

JOINT SCHOOL DISTRICT NO. 171

MINUTES

MEETING:	Regular	MEMBERS PRESENT
DATE:	January 23, 2012	Cindy O'Brien, Chairperson
TIME:	6:00 PM	Amy Jared
SITE:	Peck Elementary School	Alyce Arnsberg
		Danielle Hardy
		Theresa Graber, Vice Chairperson
		MEMBERS ABSENT
		Dale Durkee, Superintendent
		Janice Sutton, Clerk

A. Roll Call

Cindy O'Brien, Chairperson opened the meeting at 6:00 P.M. and Janice Sutton, Clerk, called the roll of members: Amy Jared, Danielle Hardy and Cindy O'Brien were in attendance. Alyce Arnsberg entered the meeting at 6:06 PM. Theresa Graber entered the meeting at 6:20 P.M.

B. Executive Session

Mrs. O'Brien asked for a motion to recess into executive session to:

1. To engage in communications with a representative of the public agency's risk manager or insurance provider per ID Code 67-2345(i)
2. To consider the hiring of a staff member per ID Code 67-2345 (a)
3. To consider the evaluation of an employee per ID Code 67-2345 (b)

Mrs. Jared made a motion to enter into executive session, seconded by Ms. Hardy and approved unanimously. The Board recessed into executive session at 6:03 P.M.

Mrs. Snyder, Risk Manager and Dr. Carl Morgan entered the meeting at 6:05 P.M. Mrs. Snyder, Risk Manager and Dr. Carl Morgan left the meeting at 6:18 P.M.

Bob Alverson, Principal at Orofino High School and Jim Hill, Athletic Director at Orofino High School entered the meeting at 6:19 P.M. Both Mr. Alverson and Mr. Hill left the meeting at 6:53 P.M.

Open meeting at 7:00 PM

C. Call to Order

1. Flag Salute
Cindy O'Brien led the flag salute.

1. Approval of Agenda

Mrs. Jared would like to amend the agenda with the an addition under Action Items.
Mrs. Jared would like to add item G9 - Hiring Recommendation to the agenda.

A motion was made by Mrs. Jared to approve the agenda, seconded by Mrs. Graber and approved unanimously to approve the agenda with the addition of Action Item G9 - Hiring Recommendation.

D. Consent Agenda

1. Approval of Minutes
2. Payment of Bills
3. Surplus
4. Resignation
 - A. Jacob Schilling, OES Custodian
5. New Hires
 - A. Jimmie Jones, OES Custodian
 - B. Charity Richardson, PSR Worker

A motion was made by Mrs. Jared, seconded by Ms. Hardy and approved unanimously to approve the consent agenda as presented.

E. Reports and Recognitions

1. Enrollment

Mr. Durkee gave the enrollment figures as of January 3, 2012. As of January 3, 2012 the district enrollment was 1,025. That number is down 3 students from December and down 57 students from January of 2011.

2. Mickelson ExxonMobile Teachers Academy - Tammy Gilmer, Shelly Baylor, Sandy Lawrence.

Shelly Baylor gave a report on the five day professional development for 3-5 grade teachers that she, Tammy Gilmer and Sandy Lawrence attended in Houston, TX. Mrs. Baylor said it was a great program with a lot of hands on training. Tammy Gilmer said it was an outstanding program. Five schools from Idaho attended. It was the first time that Idaho schools had been invited to attend. She said it was very exciting and has used what she learned to incorporate new ideas into her classroom. Sandy Lawrence was unable to attend.

3. OES Target Field Trip Grant - Denise Pomponio

Ms. Baldus, Orofino Elementary Principal spoke on behalf of Denise Pomponio, who was not able to attend. Ms. Baldus told the Board that third grade teachers Niki Olive, T.J. Armitage, and Denise Pomponio. along with help from Amber Hanes, LCSC, received a Target Field Trip Grant to take students to the Pullman Science Center.

4. TS Accelerated Reading Donation, \$1,005 from S & S Foods of Pierce

Through sales of Christmas Stockings, Sammy Bhardwaj, owner of S & S Foods of Pierce, was able to raise \$905 which he donated to Timberline Schools for their Accelerated Reading Program. Mr. Bhardwaj donated an additional \$100 from the store for a total donation of \$1,005.

5. Avista EnergySmart Rebate, \$1,005 - Carmen Griffith

The District's Food Service Program received a rebate in the amount \$1,005 through the Avista EnergySmart Program for energy efficient equipment (walk in freezer) purchased during the renovation of the Orofino Elementary School kitchen.

6. Curiosity Mars Rover Project - Dr. Jim Gustin

Jim Gustin, Science teacher at Orofino Jr/Sr High School was able to attend a NASA sponsored Idaho Spaceward Bound study that was held last summer. The purpose of the study was to examine sites that have the same geological landscapes as Mars. Dr. Gustin was very excited that teachers were asked to attend.

7. Classroom Technology Plan - George Clark

Mr. Clark said the classroom technology plan was submitted to the State Department of Education on January 5, 2012. New equipment will be distributed to teachers in the following order: 1st priority - secondary math teachers; 2nd priority - Special Education teachers and 3rd priority - elementary teachers.

8. Building and Program Reports

Ms. Baldus provided an update for Cavendish Teakean Elementary School on behalf of Jenine Nord who was not able to be in attendance. Cavendish students are working on practicing friendly letter form (sentences and punctuation). They will write letters to their classmates for Valentines Day. The students are also putting finishing touches on their Science research projects. They are also starting a new science project called River Cutters where they use a syphoning system to represent rain and diatomaceous earth to represent soil to watch are rivers, etc. are created.

Ms. Baldus also reported on events at Orofino Elementary School. Ms. Baldus is finishing up teacher evaluations. IRI testing has been completed. K-3 teachers were given training on disabilities and in March, teachers in grades 4 -6 will have math training.

Mr. Alverson, OJSHS Principal said he will have the evaluations completed this week. Eighth grade history projects will be judged this week. Students who participate in "We the People" will be attending competition in Boise next week. Battle of 6C Courts will be held this weekend. T-Shirts will be available for purchase from Mrs. Meador.

Mr. Vian reported on Timberline Schools happenings. Katie Bird won the District 2 Level of the VFW National Citizenship Education Teacher Award K-12. Timberline Art students had an art show at Studio 205 in Pierce on January 19th. Diane Gerot will be teaching Art in Mrs. Poppe's Teen Living for one period for two or three days. An reward party for the elementary students was held where students won prizes for positive behavior. Jr./Sr. High students will have a reward party later this week with the top prize being an I-Pod Touch. Progress is being made on the break in at the school. Mr. Vian also gave an update on the progress of the Play Shed.

Mindy Pollock, Head Teacher at Peck Elementary said that the students went to the China Palace for lunch today for the Chinese New Year. The students are currently studying Geometry. Staff and students at Peck are recycling almost all items at their school. John Moxley constructed recycle bins for their use. Students will soon be planting seeds in their greenhouse. Last year students were able to sell items they had grown to residents of Peck. Mrs. Pollock received \$300 from the sale of old lights from the school.

Carmen Griffith, Food Service said that the schools are feeding 55% free and reduced lunches district wide. 38% of the all students are eating breakfast, while 61% take hot lunch. Mrs. Griffith said that they will be adding a couple new items to the menu. Mrs. Griffith said there was a wiring issue at the Timberline kitchen that has been taken care of. She also informed the board that a compressor went out on the walk-in cooler at Timberline. She said there is only one old compressor left and hopes it lasts a while longer. Nutrition Nuggets, a newsletter for elementary students, is sent home with all students. You can also access Nutrition Nuggets by logging on the district web site.

Dr. Carl Morgan, Special Ed Director gave a handout to the board members. The handout was a Special Education Population Report: 2011-12 for the entire district. He is concerned with the high number of students enrolled in special education. 156 children, out of 1,039 students district wide or 15.1% of our enrollment, are receiving special ed services.

George Clark, Technology Director told the Board that on Thursday, January 19th the district suffered a total system failure. The system was up and running on Friday, but all incoming e-mails since the 19th were lost. Mr. Clark has been working with ISEE, making corrections to the data that has been entered. He feels that the information is 99% accurate at this time.

Trina Snyder, Business Manager talked about the information that is available on the district web site. She thanked Mr. Clark for all his hard work creating the web site.

Mrs. Snyder also gave a summary of the district finances. We should funds in February from Craig Wyden, a bill which is set to expire this year if not re-authorized.. She noted our funding units are currently 60.5, which is arrived from the enrollment numbers from the first day of school through November 5, 2011. Last years units were protected at 97% but it could possibly be the last time to have protection on enrollment units.

F. Public Comments

1. Sharon Dietrick requested that board policies that are on the agenda for the first reading be given out two weeks before the meeting, so as to give ample time to review them.
2. Terri Bolling spoke to the Board about Lon Blades', Transportation Director, decision to eliminate the Lower Fords Creek bus route that her two children are on. With the elimination of this route, Ms. Bolling will have to transport her children to the nearest bus stop. She will be compensated to do so.
3. Dr. Doug Gray presented a plan to transfer ownership of the Orofino Junior High School building (\$20,000) to a non-profit organization to turn the building into a committee center. The City of Orofino, Chamber of Commerce and Clearwater County may all be involved in the project. Proposed recreational activities would include racquet ball, tennis, swimming, skateboarding, basketball, volleyball, etc. Dr. Gray said there was someone willing to donate construction of a swimming pool at the OJHS site. The school district would have full use of the gymnasium for two years with a rental fee. If the community center project fails after a designated time period, the transfer of property would return to the school district. Dr. Gray asked to set up a date that the Board would meet with the City of Orofino, Chamber of Commerce and Clearwater County to discuss the proposal. The Board agreed to postpone scheduling a meeting until more details/facts came be examined. Mrs. O'Brien will work with Superintendent Durkee to schedule a meeting date.

G. Action Items

1. Early Graduation Request
 - a. Katherine Alverson, OHS

A motion was made by Ms. Hardy, seconded by Mrs. Graber and approved unanimously to approve the early graduation request by Katherine Alverson.

2. Bus Routes - Non-Transportation Zones - Lon Blades.

A motion was made by Ms. Hardy, seconded by Mrs. Arnsberg and approved unanimously to approve the bus route change as presented.

3. Policy Revisions - Second Reading
 - a. Membership 1100
 - b. Taking Office 1120
 - c. Oath of Office 1120P
 - d. Vacancies 1140
 - e. Sick Leave Bank - Certified and Classified 5401
 - f. Early Retirement Incentive Program 5480 - Delete
 - g. Personnel Files 5500
 - h. Reduction in Force 5740
 - i. Superintendent 6100
 - j. Evaluation of Administrative Staff 6320
 - k. Advertising in Schools/Revenue Enhancement 7310
 - l. Extracurricular Transportation 8105
 - m. Extracurricular Transportation Liability Waiver 8105F
 - n. Fire Drills and Evacuation Plans 8320
 - o. Emergency Drills Rules and Procedures 8320P

A motion was made by Mrs. Jared, seconded by Ms. Hardy and approved unanimously to approve the second reading of policies 1100 through 8320P.

4. Policy First Reading
 - a. Elections 1110
 - b. Re-employment of Certificated Employees 5105
 - c. Informal Review 5107
 - d. Administrative Leave 5130
 - e. Immediate Suspension 5745 - Delete
 - f. Work Day 5210
 - g. Assignments, Reassignments, Transfers 5220
 - h. Health Examination 5235
 - i. Certified Personnel Resignation (Release from Contract) 5350
 - j. Proof of Illness for Sick Leave 5405
 - k. Family Medical Leave 5401P
 - l. Pay for Performance 5480
 - m. Employing Retired Teachers and Administrators 5750

Superintendent Durkee explained to the Board that the Legislature has made changes to numerous policies. He is trying to keep current with the continual changes by rewriting policies using ISBA draft policies. Mr. Durkee briefly explained the changes he made to the above policies.

Mrs. Deitrick would like to see the wording changed on policy 5210.

Mr. Durkee was asked to look at wording on policies 5405 and 5410P.

A motion was made by Mrs. Jared, seconded by Mrs. Graber and approved unanimously to accept the first reading of policies 1110 through 5750 while directing Mr. Durkee to make amendments to the policies selected.

5. TS Close Up Foundation Field Trip; Washington D.C.; May 20-26, 2012

A motion was made by Mrs. Jared, seconded by Mrs. Graber and approved unanimously to approve Mrs. Poppe's request for the Close Up Foundation Field Trip to Washington D.C. in May, 2012, contingent on the students raising the funds.

6. Strategic Plan

Mrs. Arnsberg read her ideas for what she would like to accomplish and how she would go about accomplishing goals for the Strategic Plan.

Mrs. O'Brien wants to send fliers out, put information on the district web site, rally participation from all arenas, finalize the draft of the mission statement and form committees.

Mrs. Hardy questioned who was going to lead these meetings.. Mr. Durkee told her that the Board would.

It was mentioned that the Chairperson could over-see everything, while the members could oversee committees.

Mrs. O'Brien would like to change the meeting venue from the School District Office to the library at Orofino High School. Mr. Durkee will check to see if it is available.

7. Supplemental Levy Date

Mrs. Jared wanted to stay with the May election date to stay consistent.

A motion was made by Ms. Hardy, seconded by Mrs. Jared and approved unanimously to set the Supplemental Levy date in May.

8. Emergency Closure - January 19, 2012

A motion was made by Mrs. Jared, seconded by Mrs. Graber and approved unanimously to approve the emergency closure on January 19, 2012.

9. Hiring Recommendation

Mrs. Jared made a motion "The Board has been made aware of some concerns with a recommendation to hire a staff member. Because of new information we have received, I move that we ask administrators to re-exam the existing hire recommendation". Mrs. Graber seconded the motion and the motion was approved unanimously.

H. Board Member Comments

The Board gave appreciation to the staff for all the grants received to provide more benefits.

I. Executive Session

Mrs. Jared made a motion to enter into executive session to consider the evaluation of an employee per ID Code 67-2345 (b). Ms. Hardy seconded the motion and a roll call was taken:

Theresa	Present
Alyce	Present
Cindy	Present
Amy	Present
Danielle	Present

After a five minute recess, the board entered into executive session at 9:10 P.M. Superintendent Durkee and Janice Sutton, Clerk, were excused from the meeting.

J. Adjournment

The meeting was adjourned at 10:50 P.M.

Cindy O'Brien, Chairperson

Attest:

Janice Sutton, Clerk