

JOINT SCHOOL DISTRICT NO. 171

MINUTES

MEETING: Regular

DATE: September 17, 2012

TIME: 7:07 PM

SITE: Timberline Schools

MEMBERS PRESENT

Cindy O'Brien, Chairperson  
Theresa Graber, Vice Chairperson  
Amy Jared  
Alyce Arnsberg

MEMBERS ABSENT

Danielle Hardy

Robert Vian, Superintendent  
Janice Sutton, Clerk

A. Roll Call

Cindy O'Brien, Chairperson opened the meeting at 7:07 P.M. and Janice Sutton, Clerk, called the roll of members: Cindy O'Brien, Amy Jared, and Alyce Arnsberg were in attendance. Theresa Graber entered the meeting at 7:15 PM. Danielle Hardy was absent.

B. Call to Order

1. Flag Salute

Mrs. O'Brien led the flag salute.

2. Approval of Agenda

A motion to approve the agenda with the addition of item 3C (Surplus 479 old science textbooks) under Consent Agenda and item 5D (enrollment vs capacity) under Reports and Recognitions was made by Mrs. Jared, seconded by Mrs. Arnsberg, and approved unanimously.

C. Executive Session

No executive session was held.

D. Consent Agenda

1. Approval of Minutes

2. Payment of bills

3. Surplus

a. Compressor/evaporator - Food Service TS

b. 43 textbooks dating 2001-2011 to be sold

c. **479 old mostly old science books to be recycled.**

4. Resignations
  - a. Diane Cochran - PSR
  - b. Charity Richardson - PSR
5. New Hires (contingent upon drug test and background check)
  - a. Helen Savage-OHS Jr. High Girls' B coach (replacement)
  - b. Jamelle Ball-Food Service 2.5 Hrs. TS (replacement)
  - c. Sarah Salazar-OHS Jr. High Girls' BB coach (replacement)
  - d. Jeff Wright-OHS Boys' BB Coach (replacement)
  - e. JoAnne McPheeters-PSR OHS (29 hours FF)
  - f. Jacqueline Gingrich-PSR OHS (19 hours FF)
  - g. DeNeane Bretz-Developmental Therapist-OES (29 hours FF)
  - h. Shari Walbom-PSR OHS (29 hours FF)
  - i. Nancy Johnston-PSR OES (19 hours FF)
  - j. Joey Schneider-PSR OHS (19 hours FF)
  - k. Amber Brumley-PSR OES ( 16 hours FF) School Nurse (6 hours)
  - l. Vicky Stewart-**Contract**-SLP Mentor (\$17,280)
  - m. Rocky Barlow-OHS Asst. FB coach (replacement)
  - n. Russel Miles-THS Yearbook Advisor (replacement)
  - o. Misty Lee-OES .5FTE K Sped. .24 FTE Medicaid (½ replace; ½ new FF)
  - p. Heidi Hendrickson-OES .724 FTE Medicaid one to one (new FF)
  - q. Josie South-OES .5 Exceptional Child .24 Title 1 (new FF)
  - r. Susan Vian-OES .362 Exceptional Child .362 Medicaid (new FF)
  - s. Lisa Hanna-OJHS VB Assist. coach (replacement)
  - t. Maxine Lineberry-TS .5 FTE SPED (replacement)

A motion to approve the consent agenda was made by Mrs. Arnsberg, seconded by Mrs. Jared and approved unanimously.

E. Reports and Recognitions

1. Recognitions
  - a. Valley Rentals donation of \$536 worth of equipment.

Valley Rentals has donated the use of equipment within the district in the amount of \$536.

- b. Paul & Lee Pippenger donation of \$1,500 to OHS and \$1,500 to OES

Mr. & Mrs. Paul Pippenger have generously donated \$3,000 to the district. \$1,500 was given to both Orofino Elementary School and Orofino High School.

- a. Tri-Pro Forest Products donation of \$200 worth of wood chips for playground.

Tri-Pro Forest Products donated \$200 worth of wood chips to be used on the play ground at Orofino Elementary School.

2. Enrollment

September 17, 2012 enrollment for the district is 1020 students. This number is up twenty students from the June, 2012 enrollment.

3. Program Reports

**Carmen Griffith-Food Service** - The breakfast program is now running smoothly in the Orofino Schools. Daily participation is at 90.1% district wide. Lunch participation is at 58.03% district wide.

Mrs. Griffith is following up with the Architects on the proper function of the exhaust unit that was installed in the kitchen at OES.

The staff is “hustling and bustling”, keeping smiles on their faces and adapting where needed.

**George Clark - Technology** - The technology department has completed moving the 7<sup>th</sup> grade lab to OHS. They have also completed reconnecting the portable from TJS to TES. The Power School Course catalog has been completed.

The firewall machine quit working. The technology staff coordinated with tech support people with the vendor and manufacturer. The firewall was restored after one day.

The computer lab at TS was moved from Mr. Tilley’s room to the end of the hall. The physical move is complete, although several network issues need to be worked out.

Software was loaded onto teacher workstations for the Renaissance System.

Because of problems with the Solid Works server in the shop at OHS, the technologists had to rebuild the server. Work continues to rebuild the client (use) machines also.

Mr. Vian noted that he would like to see a tech person work during the month of July. Most districts use the summer months to make corrections/improvements so the computers are up and running when school starts each fall.

**Dr. Kerrie Raines - Special Education** - Dr. Raines found several areas where the district was out of compliance. We have one year to make the needed corrections to become complaint.

She has been working with our OT and PT providers. OT and Pt services are now available at all our schools, including TS.

One of the PSR workers that was recently hired is also a registered nurse. Amber Brumley will fill both positions, saving the district a substantial amount of money by not having to have a nurse to be on call.

Dr. Raines has also been working with Ben Jenkins, Transportation Supervisor, to ensure that needs of students with IEP's are being met.

Secondary transition is non-compliant because the rules have changed. Dr. Raines is working with Mrs. Beck and Mrs. Bonner to redesign the transition process.

Dr. Raines is taking over the 504 students and homeless students.

Reports were provided for the Board to review. Dr. Raines will update this reports monthly.

#### 4. Building Reports

**Bob Alverson, OJSHS Principal** - OJSHS will be offering a fall driver's education class from October 29 - December 17, 2012. Cost of the class is \$135.

Mr. Alverson gave congratulations to the band, drill team, Distinguished Young Women and Katie Province for their participation in the Orofino Fair and Lumberjack Days Parade. He also commented on the Flag Team that marched in front of the band during the parade. This is a new program at the school.

He also congratulated Peck Elementary and Cavendish Elementary for winning blue ribbons for their exhibits at the fair.

Three teachers from OJSHS and TS, along with both principals, are attending a two day Common Core Standards workshop in Lewiston this week.

**Shelley Brooks - OES Principal** - All but one of the portables have been removed. Mrs. Brooks is hoping that the last one will be moved within the week.

The OES facility has been redesigned so that grade levels are in close proximity.

A building leadership team began meeting last week. Mrs. Brooks would like to see coaches, classified staff and parents join the team.

OES will focus on recognition of student achievement and attendance. Mrs. Brooks has brought back the “student of the month”. She wants to acknowledge those that are doing what they are supposed to be doing and even going a little beyond.

OES will acknowledge students birthdays each month.

Mrs Brooks has started a Student Leadership Organization. Each grade level will be recognized and an executive council will be formed. This organization will help teach students how to become leaders. The students will be given 3-4 project to complete each year.

Mrs. Brooks goal is to meet targeted scores.

**Shaun Ball- TS Principal** - Mr. Ball talked about the RTI workshop he and three of his staff are attending. There is a huge shift in education coming - RTI standards must be set in place by 2015.

He went over his new discipline policy. Twelve demerits makes a student ineligible to participate in extra-curricular activities. If a student becomes ineligible, that student can be re-instated if he/she goes sixteen days without any referrals. After twenty-four demerits, usually Level II and III infractions, Mr. Ball will refer the student to the school board and/or Superintendent.

Mr. Ball told Carl Stemrich (TS Football Coach) and the Board that he is proud of what Mr. Stemrich has accomplished with the team.

Two new positions at Timberline Schools are Russel Miles- Journalism and Maxine Lineberry one on one special ed aide.

Grady Thompson is starting up a booster club at Timberline Schools.

\$200 worth of lumber was donated for a new sign at Timberline.

5. **Superintendent’s Report**

a. Timberline Elementary Completion

Mr. Vian said that we are “a coat of paint away” from completion on the elementary portable project. He feels that the modular should last for twenty five years or longer.

b. Timberline Sewer Project

The sewer project is almost complete. A problem with a switch caused a delay

in being able to sign off on the project. A new part has been ordered to correct the problem.

Don Stanley, TS Custodian, has taken approximately 100 hours of training to become licensed to run the new sewer plant. Mr. Vian was told that Don would become "a very small sewer plant operator".

c. Board Calendar

The monthly board calendar that the Board requested was provided to them in their board packets. Mr. Vian asked the Board to e-mail him any new ideas they may have. He will continue to add to this list as things come up.

d. Enrollment vs Capacity

Per the Board's request, Mr. Vain included a copy of the enrollment vs capacity report.

F. Public Comments

There were no public comments at this time.

G. Old Business

There was no old business.

H. Discussion

1. Contract to dispose of "surplus items" on E-Bay or by other means.

Rory Wilson submitted a proposal for disposing of the surplus inventory that the district has in storage. Mr. Wilson proposed selling items on E-Bay. Profits made from the sales will be split 50/50 with the district.

Superintendent Vian told the Board that certain items should be kept, such as desks and chairs, because they may be of use at the alternative school at Pierce if/when the project moves forward.

Mrs. Arnsberg suggested letting Mr. Wilson organize and catalog all the items and then we take what we decide to keep.

Mrs. O'Brien thought it sounded like a good proposal.

2. Field Trip to Costa Rica (Val Armichardy)

Mrs. Armichardy spoke to Mr. Vian and the Board about the possibility of sending a group of up to 7 girls to Costa Rica later in the year. This trip will be an educational tour of the Nicoya and Guanacaste Regions of Costa Rica.

Participants must be either a Junior or Senior girl and maintain a minimum GPA of 3.0. Each girl must be serious about their education and improving their community. Each applicant will be required to complete a rigorous application process.

Those selected to attend will participate in science and cultural projects. The group also plans on touring the rain forest and wildlife reserve.

Money for the tour will come from a grant that was written by Mrs. Armichardy. Funds are also available from the Spanish Club. Upon acceptance, each participant will be required to make a \$300 down payment. They will also be required to participate in fund raisers throughout the year.

Mrs. Arnsberg told Mrs. Armichardy that she appreciates her doing this for the students.

Mrs. Jared asked why only girls were invited to participate. Mrs. Armichardy's response was because of housing issues, need for additional chaperones, and the expense, it would be easier to take only girls.

#### I. Action Items

##### 1. Board Policy 5205

Because of the growing problem of finding people interested in coaching, Mr. Vian has added new verbiage to Policy 5205.

The new verbiage, in bold and underlined, is as follows: No employee in Joint School District No. 171 may be in a position of direct supervision of his or her immediate family member (spouse, child, **parent**, or sibling). **An exception to the "direct supervision of his or her immediate family members" may be made for extra curricular activities when the exception is in the best interest of the activity and is approved by the Superintendent.**

Mrs. Jared made a motion to approve Policy 5205 as the final reading. Mrs. Graber seconded the motion and the motion carried.

- ##### 2. Appointment of Assistant Treasurer's
- a. Jessica Nelson (Timberline Schools)
  - b. Heather Odell (Orofino High School)
  - c. Marci Bonner (Orofino Elementary School)

A motion to approve Jessica Nelson, Heather Odell and Marci Bonner as Assistant Treasurer's was made by Mrs. Jared, seconded by Mrs. Graber and approved unanimously.

3. Overnight stay in Coeur d'Alene or Post Falls

Coach Carl Stemrich informed the Board that the football team has a game with Clark Fork on Friday, October 19<sup>th</sup> at 7:00 P.M. As several members of the team have never stayed in a hotel or been to Coeur d'Alene, Mr. Stemrich would like to give them an opportunity to get out and experience something new. He would also like to take the team of thirteen boys to Cabela's in Post Falls. There would be three adults and the bus driver as chaperones. There would be no cost to the district for this overnight stay.

A motion to approve the overnight stay, at no cost to the district, was made by Mrs. Graber, seconded by Mrs. Jared and approved unanimously.

J. Board Member Comments

Mrs. Jared would like to add the TS Costa Rica Trip to the October Board Agenda.

Mrs. Graber wanted the Board to know that Spencer Arnsberg, Alyce's son, received a scholarship from the ISBA.

Mrs. Graber said how impressed she is with Dr. Raines. She is enlightening and has a positive attitude.

Mrs. O'Brien commended Mrs. Griffith on the job she is doing. (Handling problems with grace). She also thanked the administrators and told them she is glad they are here.

Mrs. O'Brien would also like to add the Board Self Evaluation and Superintendent's Evaluation to the September 26<sup>th</sup> Strategic Plan workshop.

K. Adjournment

The meeting was adjourned at 8:15 P.M.

\_\_\_\_\_  
Board Chairperson

Attest:

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Clerk