

JOINT SCHOOL DISTRICT NO. 171

MINUTES

MEETING: Regular
DATE: November 21, 2011
TIME: 7:00 PM
SITE: Cavendish-Teakean School

MEMBERS PRESENT
Cindy O'Brien, Chairperson
Theresa Graber, Vice Chair
Amy Jared
Alyce Arnsberg
Danielle Hardy

MEMBERS ABSENT

Dale Durkee, Superintendent
Janice Sutton, Clerk

Students from Cavendish-Teakean School recited two poems for the school board members and patrons to open the meeting.

A. Roll Call

Cindy O'Brien, Chairperson opened the meeting and Janice Sutton, Clerk, called the roll of members: Amy Jared, Cindy O'Brien, Alyce Arnsberg, Danielle Hardy and Theresa Graber were in attendance.

B. Call to Order

1. Flag Salute

Josh Brashear, Frank Newman and Connor Shockman, Cavendish-Teakean Elementary School students led the flag salute.

2. Approval of Agenda

Mrs Jared asked to amend the agenda with an addition under action items. She would to add item F8 - Letter to City of Pierce regarding snow plowing to the agenda.

A motion to amend the agenda with the addition of action item FS was made by Mrs. Jared, seconded by Ms. Graber and approved unanimously.

C. Consent Agenda

A motion was made by Mrs. Jared, seconded by Ms. Hardy and approved unanimously to approve the consent agenda as presented.

D. Reports and Recognitions

1. Enrollment

Mr. Durkee presented enrollment figures to the board. As of October 1, 2011 there were 1033 student enrolled with is up six (6) from September's enrollment figures, but down eighty-six (86) from October, 2010.

As of November, the district's enrollment was 1029 which is down four (4) students from October's figures and down seventy-seven (77) students from November, 2010..

2. Procedures

- a. Pathway to Promotion 2640P
- b. Alternate Graduation Plan 2710P
- c. Student Records 3570P
- d. Procedures for Obtaining Personnel Records for Applicants 5100P
- e. Sexual Harassment/Sexual Intimidation in the Workplace Acknowledgment 5240F
- f. Evaluation of Certified Personnel 5340F
- g. Annual Evaluation 5340F20
- h. Parent/Guardian Input Form 5340F21

Mr. Durkee would like to implement these board policies as procedures. If there are no questions, the above policies will become procedures. Procedures only need to be presented.

3. Mickelson ExxonMobile Teachers Academy - Tammy Gilmer, Shelly Baylor, Sandy Lawrence

This report will be added to the December agenda.

4. Idaho Dairy Council Grant, \$1,000 - Carmen Griffith

Mrs. Griffith received a \$1,000 grant from the Idaho Dairy Council to be used for equipment in the kitchen at Timberline Schools to help facilitate meals for the students.

5. Avista Energy Rebate, \$3,689 - Carmen Griffith

Mrs. Griffith received a rebate from Avista Utilities in the amount of \$3,689. This rebate is for commercial upgrades made in the kitchen at Orofino Elementary School.

6. Supplemental Education Jobs Bill Funds, \$3,945

Our district received \$3,945 in jobs bill fund from the United States Department of Education. This job bill funds will be used for salaries.

7. Strategic RTI Support Grant - training, consultant support and \$1,500

We have received \$1,500 in funding to provide structured district wide training and consulting support to apply towards meeting RTI goals.

8. Classroom Technology Plan - George Clark

Mr. Clark presented a handout of his power point to the board. In his power point Mr. Clark goes over the K-12 Technology Standards; ISAT Yearly Progress and the Use of Classroom Technology Funds. He stated that technology funds could be used to purchase such items as digital slates (smart pads), sound systems, computers/laptops/tablets, e- readers, digital cameras, clickers, document cameras (Elmo) and smart board interactive boards. Mr. Clark did a walk through of the district and documented what technology items are in the buildings.

The time line for technology funds is as follows:

9/30/11:	50% of funds distributed
10/2011:	Informational Webinars
11/2011:	Regional Workshops
11/15/11 - 1/15/12:	Submit Plans
03/21/12:	Remaining 50% of funds distributed

Mr. Clark informed the board that we did not make ISAT AYP in math or in elementary special education.

It was determined by the District Improvement Committee how technology funds would be spent: 1) Secondary math teachers; 2) All special education; 3) elementary teachers.

Mr. Clark went over some of the requests district wide for technology funding.

Ms. Hardy asked Mr. Clark if the elementary teachers were using the equipment. He responded that they were. Ms. Hardy then asked Ms. Baldus the same question and her response was that the teachers who requested specific items are in fact using them, other teachers have put in a request for items and there are several teachers who will be shown items that are available.

Mrs. Arnsberg asked what the differences are between an "Elmo" and an overhead projector. An Elmo is a document camera. The Elmo takes a picture and then sends it to a projector that projects it on a wall or screen. A projector can not take a pictures.

9 Timberline Schools Play Shed - Robert Vian

Mr. Vian provided a sketch of what he would like to build at Timberline Schools. The intent of this structure is to shield the students from the elements while outside. The

dimensions of the structure will be 60' x 30' with 3' eaves. It will stand 16' high so students can shoot hops if they want. The structure will have drop sides that will prevent blowing winds, etc., but will not be closed in.

Empire Lumber has offered to donate all 2'x6's needed. Barlow Truss will give TS 30% off all trusses. Mr. Carl Stemrich has offered to get a crew to construct the structure. Mr. Vian welcomes Mr. Stemrich's help, but would also like to see some community support. The estimated cost of the structure is \$10,007. Mr. Vian said there would be no cost to the district.

Mr. Durkee is waiting for a response from the State to see if there are any special requirements that we need to meet.

This item will be added to December's agenda.

10. Building and Programs Reports

Mr. Vian, Ms. Baldus, Mrs. Griffith and Mr. Clark all spoke and gave updates on what was happening in their buildings and their programs.

H. Public Comments

Mrs. Deitrick, speaking on behalf of the CEA, asked if we would limit the number of policy revisions that are presented each month.

She also had questions about changes made to four of policies.

I. Action Items

1. Auditor's Report

Mr. Phil Nuxoll of Presnell Gage presented the audit report for the 2010-11 fiscal year. He gave kudo's to Mrs. Snyder and the district office staff for the accurate and excellent job they had done. He gave the district a very positive report and noted that there were no changes or recommendations needed.

Mr. Durkee thanked Mr. Nuxoll for attending the meeting.

2. Policy Revisions - Second Reading

- a. Response to Intervention 2386
- b. Response to Intervention Procedures 2386P
- c. Extracurricular and Co-Curricular Participation Policy 3380
- d. Drug Testing for Student Athletes 3400
- e. Athlete Drug-Testing Consent Form 3400F

A motion was made by Mrs. Jared, seconded by Ms. Graber and approved unanimously to accept the second reading of policies 2386, 2386P, 3380, 3400 and 3400F.

3. Policy Revisions - First Reading

1. Election 1110
2. Records Available to Public 1530
3. District Record Request Form 1530F
4. Alternative Credit Option 2440
5. Immunization Requirements 3525
6. Public Access to District Website 4130
7. Re-employment of Certificated Employees 5101
8. Evaluation of Certificated Personnel 5340
9. Extra-Curricular Assignments and Contracts 5360
10. Leave of Absence 5400
11. Immediate Suspension 5745

Mr. Durkee explained the changes for each of the above policies. He noted that these changes were necessary to meet Idaho Code. Mr. Durkee commended Mr. Clark for a good job formatting public information on the District Website.

Patrons would like to have input on Policy 5340 - Evaluation of Certificated Personnel. Mrs. Jared encouraged the CEA membership to submit comments as quickly as possible as the Administrators are working on a deadline in which to return evaluations.

Jim Hill, Athletic Director at OHS answered questions regarding Policy 5360 - Extra Curricular Assignments and Contracts stating that the District wants to hire the best candidate for extra curricular activities whether that person is certificated, classified or a patron.

A motion was made by Mrs. Jared, seconded by Ms. Graber and approved unanimously to approve the first reading of policies 1110, 1530, 1530F, 2440, 3525, 4130, 5105, 5340, 5360, 5400, and 5745.

4. Bus Replacement - Lon Blades

Mr. Blades recommended replacing two school buses this year. He noted that the district is reimbursed 85% of the cost for buses.

A motion was made by Ms. Graber, seconded by Mrs. Jared and approved unanimously to purchase two buses this year.

5. Youth Legislature Overnight Field Trip Request - April 18-10, 2012

Pam Danielson asked permission to take 20+ students to Boise for Youth Legislature. This trip to Boise requires the students stay overnight for two nights. The students pay for their lodging, the District provides the bus and driver. Parents are welcome to attend.

A motion was made by Mrs. Jared, seconded by Ms. Graber and approved unanimously to approve the Youth Legislature Overnight Field Trip request.

6. We the People Overnight Field Trip Request - February 7-8, 2012

Pam Danielson asked for permission to take 12 students to Boise to participate in We the People competition on February 8, 2012 as an overnight field trip. As this is not an extra-curricular activity, Mrs. Danielson is asking the Board to fund the bus and driver. Students will pay for their own food and 1 night lodging.

A motion was made by Ms. Graber, seconded by Ms. Hardy and approved unanimously to approve the We the People Overnight Field Trip request with funding for the bus and driver to be determined by the administrator.

7. Pay for Performance Revisions

Mr. Durkee explained the changes made to the Pay for Performance plan as recommended by the State Department of Education.

A motion was made by Mrs. Jared, seconded by Ms. Graber and approved unanimously to approve the Pay for Performance Revisions as presented.

8. City of Pierce - Snow Removal

Mrs. Jared asked if it would be possible to write a letter collectively from the Board, to the City of Pierce, asking them if they could start plowing before school starts in the mornings.

A motion was made by Ms. Hardy, seconded by Mrs. Jared, and approved unanimously to send a letter to the City of Pierce requesting earlier snow removal.

G. Board Member Comments

Mrs. Jared thanked the students at Cavendish-Teakean Elementary for their presentation. Mrs. Arnsberg requested information be provided further in advance - Pay for Performance by March board meeting.

Ms. Hardy would like a Facilities Committee Meeting report for December's board meeting.

Mrs. O'Brien commented on the Strategic Plan Work Session - We drafted ideas and plan to present to the public to develop our plan and goals. Also, thank you to Mr. Durkee for acting on the ISBA policy suggestions.

H. Executive Session (if necessary)

No executive session was needed.

I. Adjournment

The meeting was adjourned at 9:32 PM

Cindy O'Brien

Attest:

Janice Sutton, Clerk