

JOINT SCHOOL DISTRICT NO. 171

MINUTES

MEETING: Regular
DATE: July 16, 2012
TIME: 6:30 PM
SITE: Timberline Schools

MEMBERS PRESENT
Cindy O'Brien, Chairperson
Theresa Graber, Vice Chairperson
Amy Jared
Danielle Hardy
Alyce Arnsberg

MEMBERS ABSENT

Robert Vian, Superintendent
Janice Sutton, Clerk

A. Roll Call

Cindy O'Brien, Chairperson opened the meeting at 7:07 P.M. and Janice Sutton, Clerk, called the roll of members: Amy Jared, Alyce Arnsberg, Cindy O'Brien, Theresa Graber and Danielle Hardy were in attendance.

B. Executive Session

No Executive Session was held at this time.

C. Call to Order

1. Flag Salute

Mrs. O'Brien led the flag salute.

2. Approval of Agenda

Several changes were made to the agenda. Correct the spelling of Mr. Tetwiler's name under Consent Agenda item 5D. Move Consent Agenda item 5F to Discussion Items I4. Add two items under Action Items: H1 Progressive Engineering, H8 New Hire-TS Principal. Add Bio Mass to Discussion Items number I5. A motion to the approve the agenda with amendments/additions was made by Mrs. Jared, seconded by Mrs. Graber and approved unanimously.

D. Consent Agenda

1. Approval of Minutes
2. Payment of Bills
3. Surplus
 - A. Trailer/Modules at OES
4. Resignations

- 5 New Hires (contingent upon drug test and background check)
 - A. Deidre Jenkins-OES Teacher (Replaces Armitage)
 - B. Lindsay Waggener-OES .5 FTE Teacher (Replaces Jenkins)
 - C. Jennifer Josephson-OES Special Education Teacher (Replaces Heath)
 - D. Michael Tetwiler-OHS Math Teacher (Replaces Cummings)
 - E. Joseph Lawrence-THS Language Arts Teacher (Replaces Poppe)
 - F. Jeff Wright-OHS Athletic Director (Replaces Jim Hill)

**moved to I4.

A motion to approve the consent agenda was made by Mrs. Jared, seconded by Mrs. O'Brien and approved unanimously.

E. Reports and Recognitions

1. Enrollment

Mr. Vian noted that the enrollment is unchanged from the last report.

2. Building Reports

No building reports were given at this time.

3. Program Reports

Carmen Griffith, Food Service Supervisor, was not able to attend the meeting, but was able to provide a written summary of the 2011-12 school year to the board.

4. Superintendent's Report

Mr. Vian gave an update on the happenings at Orofino Elementary School. Shelly Brooks, Principal at Orofino Elementary comes to our district with six (6) years principal experience.

Classrooms previously held in the portable have been moved inside.

Space is available to house two special education rooms, a movement room for OT and PT services, band/music, math lab, and a meeting room/counselor's office/high needs student room.

Remodeling of two restrooms at OES is taking place. The floor covering and sub-flooring have been removed and will be replaced.

Five modulars at Orofino Elementary School are ready to be moved by patrons at no cost to the district. The air conditioning units have been removed .

An electrical upgrade has been completed in the computer lab at Orofino High School.

New rain gutters have been installed at OHS.

Lockers for the 7th grade students have been moved from OES to OHS.

Boardwalks around the modulars at Timberline Schools have been taken down.

The new furnace is in place at Cavendish Elementary. Some electrical work needs to be completed, the old furnace and oil tank need to be removed.

Kerrie Raines is the new Special Education Director.

Ten teachers are currently attending PEAK Training in Pasco, Wa.

School board members, the Superintendent and Clerk of the Board will be attending an Idaho School Boards Association workshop in Coeur d'Alene on July 26th.

Superintendent Vian will attend the Superintendent's meeting in Boise, July 30-31, 2012.

Mrs. Raines, Mrs. Brooks, Mr. Alverson and Mr. Vian will be attending the IASA Team Building Conference in Boise, August 1-3, 2012.

Wayne Callender, Consultant will be providing the district with Response for Invention (RTI) training on August 23,-24, 2012.

F. Public Comments

There were no public comments.

G. Old Business

1. Exit Interviews

Exit Interviews were sent to nine people. Of those nine, seven responded to the survey. The Board discussed the survey. Mrs. Jared said it was nice to see the interview responses. She said the feed back is helpful and she enjoyed reading them.

2. Board/Administration Retreat

The school board members, administrators, directors and district office personnel will hold a retreat on August 10, 2012. Mr. Vian will contact Liz Killpack from the ISBA for ideas and information. He will work on an agenda for the meeting. Mr. Vian asked the board to forward ideas for the workshop to him.

Mrs. O'Brien would like to do a board review at this time.

H Action Items

1. Progressive Engineers

Trent from Progressive Engineers gave an update on the progress of the waste water plant at Timberline Schools.

He also had two issues that needed to be addressed. 1) Pay estimate to Riverview Construction and 2) Notice to Proceed.

Mr. Vian approved the Notice to Proceed.

A motion to approved the pay estimate in the amount of \$75,521.96 for Riverview Construction was made by Mrs. Jared, seconded by Ms. Arnsberg and approved unanimously.

2. Reorganization of the Board

- A. Elect Board Chairman
- B. Elect Board Vice-Chairman
- C. Elect Clerk of the Board
- D. Elect Treasurer of the Board
- E. Elect Federal Programs Director
- F. Schedule for 2012-13 Board Meetings

A motion to keep the current structure of the board the same, with one change-elect Superintendent Vian as Federal Programs Director, was made by Mrs. Jared, seconded by Ms. Arnsberg and approved unanimously.

A motion to approve the 2012-13 Board Meeting schedule with changes, move all district office meetings to Orofino High School, was made by Ms. Hardy, seconded by Ms. Arnsberg and approved unanimously.

Ms. Hardy revised her motion to approve the following dates:

- August 20, 2012
- October 15, 2012
- December 17, 2012
- March 18, 2013
- May 22, 2013
- June 17, 2013

3. TS Modular Classrooms

Ms. Hardy does not think we should keep either modular.

Ms. Arnsberg stated that the 10 year facility plan was started but never finished.

Superintendent Vian said that Federal Forest Funds could be used to purchase one modular.

A motion to return one (1) modular and purchase one (1) modular and relocate it, was made by Mrs. Jared, seconded by Mrs Graber and a roll call vote was taken:

Amy	Yes
Alyce	No
Cindy	Yes
Theresa	Yes
Danielle	No

With the roll call vote taken and each member voting, the motion passed.

4. Policy Review - First Reading

- A. Policy 2220 Relating to Pre Kindergarten Programs
- B. Policy 2440 Relating to Online Courses
- C. Policy 2620P Relating to grading and progress reports.
- D. Policy 2700P Relating to High School Graduation Requirements (on-line courses)
- E. Policy 3020R Relating to average Daily Attendance (Fractional ADA)
- F. Policy 3505 Relating to Concussion Guidelines
- G. Policy 5435 Relating to Credit Reimbursement

After discussion regarding the above policies, the board directed Mr. Vian to make changes to Policy 5435. Mr. Vian will add "or working toward multiple endorsements" to the end of the last sentence under item #2.

A motion to approve the first reading of Policies 2220 through 5435, with changes, was made by Mrs. Jared, seconded by Ms. Hardy and approved unanimously.

5. Center for Educational Effectiveness Surveys

The Board would like to set goals and use these goals to do evaluations. Mrs. Graber said that what she was hearing was everyone wanted to continue using the surveys. Board members are to give their ideas to Mr. Vian, who will then put them into motion.

Ms. Arnsberg said that the Microsoft Web Site has free survey sites.

Ms. Hardy said that she has used surveys in the past and would be available to help.

No further action was taken.

6. 1% Bonus for Retained Administrators

Mr. Vian explained that two administrators, Mr. Robert Alverson and Mr. George

Clark, did not receive a pay increase for the 2012-13 school year. Classified staff received a 2% pay raise via the state. Certified staff received a 1% bonus, with several certified employees receiving a 3.5% education step increase. Neither Mr. Alverson or Mr. Clark took a new position or received one of the two forms of pay increases. Mr. Vian would like to give both gentlemen a 1% bonus.

A motion to approve the 1% bonus for Mr. Alverson and Mr. Clark was made by Ms. Hardy, seconded by Ms. Arnsberg and approved unanimously.

7. Educational Credits for Superintendent

Mr. Vian asked the Board if the District would pay for the classes/credits he will need in order to get his Superintendent's certification. He said that he needs to take 7 classes, nine hours a year for three years. Mr. Vian has incurred \$1157 in expenses to date and would like the District to cover those expenses.

The Board voiced several concerns about paying for Mr. Vian's educational credits.

A motion was made by Mrs. Graber to pay Mr. Vian's current expense, and for Mr. Vian to address the board with any future credit expenses as they arise, seconded by Mrs. Jared and a roll call vote was taken:

Amy	Yes
Alyce	No
Cindy	Yes
Theresa	Yes
Danielle	Yes

A roll call vote was taken and the motion passed.

8. New Hire - TS Principal

A motion to hire Shaun Ball as the new Principal at Timberline Schools, per Mr. Vian's recommendation, was made by Mrs. Jared. Mrs. Graber seconded the motion and it was unanimously approved..

Mrs. Jared left the meeting at 9:40 PM

I. Discussion Items

1. Extra-curricular Reports (Trustee Hardy)

Ms. Hardy would like to postpone this discussion until the April 10th Retreat.

2. Superintendent Evaluation (Trustee O'Brien)

Mrs. O'Brien is trying to find proposals for Superintendent's Evaluations.

3. Pay for Performance-Leadership-year two plan (Trustee Arnsberg)

Pay for Performance is based on the School's performance from the previous year. Peck Elementary School qualifies for one full share, Timberline Elementary and Timberline High School will receive ½ share each. Orofino Elementary and Orofino High School will not receive any shares.

4. OHS AD Position

Mr. Vian told the Board that there was one qualified applicant for the AD Position.

He presented a second option to the Board. This option is to hire a vice principal/athletic director/guest teacher. Using this option would eliminate the hiring of two part time office aides. The vice principal position would be a half time position, with the athletic director and guest teacher filling the rest of the day. (2 periods for guest teaching). He suggested advertising the position at \$57,000.

The Board approved advertising for the position of vice principal/athletic director/duties as assigned by principal.

5. Bio Mass

A request from the company Bio Mass would like the Board to make a commitment to make land available to construct a building and room for storage of wood chips. Mike Hoffman is interested in renting, leasing or purchasing the overflow parking lot located below Orofino High School.

The Board would like more information before making a decision. This topic will be added to the August Board meeting.

J Board Member Comments

Ms. Arnsberg had additional comments regarding the modulars at Timberline Schools.

K Executive Session

A motion to recess into executive session per ID Code 67-2345(b) to discuss personnel issues was made by Mrs. Graber, seconded by Ms. Hardy and approved unanimously.

Executive Session began at 10:15 PM

Open session was declared at 10:31 PM

A motion to reverse the probation period on a certified staff based on the Superintendent's recommendation was made by Ms. Hardy, seconded by Mrs. Graber and approved unanimously.

L.. Adjournment

The meeting was adjourned at 10:35 PM

Board Chairperson

Attest:

Clerk