

JOINT SCHOOL DISTRICT NO. 171

MINUTES

MEETING:	Regular	MEMBERS PRESENT
DATE:	October 15, 2012	Cindy O'Brien, Chairperson
TIME:	6:45 PM	Amy Jared
SITE:	Orofino High School Library	Danielle Hardy
		Alyce Arnsberg
		MEMBERS ABSENT
		Theresa Graber
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		Robert Vian, Superintendent
		Janice Sutton, Clerk

A. Roll Call

Cindy O'Brien, Chairperson, called the meeting to order at 6:45 PM, and Janice Sutton, Clerk, called the roll of members: Amy Jared, Cindy O'Brien and Danielle Hardy were in attendance. Mrs. Arnsberg entered the meeting at 6:50 PM. Theresa Graber was absent.

A motion to recess into Executive Session per Idaho Code 67-2345 (c) to discuss district property was made by Mrs. Jared, seconded by Mrs. Hardy and approved unanimously.

Executive Session began at 6:48 PM.

A motion to adjourn from Executive Session was made by Ms. Hardy, seconded by Mrs. Jared and approved unanimously.

Open meeting began at 7:00 PM.

B. Call to Order

1. Flag Salute

Cindy O'Brien, Chairperson, led the flag salute.

2. Approval of Agenda

Mrs. Arnsberg asked to move item "G – Old Business" to item "E" and place item "E – Reports and Recognitions in item "G's" place. The purpose of this movement was to allow Terry Nab of TDH Engineering to give his report earlier in the meeting so he could leave earlier.

A motion to approve the agenda with the amendment was made by Mrs. Jared, seconded by Mrs. Arnsberg and approved unanimously.

A motion to rescind the above motion was made by Mrs. Jared, seconded by Mrs. O'Brien and approved unanimously.

Mrs. Arnsberg made a motion to approve the agenda with the following amendments: switch Items G and E, add the surplus list provided by Mrs. Deitrick as Item C under surplus under Consent Agenda and add “de-list property” as Item 8 under Action Items . Mrs. Jared seconded the motion and the motion was unanimously approved.

C. Executive Session

The Executive Session was held prior to the start of the open meeting.

D. Consent Agenda

1. Approval of Minutes
2. Payment of Bills
3. Surplus
 - a. 1984 Ford PU VIN 1FTDF15Y5EPB06155 (not safe to operate)
 - b. Dodge 4 DR SDN VIN 1B3BE26D9MC307037 (not running)
 - c. **Surplus items from Sharon Deitrick at Orofino High School**
4. Resignations
 - a. Steve Eikum- OHS .5 FTE Custodian
5. New Hires (contingent upon drug test and background)
 - a. Tony Snyder Track Coach OHS Replacement
 - b. Russel Miles THS Newspaper and Yearbook Advisor

A motion to approve the consent agenda was made by Mrs. Jared, seconded by Ms. Hardy and approved unanimously.

G. Old Business

1. TDH Engineering (Timberline Sewer Project)

Terry Nab, TDH Engineer, told the Board and patrons that the new wastewater system at Timberline was complete and in operation, although there are a couple of bugs to work out. Don Stanley, Head Custodian at Timberline Schools, is collecting information to fine tune the system and work out the problems.

Mr. Nab asked for the Board’s approval on Change Order #1. Change Order #1 is listed as final with a total net decrease of \$14,582.55. This change order reduces the contract amount from \$275,117.00 to \$260,534.45.

Mr. Nab also asked for the Board’s approval for pay estimate #3 in the amount of \$19,160.41.

A motion to approve the contract change order to decrease the amount of the contract by \$14,582.55 and to make the partial pay estimate #3 was made by Mrs. Jared, seconded by Ms. Hardy and approved unanimously.

2. Policy 2700P (dropped language)

The Board reviewed Policy 2700P as the first reading. They would like to add this policy as an Action Item on the November School Board Agenda.

F. Public Comments

Sharon Deitrick

Mrs. Deitrick would like an evaluation component added to the certified evaluation policy.

Dean Gimmestad asked if there would be a final stamp of approval on the Timberline Waste Water Project. Superintendent Vian said that the DEQ signed off on the sewer project several weeks ago.

E. Reports and Recognitions

1. Recognitions

- a. Judy and Dean Brandt donated bark mulch for the clean-up day at OES
- b. Pierce Recreation District donated \$1,000 to the Play Shed at TS.

2. Enrollment

As of October 1, 2012, the enrollment for the district is 1,017. This number is up 8 students from September 4, 2012, but down 16 students from October of 2011.

3. Building Reports

Mr. South, Athletic Director/VP at Orofino High School, went over rosters and schedules for the various sports programs at their school.

He also informed the Board and patrons that the Senior AP Government class was hosting a forum with the AAUW on Tuesday, October 16, 2012.

Shaun Ball, Timberline Schools Principal, gave a report on "What's Happening at Timberline".

Approximately \$12,000 has been raised for the play shed.

Kiahana McCollum, Lexie Allpress, Caleb Ball, CeCe Thomas, Zeek Diaz, Nikkia Morris and Gabe Nelson were all selected as September Students of the Month.

Elementary students visited the "Big Red Barn" in Colton, Washington.

The high school newspaper is a success.

The high school is gearing up for the Common Core Tests which will take place in year 2015. The staff and students will be focusing on "Claim and Supports.

Mr. Ball gave a special "thanks" to Grady Thompson for the wonderful job of establishing a booster club at Timberline Schools. Future projects for Ms. Grady include raising money for Washington DC trip, sports equipment for the little guys, field trips and school equipment.

Shelley Brooks, OES Principal – OES held their first Recognition and Awards Assembly for the year, with one hundred thirty (130) students being recognized for their academic achievement and attendance from last spring semester. Twelve (12) "Pat on the Back" awards were given to students and eight (8) teachers and other staff members (Superintendent Vian was a recipient of the "Pat on the Back" award).

OES conducted their first Student Leadership Council Meeting on October 15, 2012.

OES K-Kids is up and running. This month the K-Kids are cleaning up around the school grounds and decorating the front of the school for Fall.

OES "Walk to Reading and Math" are underway. Title 1 and regular education teachers are working extremely hard to coordinate the instruction and prepare the instructional centers for their classrooms.

Jenine Nord – Cavendish

The students are doing a photography unit again this year. The students will be using the pictures they take to make calendars which will be for sale as their fund raiser for the year.

4. Program Reports

Carmen Griffith – Food Service

By means of a handout, Mrs. Griffith gave a summary of the free and reduced lunch program and the average daily participation in school lunches.

She also discussed Breakfast in the Classroom, equipment needs and the Fresh Fruit and Vegetable Grant.

Mrs. Griffith commended the kitchen staff on the great job of implementing Breakfast in the Classroom and working with the teachers through the process.

Matt Ludiker, Glenwood IGA Store Manager, is implementing a fruit of the week program to promote healthy choices for children. The eight week promotion began on October 3, 2012.

Mrs. Griffith is exploring the possibility of providing breakfast for Peck and Cavendish. Additional information will be provided as it becomes available.

George Clark – Technology

With the help of a volunteer, the technology department is working its way through the computer labs throughout the district. Computers are being upgraded with new software updates and new program installations. A special thank you was given to Rex Robinson for all his help working on the computers.

The Nez Perce Tribe has established an infrastructure in Peck that will allow Peck School to connect their internet with the Nez Perce Tribe. Currently Peck is connected to the rest of the district via Frontier. By establishing a connection with the Tribe, Peck School will go from 256 Kilo Bits per second to 3 Meg bits per second. The cost will also drop dramatically.

Mr. Clark is continuing to work through issues connected with ISEE.

Kerrie Raines – Special Education Director

Dr. Raines is working with the State Department of Education in refining the District's Homeless identification process.

Both Dr. Raines and Kathy Hanson are working to redefine some systems in billing Medicaid.

Dr. Raines met with the regional special education consultant on September 28th to discuss non-compliance issues and develop a plan to make the necessary changes. Compliance meetings have been scheduled at the building levels and two half day trainings have been scheduled as a district team before November 30, 2012.

Preschool changes appear to be running smoothly and is working with the Head Start schedule.

Changes are being made at the state and federal level regarding secondary transition services. Dr. Raines and secondary teachers attended a workshop on October 15, 2012 to learn about the new process.

Updates to OES and OJSHS Autism Project applications were completed on October 10, 2012.

5. Superintendent's Report
 - a. Timberline play-shed construction approval

Donations for the play shed are nearing \$10,000. The group has been given permission to begin construction. The "drop down" portion of the shed will be eliminated until additional funds are raised.

- b. Pay for Performance

The district has submitted appeals on staffing for Pay for Performance. The appeal process window will close on October 19, 2012. At this time, all schools in the district are in line to receive some funds.

A work session with the National Guard regarding the Youth Challenge Program was held on October 10th. The NGYC school discussion went well. Trina Snyder, Kerrie Raines, Carmen Griffith, Amy Jared and Superintendent Vian will travel to Bremerton, Washington to visit their school on November 5th & 6th. The National Guard is planning on contracting with Jt. School District No. 171 for food service and teachers.

H. Discussion

1. Superintendent's Evaluation

Mrs. Arnsberg would like to Board to attend the Superintendent Evaluation workshop at the ISBA Convention and then hold a board meeting at the convention to discuss the evaluation process.

2. School Board Self Evaluation

Mrs. O'Brien read through the list of items on the Board's Self Evaluation form that four or five board members felt needed addressed.

The Board would like to set three (3) goals for the Board at the ISBA Convention.

3. Strategic Plan Goals

Mrs. Arnsberg would like to work on goals and have them in place before working on the budget.

A special board meeting will be held on November 13, 2012 in the Library at Orofino High School to discuss the strategic plan goals.

4. Board Travel and Conference Expenditures

The Board discussed past travel expenditures, practices and board policy.

I. Action Items

1. Audit Report from Phil Nuxoll of Presnell Gage

Mr. Nuxoll gave a very positive report for the district's financial records for 2011-12. He feels the District is tenuous in with where we are financially. There is a \$0 carry over in the general fund, but with the \$853,763 in the Forest Reserve fund, the combined carryover is 36 days worth of expenditures. Presnell Gage recommends maintaining 60 days of working capital through fund balance carryover plus financing. He complimented Mrs. Snyder and her staff on a job well done. A motion to approve the auditor's report was made by Mrs. Arnsberg, seconded by Mrs. Jared and approved unanimously.

2. Costa Rica trip approval for THS

A motion to approve the Costa Rica trip for THS was made by Mrs. Jared, seconded by Ms. Hardy and approved unanimously.

3. Early Graduation Request – Amy Montambo

A motion to approve the early graduation request for Amy Montambo was made by Ms. Hardy, seconded by Mrs. Arnsberg and unanimously approved.

4. Superintendent's evaluation document (possible action item)

No action was taken.

5. School Board Self Evaluation (possible action item)

No action was taken.

6. Policy 5340P Certified Evaluation Policy

A motion to approve the first reading of Policy 5340P was made by Mrs. Jared, seconded by Mrs. Arnsberg and approved unanimously.

7. Calendar Change (2012-13)

Superintendent Vian went over the proposed changes to the current calendar. Instead of returning to school mid-week after the Christmas vacation, he would like to add the days in later. January 2nd would be moved to January 25th. January 18th would become a work day for teachers. February 22nd, which was initially intended to be an in-service day, will now become a school day (from January 3rd). The February 22nd in-service day will be moved to February 8th.

A motion to approve the calendar changes as presented was made by Mrs. Arnsberg, seconded by Ms. Hardy and approved unanimously.

8. "De-list Property"

To consider other options for selling the Jr. High School and property, a motion to de-list the Jr. High Property from Clearwater Realty was made by Ms. Hardy, seconded by Mrs. O'Brien and approved unanimously.

J. Board Member Comments

There were no comments.

K. Adjournment

The meeting was adjourned at 9:57 PM.

Board Chairperson

ATTEST:

Clerk