

JOINT SCHOOL DISTRICT NO. 171

MINUTES

MEETING: Special
DATE: September 8, 2012
TIME: 10:00 AM
SITE: Dining on the Edge

MEMBERS PRESENT
Cindy O'Brien, Chairperson
Danielle Hardy
Amy Jared
Alyce Arnsberg

MEMBERS ABSENT
Theresa Graber

Robert Vian, Superintendent
Janice Sutton, Clerk

A. Roll Call

Cindy O'Brien called the meeting to order at 10:10 AM and Janice Sutton, Clerk, called the roll of members: Amy Jared, Cindy O'Brien and Danielle Hardy were in attendance. Alyce Arnsberg entered the meeting at 10:20 AM. Theresa Graber was absent.

B. Call to Order

1. Flag Salute

Cindy O'Brien led the Flag Salute.

2. Approval of Agenda

A motion to approve the agenda was made by Mrs. Jared, seconded by Ms. Hardy and approved unanimously.

C. Executive Session

No executive session was held.

D. Consent Agenda

We did not have a consent agenda at this meeting.

E. Reports and Recognitions

- a. Recognitions
- b. Enrollment
- c. Building Reports
- d. Program Reports

No comments were given on the above reports and recognitions.

e. Superintendent's Report

Mr. Vian gave a brief summary on the breakfast program. Participation in the free breakfast program is up this year, and with funding from the State, Mr. Vian is hoping to see a profit this year. Some expenses have yet to come out. Mrs. Griffith, Food Service director, would like to add one hour staffing at Orofino Jr./Sr. High School.

F. Public Comment

There were no public comments.

G. Old Business

No old business was discussed.

H. Discussion

1. Board Self Evaluation

Discussion started on the Board Self Evaluations. The group wants to look at the areas that need improvement first. Due to time restraints, the board would like to discuss the evaluations at a later date.

2. District Goals

The Board, Administrators and Programs Director discussed what goals they would like to see achieved this year. Mr. Vian would like to see the SMART Goals used so end results can be obtainable and visible.

3. Strategic Planning Committee

The Board would like the Strategic Planning Committee to meet; each group breaking out into their own group, coming up with the goals they would like to set. The group will outline their goals and present them to the Board to review/approve at the October board meeting.

The Board recessed for lunch at 12:00 Noon and went back into session at 1:00 PM.

4. Budget Process

Mrs. Snyder, Business Manager, provided a Budget Update which showed the year end transfers that were needed for the 2011-12 school year. These transfers left a fund

balance of 0 dollars in the general fund. The update also showed transfers into the general fund from Federal Forest funds.

Mrs. Snyder also provided an explanation of new procedures that will be put into place this year.

The Board supported Mrs. Snyder's recommendation to provide budget reports that show breaking down the General Fund by categories and their budget amount vs the monthly expense and the year to date percentage of where the budget stands each month.

Also discussed was the State's requirement to have no more than 5% of the budget held in contingency.

5. Superintendent's Evaluation and Goals

Ms. Hardy suggested postponing this discussion until later.

6. Administrators' Goals

Ms. Hardy suggested postponing this discussion until later.

7. Administrator's Reports

This discussion was postponed until later.

8. District Calendar

Ms. Hardy would like a master calendar which shows what needs to be done each month.

9. Budget Goals and Reports

This discussion was postponed until after Strategic Planning goals are received.

10. Committee Goals and Reports

This discussion was postponed until after Strategic Planning goals are received.

11. Principals and Special Education Director

The Administrators would like a clear idea of what the Board's expectations are.

Mr. Alverson – Athletics are his biggest concern. He would like the budget, equipment and concessions for athletic events to be under the same umbrella (unified policy), with no exceptions. Everyone must follow the policy.

P1FCU is holding a check for \$4200 for Orofino Jr/Sr High School. That money will be put back into extra-curricular accounts.

The transition for the 7th graders was a concern at first. With a little “tweaking” everything is now running smoothly.

Mr. Ball - Wants “Grace” from the Board.

He is instituting a new discipline policy at Timberline Schools which is based on a demerit schedule. He would like Board support on the discipline policy.

Dr. Kerrie Raines – Dr. Raines noted that the district is non-compliant in many Special Education areas and is working to make changes in those areas.

Dr Raines, along with Superintendent Vian, has revamped the Pre-School Program. The program will change from one hour twice a week service to between six and seven hours of service per week. There will be two programs – one from 8:00AM – 11:15 AM and the second one from 12:15 PM until 3:30 PM. Students will ride the bus (regular routes) in the morning. The district will provide transportation home after the first session, and pick up the students for the second session. Students in the second session will then ride the bus (regular routes) home in afternoon.

The District is partnering with the Early Childhood

Superintendent Vian – Mr. Vian is excited about what’s happening in the buildings.

Wayne Callender was in the district August 23 -24 for an RTI conference. He will be back in the district to screen classrooms and provide lessons for their levels.

ISEE has deducted three teacher units of money from the District because of incorrect attendance data they have received. Mr. Clark has been working on the problem, but if the problem isn’t corrected soon, Mr. Vian is willing to pay the State to send someone up to correct the mistakes.

The Idaho School Boards Annual Convention will be held in Boise in November. Mr. Vian gave the board members information regarding the convention and asked them to let the district office know if they plan on attending.

Mr. Vian also would like each principal to become a member of one of the service groups in Orofino. (Mr. Vian – Chamber, Mr. Alverson – Rotary, Dr. Raines – Kiwanis)

I. Action Items

No action items were discussed.

J. Board Member Comments

Mrs. Jared - Amy's expectation is to "not spin our wheels". She wants to get things accomplished and move on.

She thanked Mr. Vian for his communication. She also thanked Dr. Raines for saving money.

She also noted, to Mr. Ball, that the Board offers "a lot of grace".

Ms. Hardy - Informal Workshops help. She wants to develop relationships and feels communication is important.

Danielle wants the Board to follow policy – in regards to travel. Take responsibility for travel, acquire charges and ask for reimbursement.

Mrs. Arnsberg - Alyce is enthusiastic about the changes she see's happening. She has been trying to get changes made since 2007.

She wants data driven discussions. Communication has taken great strides.

Alyce would like to have discussions prior to board meetings.

She also appreciates new ideas.

Mrs. O'Brien – Felt there was communication issues in the District last year. She feels communication is critical and she encourages direct communication.

Disseminate information - we are getting positive feedback from the community.

She wants to see the respect that everyone deserves.

Superintendent Vian

The sewer project at Timberline Schools will be tested next week. The Modular project is almost complete.

K. Adjournment

The meeting was adjourned at 2:40 PM.

Board Chairperson

Attest:

Clerk