

JOINT SCHOOL DISTRICT NO. 171

MINUTES

MEETING: Regular  
DATE: October 19, 2015  
TIME: 7:00 PM  
SITE: Orofino Jr/Sr High School

MEMBERS PRESENT  
Jerry Nelsen, Vice Chair  
Amy Jared, Trustee  
Cindy O'Brien, Chairperson  
Charity Robinson, Trustee  
Danielle Hardy, Trustee

MEMBERS ABSENT  
-----  
Robert Vian, Superintendent  
Janice Sutton, Clerk

A. Call to Order

Cindy O'Brien called the meeting to order at 7:00 PM.

B. Roll Call

Janice Sutton, Clerk, called the roll of members: Amy Jared, Jerry Nelsen, Cindy O'Brien, Charity Robinson and Danielle Hardy were in attendance.

C. Flag Salute

Cindy O'Brien led the flag salute.

D. Approval of Agenda

There was one amendment made to the Agenda. Under Action Items, Item I3 – Snow Removal Bid @ TS was added.

A motion to approve the Agenda with the addition of I3-Snow Removal Bid at TS was made by Mrs. Jared, seconded by Ms. Hardy and approved unanimously.

E. Consent Agenda

1. Approval of Minutes
2. Payment of Bills
3. Financial Reports
4. Surplus
5. Resignations
6. New Hires (contingent upon drug test and background check)
  - a. Pam Fleming-OJSHS Custodial .5 FTE (replacement Smith)
  - b. David Driscoll-OES Federal Funds (partial replacement D. Cochran)

- c. Sharee Carlock-OES Title 1 Aide .5 FTE (replacement)
- d. Elaine Cook-Title 1 Administration (\$750 stipend)
- e. Dorie Nelsen-Title 1 Administration (\$750 stipend)
- f. Jonie Head-TES “overload” aide 7.25 hours per day (new)
- g. Bill Sellers-TS Jr High Basketball Assistant Coach (replacement)

A motion to approve the Consent Agenda was made by Ms. Hardy, seconded by Mr. Nelsen.

Ms. Hardy asked Superintendent Vian about the new aide position (Jonie Head) at Timberline. Superintendent Vian explained that due to the fact that the fourth grade class size was over the limit outlined in district policy (24 students) an aide was needed to help in the class. This position will be funded from the general fund.

Ms. Hardy also asked if the administration stipend was a new stipend. Superintendent Vian said it was not new.

Mrs. O’Brien asked if the stipend would come from leadership money. It will not.

The motion was unanimously approved.

F. Reports and Recognitions

- 1. Recognitions
  - a. Certified Employee of the Month

Five certified employees were nominated for Employee of the Month. The employees were Kathy Daniels, Mindy Pollock, Bill Sellers, Tama Naden and Jake Maetche. Mindy Pollock was selected as Employee of the Month.

- b. Classified Employee of the Month

There were two nominees for classified employee of the month. Patty Grimm and Devonie Newcome were both nominated. Patty Grimm was selected this month.

- c. Volunteer of the Month

We did not have a Volunteer of the Month this month.

- 2. Enrollment

District enrollment is up one student from September, 2015 and is up 11 students from October, 2014.

Enrollment at IDYCA remains steady at 105 student cadets.

3. Committee Reports
  - a. Policy Review Committee
    1. Leadership Awards
    2. Participation Policy

A group of 6 teachers and 5 administrators met to discuss leadership awards and the drug policy. Superintendent Vian said it was a really good meeting. The committee will begin meeting once a month.

4. Building Reports – Reports were provided prior to the Board meeting
  - a. OES
  - b. OJSHS

Dan Hull, Principal; Cindy Beck, Counselor and Kathleen Tetwiler, Music Instructor, gave a presentation regarding PBIS. Mr. Hull started with a “Road to Recognition” power point presentation. Mrs. Tetwiler followed with various statistics showing how students can be tracked through this program. Mrs. Beck talked about the “check and connect” approach that is being implemented at OJSHS.

- c. Timberline
- d. IDYCA

5. Program Reports – Reports were given to the Board prior to the meeting.
  - a. Special Education

Dr. Kerrie Raines, Special Ed Director talked about the preschool program. Information advertising for pre-school students was made available through the use of posters, the internet, the on line newspaper and the Clearwater Tribune. A developmental screener was at Timberline Schools on October 9 to screen applicants for the preschool program.

Pre-school began on September 15<sup>th</sup> with 15 kids signed up for the Orofino program.

Dr. Robinson thanked Dr. Raines for reaching out to the community.

- b. Technology

Russel Miles, Tech Director, along with Superintendent Vian and Trina Snyder, Business Manager attended a Skyward Conference in Spokane. More information on the accounting module will be available on Tuesday.

- c. Teacher Mentor

Mindy Pollock attached a calendar showing her activities over a one week period.

d. Food Service

Carmen Griffith, Food Service Director informed the Board and patrons that the Food Service Program was recognized in a state wide magazine. (Chef's Designed School Lunch magazine)

e. Transportation

f. School Nurse

30% of student athletes have been randomly tested for drug or alcohol usage. Of that number only 1 student tested positive.

g. Superintendent

Highlights to the Superintendent's report included at letter from the Idaho Department of Labor congratulating the District on receiving a \$24,977 "Micro" grant. This money will support construction, metal fabrication and automobile maintenance training for high school students and adults in our community.

Three rounds (30%) of testing student athletes for banned substances at Orofino High School and Timberline Schools has taken place. Out of those tested only one student tested positive for a banned substance.

A committee is being formed to discuss the pros and cons of having year round school.

Exclusion Date – November 24, 2015 is the date by which all students must have proof of immunizations or documentation of legal notice that the parents have filed for exemption under Idaho Code 39-402 on file with the District. If neither of these options are in place by November 24<sup>th</sup>, the student (s) will not be allowed to attend school.

## **Audit Report**

1. Acceptance of the Audit Report

Mr. Nuxoll stated that as of June 30, 2015 our cash records are accurate. He also issued a "Clean Opinion" on our financial statement.

The District has 49 days of carry over funds available.

Mr. Nuxoll stated the Mrs. Snyder and the ladies in the office have done an exceptional job. He issued a very positive report saying our books were very detailed and accurate.

A motion to accept the Audit Report as presented by Phil Nuxoll and Tom Luper of Presnell Gage and the distribution of the Audit Report was made by Mrs. Jared, seconded by Dr. Robinson and approved unanimously.

G. Public Comments

There was a question regarding the school calendar.

H. Old Business Discussion

1. Levy Request for 2015-16

An idea for consideration is to hold the M/O Levy for the same amount as the past two years and have a second levy that would raise money for a roof at Orofino Jr/Sr High School the first year and money for a roof at Timberline the second year.

The tax rate will increase 13 cents per thousand; or \$12 more a year in taxes.

I. Action Items

1. Second Reading

a. Participation Policy 3340

Committee's general consensus-They felt it was punitive. The committee would like to see athletes who have tested positive for a banned substance be suspended by weeks instead of by games. The Board wants to suspend athletes by using games instead of weeks.

Suspension in no case would be less than 1 activity and up to a full calendar year.

Student athletes who self-report would have their suspension reduced by half.

On 3<sup>rd</sup> and subsequent violations the athlete would be suspended for a full calendar year. The Board wants to "Raise the Bar" for our athletes.

A motion to approve the Participation Policy 3340 was made by Ms. Hardy, seconded by Mr. Nelsen and approved unanimously.

2. Leadership Awards

"Mini" job descriptions will be given for each of the leadership awards. Leadership Awards will be paid in June, 2016.

A motion to approve the Leadership Awards as presented was made by Mrs. Jared, seconded by Dr. Robinson and approved unanimously.

3. Snow Removal Bid at Timberline Schools

Two bids were received for snow removal at Timberline Schools.

T.J Armitage submitted a bid of \$55 per hour for the first 200 hours and \$35 per hour after the 200 hours with a minimum amount to be paid of \$4,000 and a maximum amount of \$12,000.

The second bid stated that larger equipment would be used for more efficiency. The minimum amount to be paid on the contract would be \$4,000 with a maximum amount of \$14,000.

Superintendent Vian recommends awarding the bid to T.J. Armitage (bid #1).

A motion to award the Snow Removal Bid at Timberline Schools to T.J. Armitage (bid #1) was made by Ms. Hardy, seconded by Mr. Nelsen and approved unanimously.

J. Board Comments

There were no board comments.

K. Executive Session 74-2016 1 (b)

A motion to recess into executive session per Idaho Code 74-2016 1 (B) to discuss personnel discipline was made by Ms. Hardy, seconded by Mr. Nelsen and approved unanimously.

A motion to adjourn from executive session was made by Dr. Robinson, seconded by Mr. Nelsen and approved unanimously.

Open session began at 9:20 PM

L. Adjournment

The meeting was adjourned at 9:20 PM.

---

Board Chairperson

Attest:

---

Clerk