

JOINT SCHOOL DISTRICT NO. 171

MINUTES

MEETING: Regular  
DATE: February 27, 2012  
TIME: 7:00 PM  
SITE: Timberline School

MEMBERS PRESENT  
Cindy O'Brien, Chairperson  
Amy Jared  
Alyce Arnsberg  
Danielle Hardy  
Theresa Graber, Vice Chairperson

MEMBERS ABSENT  

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Dale Durkee, Superintendent  
Janice Sutton, Clerk

A. Roll Call

Cindy O'Brien, Chairperson opened the meeting at 7:00 P.M. and Janice Sutton, Clerk, called the roll of members: Cindy O'Brien, Amy Jared, Alyce Arnsberg, Danielle Hardy and Theresa Graber were present.

B. Call to Order

1. Flag Salute

Cindy O'Brien led the flag salute.

2. Approval of Agenda

Mrs. Jared made a motion to approve the agenda with the following revisions. Remove action item F3 from the agenda and place on the March 19, 2012 agenda, as the student was not in attendance. Move action items F6 & F7 to follow the executive session that will be held after board member comments. Ms. Hardy seconded the motion and the motion was approved unanimously.

C. Consent Agenda

1. Approval of Minutes

2. Payment of Bills

3. Surplus

4. Resignation

a. Dawn Somerlot, Bus Driver

b. Patty Reggear, OHS/OES Teacher - effective at end of school year

c. Mary Ann Jageman, OES Teacher - effective at end of school year

b. Jeff Wright, OHS Assistant Baseball Coach

5. New Hires

a. Angie Clovis, OES Custodian

b. Jeff Wilson, OHS Baseball Head Coach

Mrs. Graber pointed out grammatical errors in the January 23<sup>rd</sup> and February 16<sup>th</sup> minutes. Mrs. Jared made a motion to approve the consent agenda with amendments to the minutes. The motion was seconded by Ms. Hardy and approved unanimously.

D. Reports and Recognitions

1. Enrollment

Mr. Durkee gave the enrollment figures as of February 1, 2012. As of February 1, 2012 the district enrollment was 1,025. That number is down 11 students from January and down 62 students from February of 2011.

2. Clearwater /Lewis County Farm Bureau Field Trip Grants

Clearwater/Lewis County Farm Bureau is sponsoring field trips for Cavendish, Peck and Orofino Elementary School students to the 2012 Farm and Forest Fair at the Orofino National Guard Armory on March 27<sup>th</sup>. The Farm Bureau from Idaho, Lewis and Clearwater Counties have agreed to pay the cost for transportation to the Farm and Forest Fair.

3. Building and Program Reports

Cavendish-Teakean Elementary-Cavendish had their Super bowl party where they learned about angles, compasses, protractors and triangles. They celebrated Friendship Day and had their formal hot lunch where they practiced manners. The students are preparing for "Read Across America Day", "Pi Day" and "100 Day". The students are also working on non-fiction reading strategies, research and writing skills.

Orofino Elementary School-Mrs. Holzer has organized a Jazz in Schools assembly from Lionel Hampton. The parent advisory committee (PAC) is planning a parent night scheduled for Wednesday, March 28<sup>th</sup>. Cheryl Gerhart organized a ski trip to Brundage Mountain for the sixth and seventh graders. The Elementary is in the process of completing the WISE tool as required for school improvement planning. Major office discipline referrals (ODR's) were down 3 from last month. The school will be celebrating "Read Across America Week" with activities planned for each day. Ms. Baldus has invited the board members to come to the school on Tuesday, February 28<sup>th</sup> to read with the students between 2:30 and 3:25.

Orofino High School-Orofino High School sent eight wrestlers to state competition. Mr. Alverson said that it was unfortunate that none of them placed, but felt they had a good chance next year as eighteen of the nineteen wrestlers can/will return. The Cheerleaders held "Maniac Cheer Off" last weekend with 7-8 teams attending. The Orofino High School Squad took the grand champion award beating out Lewiston by one point. The team also received three (3) first place trophies. The high school is getting ready for

ISAT's in April. Painting of the high school gym will be done over spring break. Improvements to the "Maniac" will also be done at that time.

Timberline Schools-Friends of Timberline will host a Donkey Basketball game this Thursday, March 1<sup>st</sup>, to help raise money for the play shed. A silent auction and a "Dime-a-Dip" dinner will also be held. Gradi Thomson organized both the game and the auction. Dorey Stacy organized the dinner. Timberline Elementary students will celebrate Dr. Suess Day on Thursday. Ariel Jared and Danielle Kaufman, both TS students gave reports on their senior projects. Julie Jared, TS fifth/sixth grade teacher gave a presentation on a project (House Project) that her students had been working on. The school is also doing a fund raiser. They are selling ceiling tiles.

#### Food Service Program-Carmen Griffith

Mrs. Griffith said the 55.9% of the students district wide are eating free or reduced meals. This number is higher than it was at this time last year. 38% of students participate in the breakfast program with a 62% participation in lunch. The kitchens will be serving "green eggs and ham" on Thursday in celebration of Dr. Seuss Day. (The eggs will not be green). A warmer has been purchased for TS with the equipment grant from the Idaho Dairy Council. In July new lunch requirements/reforms will take effect. One of the changes will be that more fruits and vegetables will be added to the menus. Mrs. Griffith said that she has been preparing special menus for students with special dietary needs.

#### Technology - George Clark

Mr. Clark spoke about the Idaho Leads Conference. Each attendee was given a Kindle Fire - courtesy of the Albertson's Foundation. He has been working on incorporating the Kindle Fires within the district. Due to inclement weather, First Step Internet was down several times last week. It is now back up. Mr. Clark and Mr. Tribe attended the IETA Conference in Boise earlier this month. All old ISEE errors have been corrected.

#### Financial Update - Trina Snyder

Mrs. Snyder was not able to attend the meeting but she included a packet of information for each board member. The packets included:

- An outline of Luna's budget plan vs. Otter's budget plan
- A print out of current fund balances
- An informational letter from Tim Hill
- Current Staffing Lists - Administration & Certified
- Foundation calculation comparisons
- First Reporting Period Units vs Allowable FTE and possible protection status FTE's
- Estimated revenue using current units @ 95% protection

Mrs. Snyder will keep the Board updated as new information is provided.

#### E. Public Comments

William Sellers - CEA Vice President - had questions on two policies that are on the agenda for the second reading. Policy #5210 Work Day and #5405 Proof of Illness for Sick Leave. His questions were discussed and action was taken with item #4 under Action Items.

Gradi Thomson - Ms. Thomson spoke about her concerns with elementary age students inter-mingled with high school students. She felt she had a reasonable solution to the problem. She would like an existing modular moved to the elementary area which would be used to house the elementary students.

Ms. Thomson has contacted Pacific Mobile Structures. She was told that the lease option on the units we currently have has expired. We are now on a month to month basis. She said that we have the option of renewing our lease with Pacific Mobile and by doing so would reduce the payment from \$1,475 to \$1,100 per month. She also informed the Board that if we were to purchase an existing unit it would pay for itself in 5-6 years. Ms. Thomson presented a signed petition to the Board which requests 1) Moving a portable to the west end of the elementary building, 2) Allocate funds to make the move possible, 3) Complete this at the close of the 2011-12 school year and have ready for the 2012-13 school year.

Valerie Armichardy - Mrs. Armichardy read a letter that she had written to the Board. The letter commends Mr. Vian's leadership at TS. The letter was signed by teachers, students and patrons.

Harv Nelson - Mr. Nelson was in attendance to give his support for Mr. Vian. He said that TS has a tremendous education staff with strong leadership. He also thanked the Board for having the meeting at TS.

Don Ebert - Mr. Ebert told the Board "Thank You". He then went on to talk about the Youth Challenge Program and how it was going to be a boost to the hilltop, the county and the City of Pierce. He told the board that their support was critical and with a new superintendent coming on board, that new person would need support from the board in working with the Youth Challenge Program.

Elvin Pfefferkorn - "Pfeff" told the board that he would like to give ½ of his track stipend to Tony Snyder for his help with track. Pfeff also asked the board if he could get his ½ of the stipend at this time so he could purchase a mat cover. Mr. Durkee told Mr. Pfefferkorn that he needed to stop by the Administrative Office and talk with Cheryl McIntosh about getting his stipend. Mrs. O'Brien told Mr. Pfefferkorn that that was very generous of him and Mr. Ebert said "that's awesome".

F. Action Items

1. Timberline Schools Wastewater Project - Terry Nab of Progressive Engineering Group, Inc.

Terry Nab, Progressive Engineering Group updated the board on the progress being made on the wastewater project. He said that Progressive received the first good news in some

time. Progressive received written authorization from the State of Idaho saying that the design flow of 3500 gals per day had been approved. The State also approved the nutrient pathogen. Mr. Nab said that a little more clearing would be needed and an access road put in place to reach the area where the tile field will be placed. A soccer field can be placed over the tile field.

Two 4,000 gallon septic tanks will replace the existing system. Placing a parking lot over the septic tanks is a feasible option.

Mr. Nab would like to finalize the plans at the March board meeting. After final plans are in place, Progressive Engineering can give the district the final budget costs. At this point, Mr. Nab feels that we are within the budget originally set. Mr. Nab would like to put the project out to bid in April. Some construction can begin before school lets out for the summer. He hopes to have the project completed by the end of June, 2012.

After completion, the wastewater system will be under the control of the County Health Department and not the EPA.

## 2. Bus Bids - Lon Blades

Bus bids from three major school bus vendors were opened on February 8, 2012. Harlows' Bus Sales (International Buses), Bryson Sales (Bluebird Buses) and Western Mountain Bus Sales (Thomas/Freightliner) each submitted a bid. Harlows' had a net bid of \$163,784; Bryson's net bid was \$152,732 and Western Mountain's bid came in at \$148,800.

### School Bus Trade-In Allowances:

a)	1998 Thomas/International Type C - Bus #19	\$7,000.00
b)	1999 International/Amtran Type C - Bus #22	\$8,000.00
c)	2000 International/Amtran Type C - Bus # 2	\$9,000.00

All three buses are equipped with Allison MT 643 automatic transmissions and air brakes.

Mr. Blades recommended accepting the bid from Western Mountain for two (2) new Thomas/Freightliner school buses.

Mrs. Jared made a motion to accept Mr. Blades recommendation to purchase two buses from Western Mountain Bus Sales. Mrs. Graber seconded the motion and the motion was approved unanimously.

## 3. Early Graduation Request

- a. Katherine Gross, OHS

As Ms. Gross was not in attendance at the board meeting, her request will be placed

on the March 19, 2012 board agenda.

4. Policy Second Readings
  - a. Elections 1110
  - b. Re-employment of Certificated Employees 5105
  - c. Informal Review 5107
  - d. Administrative Leave 5130
  - e. Immediate Suspension 5745 - Delete
  - f. Work Day 5210
  - g. Assignments, Reassignments, Transfers 5220
  - h. Health Examination 5235
  - i. Certified Personnel Resignation (Release from Contract) 5350
  - j. Proof of Illness for Sick Leave 5405
  - k. Family Medical Leave 5401P
  - l. Pay for Performance 5480
  - m. Employing Retired Teachers and Administrators 5750

Mr. Durkee noted that the revisions and policies listed above reflect changes in Idaho Code and ISBA model policies.

Because of questions raised by Mr. Sellers and others, two of the above policies (#5210 & #5405) will be removed from the second reading so they can be amended.

Mrs. Jared made a motion to accept the second reading of policies 1110, 5105, 5107, 5130, 5745, 5220, 5235, 5350, 5401P, 5480 and 5750. Mrs. Graber seconded the motion and the motion was approved unanimously.

5. Idaho North Central Public Health Body Mass Index Project

Timberline Elementary School was randomly selected to participate in a Body Mass Index Project. Third grade students, whose names will not be identified, will be measured for height and weight using standardized protocols. Any child that does not want to participate can opt out.

A motion was made by Ms. Hardy, seconded by Mrs. Jared and approved unanimously to participate in the Health Body Mass Index Project.

6. Administrative Staffing

This item will take place after the executive session.

7. Administrator Contracts for 2012-13

This item will take place after the executive session.

8. Superintendent Search Committee

The Board formulated a list of persons they would like to have participate on the Superintendent's Search Committee. The eleven person list includes:

- a. Alyce Arnsberg - Board member
- b. Amy Jared - Board member
- c. Sharon Deitrick - Teacher/CEA President
- d. Mindy Pollock - Teacher
- e. Trina Snyder - Business Manager
- f. Robyn Bonner - Counselor
- g. Angie Baldus - Principal
- h. Lon Blades - Director
- i. Nancy Hanna - Aide
- j. Harv Nelson - Patron
- k. Dr. Kelly McGrath/or other CVH person

The committee's responsibility is to read all applications, conduct telephone interviews of references, and recommend three to five candidate to be interviewed. "Meet the Candidates" nights will be April 12<sup>th</sup> at TS and April 13<sup>th</sup> at OHS, both meetings beginning at 7:00 PM. On April 14<sup>th</sup>, the board will begin interviewing candidates beginning at 9:00 AM. Mrs. Graber informed the board that she has prior obligations for those dates and will not be able to attend.

9. Wood-Fired Generation Project

A motion was made by Ms. Hardy, seconded by Mrs. Jared and approved unanimously to write a letter of support for the Wood-Fired Generation Project. Mr. Durkee offered to write the letter.

10. Idaho Youth Challenge Update

It looks likely that the Idaho National Guard will obtain all the start up money needed to proceed with the Idaho Youth Challenge program at Pierce. \$1.25 million, authorized by Governor Otter, will be come from the Veterans' Fund After the funding is in place, the school district will submit the deed for the Pierce School to the County Courthouse where the title will be transferred over to the National Guard. The property will revert back to the school district if the Idaho Youth Challenge program ceases to exist. If plans proceed as expected, permanent barracks likely will be constructed. Tentative start up date is July, 2013.

11. Alternative School Application for Idaho Youth Challenge

The Idaho National Guard is requesting that Joint School District No. 171 operate the educational portion of the Idaho Youth Challenge programs as an alternative school. The tentative plan would staff the educational program with six to eight teachers. These

teachers would be employees of Joint School District No. 171 with their expenses being paid through the State Department of Education alternative school funding.

A four page Alternative Secondary School Application needs to be completed and sent to the State Department of Education for the Idaho Youth Challenge Program.

A motion was made by Mrs. Jared, seconded by Mrs. Graber and approved unanimously to complete the Alternative Secondary School Application.

## 12. Orofino Junior High School

Mr. Durkee told the Board that he had responded to the questions from the City of Orofino regarding the Junior High School building. Mr. Durkee noted that the building sits on an attractive piece of property. He advised the Board to take their time in making a decision in regards to Dr. Gray's proposal, advising them against letting the March 15<sup>th</sup> deadline rush their decision. If the decision of the board is to let the building go at the reduced price, he recommended requesting a 25 year agreement to allow the school district to continue using the facility free of charge. If no action is taken before the March 15<sup>th</sup> deadline, a new appraisal would be needed. Estimated cost of an appraisal is \$1,500. No appraisal would be needed to lease the building.

### G. Board Member Comments

Danielle Hardy - Thanked the two teachers who will be retiring at the end of this school year for their years of service.

Alyce Arnsberg - Idaho Leads - Very excited to be a part of the project. Books from the conference are available at the Administrative Office if anyone would like to read them.

Amy Jared - The Pierce School sign is in disrepair. Mrs. Jared would someone to go get it and put it in storage. Mr. Vian offered to get the sign. Mrs. Jared also thanked the patrons for attending and showing support and interest in our schools. She also advised everyone to contact the state Legislatures in regards to the National Guard School.

Cindy O'Brien - Thanked everyone for coming. Also reminded everyone of the March 5<sup>th</sup> Strategic Plan meeting.

A recess was taken while patrons left the meeting.

### H. Executive Session (if needed)

A motion was made by Mrs. Jared to retire into executive session to consider the evaluation of employees per ID Code 67-2345 (b), seconded by Ms. Hardy and approved unanimously. The board recessed into executive session at 9:00 PM.

Open session was declared at 9:25 PM



F. Action Items

6. Administrative Staffing

The Board discussed administrative staffing needs and positions. After a lengthy discussion, Mrs. Jared proposed to her fellow board members that they approve what they have already in place, hire a new superintendent and then look at other staffing issues/concerns.

7. Administrator Contracts for 2012-13

A motion was made by Mrs. Jared to approve the administrator's contracts for 2012-13, as listed: Angie Baldus-1 FTE; Robert Alverson-1 FTE; Robert Vian - 1 FTE; George Clark - 1 FTE; Dr. Carl Morgan - .5 FTE and Jerry Uhling - /5 FTE. Mrs. Graber seconded the motion and a roll call vote was taken.

Danielle	Nay
Amy	Yes
Cindy	Nay
Alyce	Yes
Theresa	Yes

Motion carried.

I. Adjournment

The meeting was adjourned at 10:10 PM

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Cindy O'Brien, Chairperson

Attest:

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Janice Sutton, Clerk