

JOINT SCHOOL DISTRICT NO. 171

MINUTES

MEETING: Regular

DATE: December 12, 2011

TIME: 6:30 PM

SITE: Administrative Office

MEMBERS PRESENT

Cindy O'Brien, Chairperson
Amy Jared
Alyce Arnsberg
Danielle Hardy

MEMBERS ABSENT

Theresa Graber, Vice Chairperson

Dale Durkee, Superintendent

Janice Sutton, Clerk

A. Roll Call

Cindy O'Brien, Chairperson opened the meeting and Janice Sutton, Clerk, called the roll of members: Amy Jared, Cindy O'Brien, Alyce Arnsberg, Danielle Hardy were in attendance. Theresa Graber was absent

B. Executive Session

Mrs. O'Brien asked for a motion to recess into executive session to consider the evaluation of an employee per ID Code 67-2345 (b). Mrs. Jared made a motion to enter into executive session, seconded by Ms. Arnsberg and a roll call was taken:

Mrs. Jared	Yes
Mrs. O'Brien	Yes
Ms. Arnsberg	Yes
Ms. Hardy	Yes

A vote being counted and not less than two-thirds of the Trustees having voted in favor of the motion, the Chairperson declared the meeting into Executive Session at 6:35 PM.

Superintendent Durkee and Janice Sutton, Clerk, were excused from Executive Session.

Open meeting at 7:07 PM

C. Call to Order

1. Flag Salute

Cindy O'Brien led the flag salute.

2. Approval of Agenda

Mrs O'Brien asked to amend the agenda with an addition under reports She would like to add item E7 - Progressive Engineering to the agenda.

A motion to amend the agenda with the addition of item E7 under Reports was made by Ms. Hardy, seconded by Mrs. Jared and approved unanimously.

D. Consent Agenda

A motion was made by Mrs. Jared, seconded by Ms. Hardy and approved unanimously to approve the consent agenda as presented.

E. Reports and Recognitions

1. Enrollment

Mr. Durkee presented enrollment figures to the board. As of December 1, 2011 there were 1,028 students enrolled with is one student less than November 1st and down 63 students from December, 2010.

2. Procedures

- a. Employee Electronic Mail and On-Line Services Use Policy Acknowledgment 5330F
- b. Reduction in Force - Certified Teachers 5740P - Delete
- c. Parent or Guardian Input Form 6320F

Mr. Durkee explained the item A comes directly from ISBA's draft policy. Item B has been removed from the policy manual. A record that the policy was removed must be kept.

Item C is recommended by the ISBA. Information provided is used in the evaluation of Administrators but does not include evaluation of the Superintendent.

3. Clearwater Paper Grant, \$1,000 - Cindy Beck

A grant in the amount of \$1,000 which was written by Cindy Beck, was awarded to Orofino High School. The money will be used to purchase three (3) computers that will be placed in the Career Center at Orofino High School.

4. Rural and Low Income School Grant. \$18,060.10

The Rural and Low Income School Grant is a federal program. The money received from this grant will be used to help fund the cost of a limited proficiency English instructor. The district currently has five (5) eligible LEP students.

5. Center for Educational Effectiveness Grant, \$800

The district received a grant for approximately \$800 at the end of last year. This grant is being used to conduct a survey. District staff will respond to a series of questions about the District. Results of that survey should be available by the end of January.

6. Building and Program Reports

Mr. Durkee read the December Board Report prepared by Ms. Baldus for Orofino Elementary School and Cavendish Elementary.

Mr. Vian commented on the Parent/Guardian forms saying he has heard nothing but positive things from parents. Student achievement awards for elementary students were presented. Robyn Bonner held a luncheon for seniors to provide them with scholarship information. Eleven seniors attended.

Sharon Deitrick reported on Orofino Jr/Sr High School for Mr. Alverson. She reported that the closed campus was going well with more lunches being served. The students decorated their rooms last week - Sophomore class won the decorating contest. OJSHS will be having an attendance competition with regards to PBIS.

Carmen Griffith reported on the School Lunch Program. She said free and reduced lunches in November were at 54.25% which is down 2% from November of last year. 38% of students participate in the free breakfast program with 61% participating in the lunch program. The Orofino Elementary kitchen will get it's final touch ups during Christmas break.

George Clark reported on technology. He noted that we are still having problems with ISEE-attendance and staffing issues. The information the state reports having is incorrect. He is working in tandem with school officials and state officials to correct the problems. The district changed from Power School 6 to Power School 7 over the past weekend.

7. Progressive Engineering - TS Waste Water System

A representative from Progressive Engineering gave an update on the progress being made on the waste water system at Timberline Schools. Progressive Engineering is developing a system similar to a household septic system that will get the district out of the waste water business. Once the nutrient pathogen evaluation has been approved by the State (a model system that does not have an impact on ground water), Progressive Engineering can do a final design for the system.

Over the next few months, Progressive would like to work with the Board to generate a final design which includes a recirculating sand filter system that is conservative, simple

and safe. The system should have a life span of 20-30 years.

Progressive would like to be able to put the system out for bids by May so construction can begin in July.

No additional costs are anticipated if a sand filter system is used. Also, no special training for school personnel will be needed.

F. Public Comments

Mrs. Deitrick said that she had questions regarding the second reading of one of the policies. She will ask her questions when we get to the part of the meeting.

G. Action Items

1. Early Graduation Request
 - a. Venessa Martress

Ms. Martress spoke on her own behalf. She informed the Board that she has enough credits to graduate as semester and that she has enrolled at Lewis Clark State College for the Spring 2012 semester.

A motion was made by Mrs Jared, seconded by Mrs. Arnsberg and approved unanimously to approve the early graduation request for Venessa Martress.

2. Policy Revisions - Second Reading
 - a. Election 1110
 - b. Records Available to Public 1530
 - c. District Record Request From 1530F
 - d. Alternative Credit Option 2440
 - e. Immunization Requirements 3525
 - f. Public Access t District Website 4130
 - g. Re-employment of Certificated Employees 5105
 - h. Evaluation of Certificated Personnel 5340
 - i. Extra-Curricular Assignments and Contracts 5360
 - j. Leaves of Absence 5400
 - k. Immediate Suspension 5745

The revisions to the above policies are due to changes in Idaho Code and the 2011-12 Negotiated Agreement.

Mrs. Deitrick's question was in regard to item K - Immediate Suspension 5745. She would like to see that policy re-written, more in layman's terms than in lawyer language. The board informed Mrs. Deitrick that Brett Walthers, ISBA attorney, wrote this policy. This policy is in place for the protection of students. Due process will still be followed.

A motion was made by Mrs. Jared, seconded by Ms. Hardy and approved unanimously to approve the second reading of policies 1110 through 5745.

3. Policy Revisions - First Reading
 - a. Membership 1100
 - b. Taking Office 1120
 - c. Oath of Office 1120P
 - d. Vacancies 1140
 - e. Sick Leave Bank - Certified and Classified 5401
 - f. Early Retirement Incentive Program 5480 - Delete
 - g. Personnel Files 5500
 - h. Reduction in Force 5740
 - i. Superintendent 6100
 - j. Evaluation of Administrative Staff 6320
 - k. Advertising in Schools/Revenue Enhancement 7310
 - l. Extracurricular Transportation 8105
 - m. Extracurricular Transportation Liability Waiver 8105F
 - n. Fire Drills and Evacuation Plans 8320
 - o. Emergency Drills Rules and Procedures 8320P

Mr. Durkee gave a brief explanation of the changes to each of the above policies. Revisions to the above policies reflect changes in both Idaho Code and the 2011-12 Negotiated Agreement.

A motion was made by Ms. Hardy, seconded by Mrs. Jared and approved unanimously to approve the first reading of policies 1100 - Membership through 8320P Emergency Drills Rules and Procedures.

4. School Closure, November 22, Timberline Schools

Due to vandalism with the break-in at Timberline Schools the evening of November 21, 2011, local law enforcement officials recommended that Timberline Schools be closed on November 22nd to protect the crime scene for officers to conduct their investigation.

A motion was made by Mrs. Jared, seconded by Ms. Hardy to approve the emergency closure of Timberline Schools on November 22, 2011.

5. Timberline Schools Play Shed

Mr. Vian, Principal of Timberline Schools, gave a brief re-cap of his plans to construct a play shed on the Timberline School campus.

Mr. Durkee received information from the State that a licensed architect would be required to draw up the plans for the structure.

Mr. Durkee contacted Design West for an estimate on drawing plans for the Play Shed. Design West gave Mr. Durkee an estimate of \$3,750.

Mr. Vian would like to explore different options, such as contacting Ziggy's or Orofino Builders Supply to see what they had to offer before hiring a licensed architect. He also asked the Board's permission to begin fund raising activities to help cover costs of the structure.

A motion was made by Mrs. Arnsberg, seconded by Mrs. Jared and approved unanimously to allow Mr. Vian permission to start collecting money through fund raising activities and to investigate other options for hiring a licensed architect.

6. Bid on WES Property

Mr. Durkee informed the Board that the district received a bid for the Weippe Elementary School. The bid for the property was \$30,000. The bidder, who has not seen the property, would like to put \$5,000 down and have the district finance the balance of the loan at 5% over 60 months.

Idaho Code requires 7% interest be charged.

Mr. Durkee recommendation to the Board is to make a counter offer of \$40,000, with 7% interest over 60 months. Mr. Durkee is waiting for a response from Brent Walther on whether or not we have to have an appraisal completed before we can sell the building. The last appraisal was completed in February, 2008.

A motion was made by Mrs. Jared, seconded by Ms. Hardy and approved unanimously to proceed with a counter offer of \$40,000 at 7% interest for 60 months, with an appraisal contingent on the counter offer.

7. Annual Board Time Lines

Mr. Durkee gave a handout to the Board providing them with a time frame of what actions need to be taken and the time frame to complete them.

Mrs. Arnsberg thanked Mr. Durkee for the Time Line.

8. Strategic Plan

Mrs. O'Brien presented a draft of the Strategic Plan for Joint School District No. 171. The draft includes the Board Mission statement, Motto, Vision and Goals.

A strategic planning work session has been scheduled for January 9, 2012. Executive session will begin at 5:30 PM with public comments/input beginning at 7:00 PM.

H. Board Member Comments

Ms. Hardy would like to see the committee report form listed on the next board agenda. She also thanked Mr. Vian for being pro-active.

Ms. Arnsberg had information on evaluations from the ISBA that she asked Mr. Durkee to distribute.

Mrs. O'Brien thanked Mr. Vian for his initiatives.

Ms. Arnsberg asked Mr. Vian for information on the altercation at Timberline Schools the evening of December 8, 2011. He declined to give information in open session.

Mrs. O'Brien complimented Mr. Alverson and Orofino Jr/Sr High School on the festively decorated school. She said the students showed pride in their accomplishments.

I. Adjournment

The meeting was adjourned at 8:45 PM

Cindy O'Brien, Chairperson

Attest:

Janice Sutton, Clerk