

JOINT SCHOOL DISTRICT NO. 171

MINUTES

MEETING: Regular  
DATE: November 21, 2016  
TIME: 7:00 PM  
SITE: Orofino Jr/Sr High School

MEMBERS PRESENT  
Cindy O'Brien, Chairperson  
Amy Jared, Trustee  
Danielle Hardy, Trustee  
Jerry Nelsen, Vice-Chairperson  
Charity Robinson, Trustee

MEMBERS ABSENT  
-----  
Robert Vian, Superintendent  
Janice Sutton, Clerk

A. Call to Order

Cindy O'Brien called the meeting to order at 7:00 PM.

B. Roll Call

Janice Sutton, Clerk, called the roll of members: Jerry Nelsen, Amy Jared, Cindy O'Brien, Danielle Hardy and Charity Robinson were in attendance.

C. Flag Salute

Mrs. O'Brien led the flag salute.

D. Approval of Agenda (Change)

Mr. Vian added the Audit Report to the Agenda.

A motion to approve the agenda, with the addition of the Audit Report, was made by Mrs. Jared, seconded by Mr. Nelsen and approved unanimously.

E. Consent Agenda

1. Approval of Minutes
2. Payment of Bills
3. Financial Reports
4. Surplus
5. Resignations
  - a. Bo Bonner – Boys' "C" Squad Basketball Coach @ OHS
  - b. Mayze Daniels – Title Paraprofessional @ OES
6. New Hires (subject to fingerprints and drug test)
  - a. Jeff Wilson – Head Boys' Basketball Coach @ OHS (replacement)
  - b. Megan Cochran (change in position – replacement for Mayze Daniels)

- c. Pat Christopherson – THS Girls’ Basketball Assist Coach (new)
- d. Andrea McLaughlin – Foods Service at OES
- e. Rex Ireland – OHS Boys’ “C” Squad Basketball Coach @ OHS

A motion to approved the Consent Agenda was made by Mrs. Jared, seconded by Mr. Nelsen and approved unanimously.

F. Reports and Recognitions  
\*Audit Report\*

Phil Nuxoll and Scott Taylor from Presnell and Gage presented their report on the District’s finances to the Board.

The District’s financial records are accurate and timely.

Kudo’s to Heather Knight for her great attitude and her willingness to move forward. Mr. Kuxoll also commented that the District staff is easy to work with.

Results of the three (3) audit items:

- a. Audible Opinion - The District received a positive report with one exception. That exception had to do with the explicit rate subsidy.
- b. Bond/Levy liability – the District received a “clean report” with one exception. That exception is “significant deficiency” – a lack of system controls – lack of staff.  
Accountant report – single audit “Clean Report)
- c. Two (2) month carry over - Currently the District has enough funds to carry the District for 51 days. Federal Forest Funds could carry the District for 50 days and the General Fund would cover for 1 day.

“Kudos” were given to the Superintendent and the Board.

Mr. Nuxoll noted that every school district in Idaho is losing money on the School Lunch Program.

Mr. Nuxoll said that this was the most positive financial report that Presnell Gage has ever given the District.

The Audit will be sent to the Clearing House.

A motion to approve the Audit Report as presented by Presnell Gage, with the appropriate distributions, was made by Ms. Hardy, seconded by Dr. Robinson and approved unanimously.

1. Recognitions

a. Giant Salamander Award (Idaho Library Commission)

Carol Robinson, Librarian at Orofino Jr/Sr High School was chosen for the Giant Salamander Persistent Award.

b. Staff Recognitions

Nominees for Classified Employee of the Month for November were Sue Wyatt and Patty Grimm. Sue Wyatt was chosen for the award.

Nominees for Certified Employee of the Month for November were Linda Turrill and Rebecca Nemeth. Rebecca Nemeth was chosen for November's award.

Patty Grimm and Linda Turrill's name will be added to the list of nominees for December.

2. Enrollment

November enrollment is down 2 students from October but up 9 students from November of 2015. There are 106 students enrolled at the Idaho Youth Challenge Academy.

3. Committee Reports

Sick leave and grading procedures were discussed by their respective committees.

4. Building Reports – Reports are provided to the Board prior to the meeting.

- a. OES
- b. OJSHS
- c. Timberline
- d. IDYCA

Orofino Elementary and Orofino Jr/Sr High School gave reports on the math workshops that were held in their buildings.

Mr. Hunter from Timberline Schools gave an in-depth attendance report.

The TABE scores at the IDYCA look good. The scores show a growth of 2.7 grade levels in twelve (12) weeks.

5. Program Reports

- a. Special Education
- b. Technology
- c. Teacher Mentor

- d. Food Service
- e. Transportation
- f. Nurse
- g. Superintendent

Mr. Nelsen asked “What Good are the Concrete Barriers?” The barriers were put into place to help with traffic before and after school when buses are loading and unloading.

- h. Business Manager/Financial

G. Public Comments

Nancy Butler commented on the refreshments that Mr. Hull provided. She like the “goodies”.

H. Old Business Discussion

- 1. Superintendent Search Committee update

The committee met and discussed interview times and procedures. The job vacancy has been posted. The Board asked the Clerk to contact ISBA and have them advertise vacancy on the ISBA website. The committee will meet again after Christmas. Application deadline is December 23<sup>rd</sup>.

- 2. Strategic Plan

Ms. Hardy would like to start an “AVISTA Award”. AVISTA has let the School District conduct business from their office rent free for many years and Ms. Hardy would like to recognize them for that and for all they do for the community. The Award will be open to anyone who shows a commitment to our schools. The Award (s) will be given at graduation ceremonies in the spring. Ms. Hardy would like to form a committee and has asked Mr. Vian if he would be a part of that committee.

- 3. Negotiation Trainings

Ms. Hardy announced that there is \$4,000 available through ISBA for Board trainings. Trainings would be open to District Staff and the Board. Trainings with Kristi Lamont could happen as early as March.

I. Action Items

- 1. Policy Review First Reading
  - a. Policy 5400 Sick Leave

Verbiage was changed from “any relative residing” to “any person living in the immediate...”.

b. Policy 5480 Leadership Premiums (new)

A list of the criteria (1-9) required to earn a leadership premium is attached to this Policy.

c. Grading Procedures

It was decided that it is too late in the year to change the grading procedures that are currently in place. The Board will revisit the grading procedures in the Spring.

A motion to approve the first readings of Policies 5400 Sick Leave and 5840 Leadership Premiums was made by Mr. Nelsen, seconded by Dr. Robinson and approved unanimously.

2. Policy review Second Reading

a. Policy 2425 Parental Rights

No changes were made to Policy 2425 Parental Readings since the first reading.

b. Policy 2435 Advanced Opportunities

The State has given money to the District for Dual Credit Classes. (overload Courses)

c. Policy 2435F AO Form

The AO Form was not discussed at this meeting.

d. Policy 3510 Student Medicines

This policy remains unchanged from the first reading. This policy comes straight out of Idaho Code.

e. Policy 5360 Extracurricular Assignments

The language on Supplemental Contracts has changed. No terms of employment.

A motion to approve the second readings of Policies 2425 Parental Rights; 2435 Advanced Opportunities; 3510 Student Medicines and 5360 Extracurricular Assignments was made by Dr. Robinson, seconded by Mrs. Jared and approved unanimously.

3. Changes in Grading Procedures

Changes in Grading Procedures was discussed under Action Items IA – First Reading of Policies. Grading Procedures will be discussed at a meeting next Spring.

4. Funding of Cross Country at THS 6-12 Grades
  - a. Letter of Support

Bill Sellers submitted a letter of support for funding of the Cross Country Track Team at Timberline High School.

Mr. Vian recommends using the new van to transport the athletes instead of the personal vehicles that currently being used. Bus transportation can also be used when feasible.

A motion to approve funding for Cross Country at THS grades 6-12 was made by Ms. Hardy, seconded by Dr. Robinson and approved unanimously.

Dr. Robinson asked if Orofino High School students would be allowed to participate. Mr. Nelsen commented that OHS already co-ops with Highland and Lapwai.

Ms. Hardy wanted to know if the athletes will have to “pay to play. Superintendent Vian said they would. Funding for the coach (s) will come from the General Fund.

Ms. Hardy also requested that the minutes reflect that the coaching salary and Co-op will be determined by the Administrators.

5. Bus Bid (Permission to seek a bid for one bus 2106-17)

Ben Jenkins, Transportation Director, spoke to the Board regarding the annual replacement of busses. Mr. Jenkins is requesting permission to purchase one bus this year. He says there should be sufficient money in the bus fund to cover the cost so there should be no cost to the District.

Mrs. Jared made a motion to grant permission to Mr. Jenkins to seek information for purchasing one school bus. Mr. Nelsen seconded the motion and the motion carried.

6. Leadership Premium Plan JSD #171
  - a. OJSHS Plan
  - b. OES Plan
  - c. IDYCA Plan
  - d. Timberline Plan

Leadership Premiums for teaching Dual Credit classes at Timberline should be \$1,000 instead of \$900.

57 awards will be given to 74.5 teachers. For the most part the leadership awards being awarded this year will be the same as last year.

A motion to approve the Leadership Premiums was made by Mrs. Jared, seconded by Dr. Robinson and approved unanimously.

7. Amend Non-Transportation Zones

Ben Jenkins, Transportation Director, asked the Board to add the Gilbert Grade to List of Non-Transportation Zones. Currently no students are riding the bus so there is no need to send a bus up the Grade.

A motion to amend the Non-Transportation Zones by adding Gilbert Grade was made by Ms. Hardy, seconded by Mrs. Jared and approved unanimously.

8. Hire ISBA for consulting work on Superintendent Search.

The Board would like to contract with the ISBA for advertising for the Superintendent position. The Board feels there will be more personal contact and more people to choose from.

Mr. Nelsen was comfortable with paying ISBA the \$150 fee for their help in advertising.

A motion to hire ISBA to post the Superintendent position on their website was made by Ms. Hardy, seconded by Dr. Robinson and approved unanimously.

J. Board Member Comments

Mrs. Jared thanked both Carmen Griffith and Heather Knight for all their hard work the audit.

Cindy said "Thanks for the support and allowing the Board to attend the ISBA convention".

Dr. Robinson noted there is a good video on U-Tube about bullying.

L. Adjournment

The meeting was adjourned at 9:20 PM.

---

Board Chairperson

Attest:

---

Clerk