

JOINT SCHOOL DISTRICT NO. 171

MINUTES

MEETING: Regular

DATE: May 15, 2017

TIME: 7:00 PM

SITE: Timberline Schools

MEMBERS PRESENT

Cindy O'Brien, Chairperson
Amy Jared, Trustee
Charity Robinson – via telephone
Danielle Hardy, Trustee

MEMBERS ABSENT

Robert Vian, Superintendent
Janice Sutton, Clerk

A. Call to Order

Cindy O'Brien called the meeting to order at 7:00 PM.

B. Roll Call

Janice Sutton, Clerk, called the roll of members: Cindy O'Brien, Amy Jared and Danielle Hardy were in attendance. Charity Robinson joined the meeting via conference call.

C. Flag Salute

Cindy O'Brien led the Pledge of Allegiance.

D. Approval of Agenda

There was one addition to the board agenda. Action Item 6 – Credit Card Purge (Bank Statement Purge) was added.

A motion to approve the agenda with the addition was made by Mrs. Jared, seconded by Ms. Hardy and approved unanimously.

E. Consent Agenda

1. Approval of Minutes
 - a. March 20, 2017
 - b. April 17, 2017
2. Payment of Bills
3. Financial Reports
4. Surplus
5. Resignations

- a. James DeGregorio-Custodian @ Timberline Schools (Effective June 30)
- b. Debra Wilson – Teacher @ OJSHS (Effective June 30)
- 6. New Hires (subject to fingerprints and drug test)
 - a. Gretchen Garrett – Math Teacher @ Timberline (Replacement B. Knapp)
 - b. Angela Anderson – 4th Grade Teacher @ Timberline (Replacement – L. Anderson)
 - c. Larry Turcott – Wrestling Coach @ OJSHS (Replacement – M. Schwartz)

A motion to approve the Consent Agenda was made by Ms. Hardy, seconded by Mrs. Jared and approved unanimously.

F. Reports & Recognitions

1. Recognitions

Carmen Griffith, Food Service Director, was selected as Food Service Director of the Year for Idaho. She was also selected by the School Nutrition Association as the Northwest Regions Director of the Year. Fabulous Job!!

2. Enrollment

Enrollment is down 6 students from April 6, 2017 but up 4 students from May, 2016. There are 106 student cadets enrolled at IDYCA.

3. Committee Reports

No Committee meetings were held.

4. Building Reports-Building Reports are given to the Board prior to the monthly meeting.

- a. OES
- b. OJSHS
- c. Timberline
- d. IDYCA
- e. Cavendish

Jason Hunter, Principal at Timberline Schools talked briefly about ISAT data that has been compiled by the State and sent out to the schools. Data shows that Timberline Schools have done well.

There were no other comments or questions.

5. Program Reports-Program Reports are also given to the Board prior to the monthly meeting.

- a. Special Education

- b. Technology
- c. Teacher Mentor
- d. Food Service
- e. Transportation
- f. Nurse
- g. Superintendent
- h. Business Manager/Financial

The 2017-18 Budget will be posted on June 12th. The budget summary will also be published.

A Budget Hearing will be held on June 19th at Orofino Jr/Sr High School. At this meeting it is hoped that the budget will be adopted.

A Budget work session will be scheduled at a later date.

Superintendent Vian informed the Board that there will not be any major maintenance projects this summer other than the three that are already planned. The roof at Timberline Schools and Bus Barn will be replaced, the kitchen floor at Timberline will be repaired and Orofino Jr/Sr High School will have work done to prevent water seepage into the building.

Ms. Hardy said that she was going to visit with Dr. Raines to see how she recruits non-school age children (preschool). Administrators in attendance said that she posts flyers in the buildings and around town and she also publishes an announcement in the local newspaper.

G. Public Comments

There were no public comments.

H. Old Business Discussion

No Old Business was discussed.

I. Action Items

1. Policy Review First Reading

There were no policies up for review.

2. Roof at Timberline Bid Approval

Superintendent Vian said that our architects (Castellaw Com Architects) spoke with Spokane Roofing and found that their materials also contain "Kee", the same material that is used by Montana Sheet Metal.

Superintendent Vian recommended awarding the bid to Spokane Roofing as they had the low bid. Mr. Vian commented that Montana Sheet Metal put new roofs on both Orofino Jr/Sr High School and the Orofino Bus Barn and that they did an outstanding job.

A motion to approve the bid from Spokane Roofing was made by Mrs. Jared, seconded by Ms. Hardy and approved unanimously.

3. Alternative License Request for Gretchen Garrett

A motion to approve the Alternative License (Math) request for Gretchen Garrett was made by Ms. Hardy, seconded by Mrs. Jared and approved unanimously.

4. Budget Amendment of Amendment on March 20, 2017

A motion to approve the amendment to the budget amendment from March 20, 2017 was made by Ms. Hardy, seconded by Amy Jared and approved unanimously.

5. Appointment of Trustee

Ms. Hardy's motion which states: "The Board of Trustees finds that the time for Declarations of candidacy has expired and only one qualified candidate has been nominated for the position of trustee from Zone 5. Accordingly, I hereby move that the Board declares Dr. Charity Robinson the elected trustee in Zone 5 and further move that the Clerk provide the candidate a Certificate of Election." Mrs. Jared seconded the motion and it was approved unanimously.

6. Purge Credit Card

Former employee names still appear on the District's credit card account. We would like to remove them from the account.

A motion to remove Alan Felgenhauer, Al Arnzen, Dale Durkee, Katherine Hanson, Trina Renee Snyder and Lon Blades from the account was made by Mrs. Jared, seconded by Ms. Hardy and approved unanimously.

J. Board Member Comments

Mrs. Jared asked the students in attendance to approach the Board to get signatures on the paperwork needed for their classes.

K. Executive Session (as per IC 74-206 (b) To consider disciplining of a staff member)

A motion to move into Executive Session per IC 74-206 (b) to consider disciplining of a staff member was made by Ms Hardy, seconded by Mrs. Jared and a roll call was

taken: Amy Jared, here; Danielle Hardy, here; Cindy O'Brien, here; Charity Robinson, via conference call, here.

Executive Session began at 7:43 PM

A motion to adjourn from executive session was made by Ms. Hardy, seconded by Mrs. Jared and approved unanimously.

Open session was declared at 8:37 PM

A motion to put Teacher B on a plan of probation for a one (1) year, effective immediately, was made by Mrs. Jared and seconded by Ms. Hardy.

Dr. Robinson asked if it was possible to ask Teacher B to accept or deny the terms of probation within one month.

Superintendent Vian said he will issue a contract to Teacher B with a letter and the plan of probation. Teacher B will have 21 days to accept the contract and probation plan.

Motion carried.

L. Adjournment

The Meeting was adjourned at 8:43 PM

Board Chairperson

Attest:

Clerk