

JOINT SCHOOL DISTRICT NO. 171

MINUTES

MEETING: Regular

DATE: June 18, 2012

TIME: 7:00 PM

SITE: District Office

MEMBERS PRESENT

Cindy O'Brien, Chairperson
Theresa Graber, Vice Chairperson
Amy Jared
Danielle Hardy

MEMBERS ABSENT

Alyce Arnsberg

Dale Durkee, Superintendent
Janice Sutton, Clerk

A. Roll Call

Cindy O'Brien, Chairperson opened the meeting at 6:00 P.M. and Janice Sutton, Clerk, called the roll of members: Cindy O'Brien, Amy Jared, and Danielle Hardy were in attendance. Theresa Graber entered the meeting at 6:18 PM. Alyce Arnsberg was absent.

B. Executive Session

A motion to move into executive session to consider the evaluation, dismissal or discipline of an employee per ID Code 67-2345(b) was made by Mrs. Jared, seconded by Ms. Hardy and approved unanimously.

Ms. Baldus and Mr. Vian were in attendance.

An employee entered the meeting at 6:05 PM

Theresa Graber entered the meeting at 6:18 PM

The employee exited the meeting at 6:22 PM

Open session @ 7:11 PM

C. Call to Order

1. Flag Salute

Mrs. O'Brien led the flag salute.

2. Approval of Agenda

Two items were added to the agenda. Shelly Brooks was added as a new hire on the

Consent Agenda as item 5g and the Extension of the Probation Period for a certified employee until October 11, 2012 was added as item G9 under Action Items.

A motion to approve the agenda with additions as made by Mrs. Jared, seconded by Mrs. Graber and approved unanimously.

D. Consent Agenda

1. Approval of Minutes
2. Payment of Bills
3. Surplus
4. Resignations
 - a. Bo Cummings, OHS Teacher
 - b. T.J. Armitage, OES Teacher
5. New Hires (contingent upon drug test and background check)
 - a. Dr. Kerrie Raines, Special Education Director
 - b. Linda Turrill, TJHS Volleyball Coach
 - c. Kathy Daniels, TJHS Volleyball Assistant Coach
 - d. Robyn Bonner, THS SADD Advisor
 - e. Linda Turrill, THS Volleyball Coach
 - f. Paul Nusser, THS Volleyball Assistant Coach
 - g. Shelly Brooks, OES Principal

A motion to approve the consent agenda was made by Ms. Hardy, seconded by Mrs. Graber and approved unanimously.

E. Reports and Recognitions

1. Enrollment

The enrollment as of June 4, 2012 was 1,000 students. This number is down 8 students from last month and 45 students from June 1, 2011.

2. TES Fresh Fruit and Vegetable Grant - Carmen Griffith

Carmen Griffith received a Fresh Fruit and Vegetable Grant in the amount of \$5,902.64 for Timberline Elementary School. Mrs. Griffith said that this is the fifth year that they have received a grant.

3. Dairy Council Grant - Carmen Griffith

Mrs. Griffith received two grants from the Dairy Council. One grant for \$1,000 was given to Orofino Elementary School. The second grant for \$750 is for Timberline High School. This money is intended to be used to increase breakfast participation and dairy consumption.

4. TS Play Shed Donations

- a. Pierce-Weippe Chamber of Commerce - \$500

A \$500 donation for the Timberline Schools Play Shed was received from the Pierce Weippe Chamber of Commerce.

5. Procedures

- a. Job Descriptions #5205P

Job descriptions for almost every job in the district will be added to the policy manual. Many of these job descriptions were developed by Mr. Al Arnzen years ago.

6. Building and Program Reports

Timberline Schools:

- a. Pacific Mobile has been notified that one modular can be removed in July.
- b. Six teachers will be relocating to allow the 3rd, 5th and 6th grades to move out of the high school.
- c. Graduation went smoothly.
- d. Principals have been recommended for hire for Orofino Elementary and Timber Schools.
- e. Both Timberline Elementary and Timberline HS met AYP. Thanks were give to Robyn Bonner and Elaine Cook for all their work.

Orofino Jr/Sr High School

- a. Mr. Cummings has retired - will need to advertise for his position
- b. Need several coaching positions and AD position filled.
- c. Are in the process of cleaning rooms to facilitate the movement of the 7th graders to the high school.
- d. Upgrading to the electric system will take place in several rooms
- e. Currently looking at ways to solve the leaking problem in the lower levels of the school.
- f. The "Maniac" in the gym is almost completed
- g. 72 lockers for OES will be moved to the OJSHS
- h. Walls will be painted in one hallway for the "Junior High Community".

Food Service

- a. 88,774 student lunches were served this year.
- b. 54,480 breakfasts were served
- c. Approximately 2,600 adult lunches were served.
- d. 55.39% free and reduced meals district wide..
- e. Trainers will be in district the end of July to work with our kitchen staff.
- f. Lunch prices will increase each year until they reach \$2.50.

Technology

- a. The computer lab at TS will be moved back to it's original location.
- b. The 7th grade computer lab will be moved from OES to OJSHS.
- c. Computer lab wiring upgrade id delayed due to cost
- d. Create and "Open Network" which allows users to use our network without entering a password.

F. Public Comments

Tammy Gilmer would like to keep a couple of the modulars that are located on the Orofino Elementary School campus for an extended period of time - even up to a year - to make sure that down the road there isn't a need for them. She said Orofino is notorious for getting rid of things only to find later that they needed those items.

Dean Gimmetstad said he felt a significant uplift because of changes that are being made throughout the district.

G. Action Items

1. Early Graduation Request
 - a. Amy Montambo, OHS Student

No action was taken as Ms. Montambo was not in attendance.

2. Budget Hearing - 2012-13

Trina Snyder, Business Manager, went over the budget that she has prepared for the 2012-13 school year. She noted the 1% increase for certified employees, 2% increase (from the state) for classified employees and the 2.8% increase in insurance costs.

Mrs. Snyder explained that 85-86% of the budget goes towards salaries and benefits. She also explained that while there is movement on the salary grid for education there isn't movement for experience. Certified employees are still two years behind where they should be on the salary grid for experience.

Maintenance budgets were increased by \$78,000

Forest Funds are our only contingent funds.

A transfer of funds will be needed to balance the food service accounts.

A motion to approve the budget for 2012-13 as presented was made by Mrs. Jared, seconded by Mrs. Graber and approved unanimously.

3. Fee Increases

Fee increases greater than 5% must be presented at a public hearing prior to Board action.

A motion to approve the fee increases as presented was made by Ms. Hardy, seconded by Mrs. Graber and approved unanimously.

Jerry Nelsen asked if there was a breakdown for “pay to play” for families with multiple students participating in multiple sports.

John Schwartz encouraged the Board to consider Mr. Nelsen’s idea. Mr. Schwartz is not sure that the money generated from raising the pay to play fee will outweigh students being able to pay.

4. U of I Clinical Experience Cooperative Agreement

Through this cooperative agreement the University of Idaho places students and interns in our district.

A motion to approve the U of I Clinical Experience Cooperative Agreement was made by Ms. Hardy, seconded by Mrs. Graber and approved unanimously.

5. Policy - First Reading

a. Trustee Expenses #1420

The proposed changes to Policy #1420 makes trustee expenses to travel allowance and expenses the same as the procedures for the staff

Mrs. Graber wants additional information on what other districts are doing before making and decisions.

The first reading of Policy #1420 was tabled until more information is available.

6. Policy Review

a. Participation in Commencement Exercises #2720

b. Uniform Grievance Policy #3210

c. Uniform grievance Policy/form #4120, #4120F

Ms. Hardy said a goal that she would like to reach is to improve parent/teacher communication. She wants to create a safe environment for parents to contact/meet teachers without the fear of retaliation to their student(s).. She wants to create a shorter version of the Uniform Grievance Policy. She will draft a condensed version to present to the board and would like this item added to the July board meeting.

Superintendent Durkee pointed out that this policy was in place for violations of law and/or policy by teachers or administrators.

Mr. Vian asked that the Clerk keep a file of documents submitted.

7. Year-End Board Self-Evaluation

Janice Sutton, Clerk, will compile the information submitted and return the results to the Board at the next school board meeting.

Mrs. O'Brien would like to have a retreat-work session. She felt that would be a good time to go over their evaluations and bring forth concerns, expectations, etc.

Mr. Vian said he would look at possible dates to hold a retreat. He also felt that this would be a good time to go over the results of the evaluations.

8. Science Curricula Adoption

Superintendent Durkee gave the Board recommendations for textbooks for OHS and THS. He recommended that the Board approve the Science Curricula.

A motion to approve the science curricula was made by Mrs. Jared, seconded by Mrs. Graber and approved unanimously.

9. Extend Probation for Certified Staff

A motion to extend the probation period for a certified staff member was made by Mrs. Jared, seconded by Mrs. Graber and approved unanimously.

H. Board Member Comments

Mrs. Jared would like to add discussion about the portables at TS to be placed on the July Board Agenda.

Mrs. Jared also thanked Mrs. Snyder for putting the budget together. She also gave a public farewell to Superintendent Durkee, as this was his last board meeting before his retirement.

Mrs. Graber also thanked Mrs. Snyder - echoed Mrs. Jared comments. She told Mr. Durkee that she was sorry to see him go.

Mrs. O'Brien said there had been several interesting press releases in the paper recently. Some of them were not so pretty, but we are doing our best to make what we do have work for us. She feels we are making strides to take care of problems and are moving in the right direction.

Mr. Vian thanked Superintendent Durkee for all the tremendous help that he has given. He said Mr. Durkee forced him to get involved and gave him good explanations on how things are done. He said his help was invaluable.

Ms. Hardy read a letter she had written that informed the administrators and patrons on how and why she made her decisions.

Cloann McNall, Clearwater Tribune asked to speak. She said that subscribers are missing the "Maniac Moments" that Jerry Nelsen, retired OHS Principal, submitted to the paper and wondered if the column could/would be resumed.

I.. Adjournment

The meeting was adjourned at 8:45 PM

Board Chairperson

Attest:

Clerk