

JOINT SCHOOL DISTRICT NO. 171

**MINUTES**

MEETING:	Regular	MEMBERS PRESENT
DATE:	June 17, 2013	Cindy O'Brien, Chairperson
TIME:	7:00 PM	Theresa Graber
SITE:	Orofino High School	Alyce Arnsberg
		Amy Jared
		MEMBERS ABSENT
		Danielle Hardy
		<hr/>
		Robert Vian, Superintendent
		Janice Sutton, Clerk

A. Roll Call

Cindy O'Brien, Chairperson, called the meeting to order at 7:00 PM, and Janice Sutton, Clerk, called the roll of members: Cindy O'Brien, Amy Jared and Theresa Graber were in attendance. Alyce Arnsberg entered the meeting at 7:04 PM. Danielle Hardy was absent.

B. Call to Order

1. Flag Salute

Cindy O'Brien led the flag salute.

C. Executive Session

No executive session was held.

D. Approval of Agenda

Superintendent Vian asked to make amendments to the agenda.

- a. Remove 5E – Matt Fries-Timberline Counselor
- b. Delete item 6B – Transfer Robyn Bonner to Peck
- c. Action item 1 would become Fee Increases  
Action item 2 would become Approval of Budget  
Rename Action Items 2 – 9 as Action Items 3 - 10  
Add Action Item 11 – Swearing In of new board members

A motion to approve the agenda with changes was made by Mrs. Jared, seconded by Mrs. Graber and approved unanimously.

E. Consent Agenda

1. Approval of minutes
2. Payment of Bills
3. Surplus
4. Resignations
  - a. Lila McDade – Title 1 Aide OES
  - b. Sue Vian- Dev. Spec. OES
  - c. Jamel Ball – Food Service TS
  - d. Gaye LeGresley – Retirement OHS Spanish Teacher
5. New Hires (contingent upon drug test and background check)
  - a. Pam Opdahl from .5 FTE to 1.0 FTE Kindergarten at OES
  - b. Deborah Schmidt from .5 FTE to 1.0 FTE Kindergarten at OES
  - c. Lindsay Waggener from .5 FTE to 1.0 FTE 2<sup>nd</sup> Grade at OES
  - d. Mike Brocke – 1.) FTE Math teacher at NGYCS
  - e. WITHDREW – Matt Fries 1.0 FTE Counselor Timberline (replacement)- removed
  - f. Jesse Daniels – OHS Girls Basketball Coach – replacement
  - g. Jon Bowers - THS Boys Basketball Coach – replacement
  - h. Dana Strong – THS Boys Assistant Basketball Coach – replacement
  - i. Dana Strong – TS Junior High Football Coach – replacement
  - j. Lupe’ Sims – .5 FTE OHS Spanish teacher

A motion to approve the consent agenda was made by Mrs. Jared, seconded by Mrs. Graber and approved unanimously.

F. Reports & Recognitions

1. Recognitions

There were no recognitions.

2. Enrollment

June 3<sup>rd</sup> enrollment is up one (1) student from May 1, 2013. Enrollment is down nine (9) students from June, 2012.

3. Committee Reports

There were no committee reports given.

4. Building Reports

Shaun Ball, Principal at Timberline Schools gave a brief report on their ISAT scores.

Overall reading scores from last year were at 81%. Reading scores this year are at 90%.

Math Scores from 2012 were somewhat higher than this year. Last year's scores were at 78% with this year's scores coming in at 73%.

Mr. Ball said his main focus next year would be on Math.

Mr. Ball was commended on the clear/concise report that he presented the Board.

Superintendent Vian told that Board that one new school bus had been ordered and should be in soon. The bus will be paid for with depreciation funds.

#### 4. Program Reports

Superintendent Vian gave brief updates on the various programs.

- ⊙ Food Service-Food Service had a great year.
- ⊙ The technology team met to discuss purchases and deployment of the new equipment
- ⊙ The teacher survey is on the district website.
- ⊙ A team from JSD 171 attended a School Net Workshop in Post Falls
- ⊙ 16 Teachers will be attending Spence Rogers training, July 8 -12 in Pasco, WA
- ⊙ District Administration attended Common Core training in Lewiston.  
3 Clearwater County Republican women also attended the meeting.
- ⊙ Roof Bids for the bus barn re-roofing project are available from the Architects.

#### 5. Superintendent's Report

- a. Abstract of votes received from the County of Clearwater.

Superintendent Vian talked about the Abstract of Votes from Clearwater County's Supplemental and Trustee elections. He noted that the Pierce precinct had the best results. The Orofino precincts all did well.

The Kahn Academy will be coming to Orofino to do two (2) days of training.

- b. Transfer of Robyn Bonner to Peck as teacher

This was removed from the agenda.

- c. Transfer of Mindy Pollock to District as Mentor/Trainer

Mrs. Pollock will go to various trainings. She will then use what she has learned

to help teachers in their classrooms.

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G. Public Comments

There were no public comments.

H. Old Business

1. Self Assessments

As only one trustee submitted their self evaluation, the Board agreed to postpone this topic until the July meeting.

I. Discussion

1. Fee Increases – Lunches

Lunch prices will be increased by the minimum amount required by the State. High school lunch prices will increase by five (5) cents and elementary lunches will increase by ten (10) cents.

2. 2013-14 Budget presentation

Mrs. Snyder, Business Manager, explained the formula for funding from the State. She projects our overall revenue increase from this year's budget to be \$424,239.

General Fund expenses for the 2013-14 budget include:

- a. All day Kindergarten Staffing
- b. \$150,000 for Technology
- c. Certified Staff movement over for education (if applicable) and movement down one step (if applicable)
- d. 2% increase and movement over on salary schedule for classified staff
- e. Additional days for Administrative Staff, Data Base Administrator, District Office/Programs Staff, Asst. Secretaries and Food Service Director
- f. Retirement Benefit (increased from 10.39% to 11.32%)
- g. Insurance increase (11.1%) w/Prescription option – approx. savings of 2%
- h. Soccer and Drill/Dance Teams salaries/benefits
- i. Increased stipend for Jr/Sr and Student Council advisors.
- j. Increase of \$2,000 for OHS, THS and OES Field Trips
- k. Differential Salary/Benefit and Professional Leave
- l. School Board Budget to "actual" budgetary needs.
- m. Decreased utility expenses –Modular removal.
- n. Increased Transportation/Mechanic salary- reimbursed at 85% and 50% respectively.

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No new Federal revenue is projected for the 2013-14 school year.

Expenses:

a.	OES Boiler replacement	\$ 170,000
b.	Timberline Building Re-painting	\$ 60,000
c.	Bus Barn Roof	\$ 73,000
d.	Summer Maintenance Projects	\$ 40,000
e.	Un-appropriated Estimate	\$ 467,100

ISEE Grant – A new grant for Mentor Teacher Salary/Benefits \$ 33,600

Insurance Buy Down

- a. Transferring \$100,000 to Medicaid/General Fund Account “current” fiscal year. To be repaid, if possible
- b. Includes \$40,000 for Technology Expenses
- c. Includes \$150,000 for Summer Maintenance
- d. Leaves an un-appropriated amount of approximately \$60,000

Grants – finishing up or on-going

- a. Nez Perce Tribal Grant
- b. Driver Education
- c. Jim Gustin – Science Grant
- d. Valerie Armichardy – Recycling and Project Grant

Technology – Classroom Tech.	\$27,140
IT Personnel	\$10,000

District Property Account – Current balance of \$41,000+ (Sale of WES)

Plant Facility – One bus was purchased this year. The monies for this purchase will be from depreciation funds from the General Fund. Federal Forest funds will not be affected by this purchase.

National Guard Youth Challenge Program – The District will hire and pay six certified staff members. ADA funding received from the students enrolled will be used to pay for the personnel expenses. The District will receive 14% of the total of these costs as “over-head” for the fiscal and supervisory duties that will be required.

3. OJHS Bid Presentations

Paul Pippenger spoke on behalf of his family regarding the family’s plans for the Orofino Junior

1/2. Fee Increases/Budget Approval

A motion to approve the fee increase for food service was made by Mrs. Jared, seconded by Mrs. Graber and approved unanimously.

A motion to approve the budget with an amendment was made by Mrs. Jared, seconded by Mrs. Graber and approved unanimously.

3. Early Graduation Request from Daryl Ford

A motion to approve the early graduation request from Daryl Ford was made by Mrs. Arnsberg, seconded by Mrs. Jared and approved unanimously.

4. Declare Emergency Need for Counselor at Timberline

Superintendent Vian recommends declaring an emergency need for a Counselor at Timberline Schools as there are no qualified applicants. He recommends hiring Dorie Stacy as the Counselor. Ms. Stacy will have three (3) years to obtain her license.

A motion to declare an emergency need for a Counselor at Timberline was made by Mrs. Graber and seconded by Mrs. O'Brien. Mrs. Jared abstained from the vote; Mrs. Arnsberg voted no. It was declared that the motion died. District Staff was asked to research the validity of the motion outcome.

5. Ratify Negotiated Agreement with teachers (teachers approved on June 10, 2013)

A motion to approve the Negotiated Agreement with the teachers union was made by Mrs. Jared, seconded by Mrs. Graber and approved unanimously.

6. Approval of Bid for Orofino Elementary School Boiler replacement from Mike's Mechanical.

A motion to approve the bid for the Orofino Elementary School Boiler replacement from Mike's Mechanical was made by Mrs. Jared, seconded by Mrs. Graber and approved unanimously.

7. Sale of Orofino Junior High school property.

A motion to accept the bid and the sale of the Orofino Junior High Property to Paul Pippenger was made by Mrs. Jared, seconded by Mrs. Graber and approved unanimously.

8. Approval of Medicaid Staff for 2013-14.

The list of Medicaid Staff for approval for 2013-14 was not available. This item was not discussed.

9. First Reading of Board Policy:
- a. 5105 Personnel
  - b. 5107 Personnel Reviews

A motion to approve the first reading of Policies 5105 and 5107 was made by Mrs. Jared, seconded by Mrs. Graber and approval unanimously.

10. Final Reading of Board Policy:
- a. 1510 Board Meeting Procedures (posting for negotiations)
  - b. 4130 Community Relations (posting for negotiations)
  - c. 5220 Personnel Assignments (change due to Luna law referral)
  - d. 5320 Personnel Drug and Alcohol (posting notices)

Policy 1510 would become a procedure – 1510P (post negotiation meeting notices at least 24 hours prior to meeting; keep minutes)

Policy 4130 – Post on district website any negotiations between district and union

Policy 5220 – All employees will be given personnel assignments.

Policy 5320 – This policy tells employees that drugs/alcohol are bad for them. Each employee will be given a copy of the policy.

A motion to approve and place in policy, Policies 1510P, 4130, 5220 and 5320, was made by Mrs. Jared, seconded by Mrs. Graber and approved unanimously.

11. Swearing In of New Board Members

Chairperson O'Brien performed the duties of swearing in the new members for the School Board. Dr. Charity Robinson and Jerry Nelsen took the oath of office. Charity Robinson will become the Trustee for Zone 5 and Jerry Nelsen will become the new Trustee for Zone 4, beginning on July 1, 2013.

K. Board Member Comments

Board members remaining on the Board thanked outgoing members Alyce Arnsberg and Theresa Graber for their dedication to the staff, students and patrons of the District.

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L. Adjournment

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The meeting was adjourned at 9:00 PM.

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Board Chairperson

ATTEST:

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Clerk





