consent Agenda

1. Approval of Minutes
2. Payment of Bills
3. Surplus
 - a. Typewriter #1502
4. Resignations
 - a. Gary Shippey-Behavioral Aide @ OHS
 - b. Lundy Jared-Title 1 Aide @ TES

5. New Hires
 - a. Jason Skinner-Transportation Mechanic (Replacement)
 - b. Loni Livesay-Food Service @OES (Replacement)
 - c. Brandi Larson-Food Service @ TS (Replacement)

A motion to approve the Consent Agenda was made by Dr. Robinson, seconded by Mrs. O'Brien and approved unanimously. Mr. Nelsen notified the Board that he was related to the new hire at Timberline.

E. Reports and Recognitions

1. Enrollment

District enrollment, without the IDYCA, stands at 1003 students for the reporting period of June 2, 2014. This number is down 5 students from May, 2014 and up 13 students from May, 2013.

As of June 2nd, there were 77 students at the Idaho Youth Challenge Academy.

3. Committee Reports

No committee reports were given.

4. Building Reports
 - a. IDYCA
 - b. OJSHS
 - c. Timberline
 - d. OES

IDYCA – Bicker Therien

Mr. Therien went over the TABE (Test of Adult Basic Eductaion) test results on the cadets. Results showed an improvement of 1.48 grades in five months. The TABE test is the test of choice for the National Guard.

Monthly Building Reports were submitted to the Board prior to the monthly meeting via their board packets. Reports submitted were from **OES – Shelley Brooks, Principal;** **TS – Shaun Ball, Principal** and **OJSHS – Dan Hull, Principal.**

5. Program Reports

Monthly Program Reports were submitted to the Board prior to the regular monthly meeting. Reports were submitted by **Kerrie Raines – Special Education Depart.;** **Mindy Pollock – Mentor** and **Carmen Griffith – Food Service.**

Technology – Russel Miles

Mr. Miles has secured a file server – network storage device from Federal Surplus Property. The server has 18 tera bytes attached and Mr. Miles feels that although it is several years old, it will serve the district very well. Original cost of the server was \$734,000.00. Mr. Miles will be going to get the server in the near future.

Mr. Miles noted that the dollars spent for technology this year will be less visible than they were last year. This year the upgrading of current inventory will be taken care of, with less new equipment being purchased.

The District is applying for an Idaho Technology Grant. This grant, worth \$192,000.00, can only be used at Orofino Jr/Sr High School. If awarded, the grant will be used for upgrades and lab refurbishment. Older equipment that still exists at OJSHS will also be looked at and addressed. Carol Robinson, OJSHS Librarian, is writing the Grant for the District.

Mr. Miles also explained about the “Bandwidth” for the District. Originally the District was allowed 21 Megs of bandwidth, but with the addition of Chromebooks last fall, the Technology Department noticed that the 21 Megs was not enough bandwidth to sustain the district during periods of peak usage. Mr. Miles asked the State to increase our bandwidth and in December, 2013, our bandwidth was increased to 30 Megs. Once again we were close to using the 30 Megs so Mr. Miles requested an additional increase in bandwidth. The State has just approved an increase to 45 Megs of bandwidth for our District.

Mr. Miles is also looking at a system that will “cache” our information. Using the caching system will allow users to access information via the internet. After the information has been obtained it will be cached. Other users can then access that information without having to go back onto the internet. This will make accessing information much quicker and will free up more bandwidth.

If the District were to cache 30% of its usage, the savings for bandwidth would pay for the caching system within two years. (Better service for less money)

If we go to caching, our District would likely become a pilot for the program as no other school in Idaho is using it.

6. Superintendent’s Report

Janice Sutton has completed the Idaho Public Risk Management Association Risk Management Program. The objective of a Risk Manager is to identify potential liabilities and to keep risk exposure to the district at a minimum.

Architects and prospective bidders will tour OES on June 20th at 1:00 PM. Bids will be accepted until 2:00 PM on June 26th. Bids will be opened after the 2:00 PM deadline.

A Special Board meeting will be needed to discuss the timeline for completing the remodel. A meeting will take place at 7:30 AM, June 27th at the Administrative Office.

Two options are available for funding the projects. One option is to fund the remodel out of existing district fund revenues such as Federal Forest Funds, Building Funds, Insurance Pool Funds, Energy Grant from Avista and/or the School Plant Facility Levy Funds of \$100,000 which we will receive in January, 2015. Option 2 would be to delay the remodel project until 2015 when we have a Bond in place.

Three teachers resigned from the District this year. Two of those vacancies have been filled. The vacancy created by the retirement of Peggy Polito, Head Start teacher, will be filled by restructuring with a current Special Education staff member taking on the responsibilities. Aide time has been added to help with the shift away from a full time teacher.

Classified staff have been given terms of employment. Only one person was notified that they will not be rehired for the 2014-15 school year. PSR workers have been notified that we cannot guarantee them a position for the 2014-15 school year.

The Food Service Director is working on a project to remodel the kitchen at Timberline. New steam kettles have been ordered for OHS and TS. Funds from the agreement to supply food services to IDYCA will be used to pay for the upgrades.

F. Public Comments

Shelley Brooks – Hallelujah!!

G. Old Business/Discussions

1. Judicial Confirmation Process: Hearing to be held on Tuesday, July 8, 2014 at 11:00 in District Court at the Clearwater County Courthouse.

After the Hearing, there will be a 42 day ruling period.

Our District would be the second District to go through this process.

Mr. Vian will discuss the process with the Administrators at the IASA Conference in August.

2. Budget Hearing

Trina Snyder, Business Manager provided copies of the proposed budget for the
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Board members to review and ask questions. Superintendent Vian gave a brief explanation on most of the different accounts within the budget proposal.

\$400,000 more was received this year than last year. Most of the additional revenue will go towards teacher salaries.

Food Service is approximately \$10,000 in the red.

\$92,460 has been allocated for new bleachers at OES.

No amounts are listed in the budget for the Idaho Youth Challenge Academy as figures have not been provided yet. Current budget amounts will be adopted until figures are provided. Adjustments will be made at the July board meeting.

H. Action Items

1. Fee Increase

The fee increase proposal for Driver's Education does include the cost for new cars. Driver's Ed fees will go from \$135 to \$150.

A motion to approve the fee increase for the 2014-15 school year was made by Ms. Hardy, seconded by Mr. Nelsen and approved unanimously.

2. Budget Adoption

A motion to approve the Budget as presented, with the adoption of the current amounts for IDYCA, was made by Ms. Hardy, seconded by Dr. Robinson and approved unanimously.

3. First Reading

- a. Policy 4110 Complaint (delete policy and combine with 4120 Grievance Policy)

Superintendent Vain recommends deleting Policy 4110 at the July meeting as it is a duplication of Policy 4120.

- b. Policy 4120 Grievance

Under Level 2: Principal: New language was added stating "Regardless of the nature of the complaint, the principal shall give the grievant a written response within 15 days of receipt of the Grievance Form." To the above change, it was recommended saying "an attempt" was made.

A motion to approve the first readings of Policy 4110 Complaint and Policy 4120 Grievance Policy was made by Mr. Nelsen, seconded by Ms. Hardy and approved unanimously.

- 4. Early Graduation Requests OHS
 - a. Sicily Erb
 - b. Quinn Kendall

Both students withdrew their requests to appear before the Board in June Quinn Kendall will come before the Board in August.

- 5. Leadership Awards

This item was tabled until building Administrators have had an opportunity to share the recommendations of the Committee to their staff.

Leadership will be determined by the Administrators using the following outline:

- 1. Criteria
- 2. Everyone will be eligible to compete for an award
- 3. Employees who meet the criteria the best will receive an award

- I. Board Member Comments

Ms. Hardy thanked Mrs. Snyder for her time preparing the budget. She also thank the Administrators for attending the work session.

- J. Executive Session

An executive session was not needed.

- K. Adjournment

The meeting was adjourned at 8:45 PM.

Board Chairperson

ATTEST:

Clerk