

JOINT SCHOOL DISTRICT NO. 171

**MINUTES**

MEETING:	Regular	MEMBERS PRESENT Don Ebert, Chairperson Alyce Arnsberg John Schwartz Amy Jared
DATE:	June 20, 2011	
TIME:	7:00 PM	
SITE:	Timberline Schools	MEMBERS ABSENT Theresa Graber, Vice Chair

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Dale Durkee, Superintendent  
Trina Renee Snyder, Clerk

A. Roll Call

Trina Snyder, Clerk, called the roll of members: Don Ebert, Amy Jared and John Schwartz were in attendance. Alyce Arnsberg arrived at 7:10 PM. Theresa Graber was absent.

B. Call to Order

1. Flag Salute

Chairman Ebert led in the flag salute.

2. Approval of Agenda

A motion was made by Mrs. Jared, seconded by Mr. Schwartz and approved unanimously to approve the agenda with the additions of E.5. Elementary Kitchen Remodel Update and E.6. Bond Committee Update.

C. Consent Agenda

1. Approval of Minutes

2. Payment of Bills

3. Surplus

4. Resignations

- a. Kurt Savage, OHS Teacher
- b. Brandon Workentin, OHS Teacher
- c. Valerie Armichardy, THS Track Head Coach
- d. Lila McDade, OES Instructional Aide

5. New Hires: (contingent upon passing background and drug screening checks)

- a. Ryan Norland, OHS Industrial Arts Teacher
- b. Brandi Mael, OHS Assistant Secretary

- c. Jacob Schilling, OES Custodian
- d. Dr. Carl Morgan, Special Education Director
- e. Robert Vian, TS Principal
- f. Pam Boller, OES Special Education Teacher

A motion was made by Mr. Schwartz, seconded by Mrs. Jared and approved unanimously to approve the consent agenda.

Mr. Durkee presented Mr. Ebert and Mr. Schwartz thank you plaques for their service and dedication to the staff, students and patrons of Jt. School District No. 171.

E. Reports and Recognitions

1. June Enrollment

Mr. Durkee explained that the enrollment has decreased to 1045 which is eight less students than this time last month and down 85 students from this time last year.

2. THS Blood Drive

Mr. Durkee noted that the Red Cross thanked Timberline Schools and their support in donating blood.

3. Procedural Changes - 5205P Job Descriptions

Mr. Durkee explained that he would like to:

- a. Delete the Maintenance Director Job Description and;
- b. Change the procedures, reflecting the elimination of the Maintenance Supervisor position, and return the direct supervision of the custodial staff to the building administrators.

The Board agreed with these changes.

4. Building and Program Reports

Mr. Durkee noted that most staff members are gone for the summer so these monthly reports will begin again at the start of the next year.

5. OES Kitchen Remodel Update

Mr. Durkee noted that there was an electrical issue that surfaced in the OES kitchen area. A Change Order in the amount of \$94,308 was issued and it included the following changes needed:

Add stainless steel undertable drawers	\$ 1,844.00
Revise model# of dishwasher to AM15T-2	(594.00)
Add duplex outlet SE corner of storage area	305.00

Add door sensor, bell & light signal	1,036.00
Abate additional concealed asbestos	8,258.00
Upgrade primary electrical service to building	74,554.00
Replace evaporator in freezer to be relocated	1,330.00
Replace existing condensate units for freezers	7,078.00
Demolish additional concealed steam piping	497.00

The original amount of the Contract was \$337,700 and with this addition of \$94,308, it makes the new Contract sum \$432,008.00.

## 6. Bond Levy Committee Update

Mr. Durkee noted that Mr. Rose had sent him a new diagram for his perusal today. He will e-mail it to all. He noted that the next meeting would be on June 29<sup>th</sup> at 6:00 PM.

Mr. Reggear noted that Mrs. George has completed the DVD of the information on the Bond and the needs of the district. The committee members will be presenting this video to organizations in our communities.

## F. Public Comments

Galen Kuykendall gave Mr. Durkee a proposal produced by the Orofino Coach/Parent and Business Owner Group to revise Orofino High School's Extra-Activity Code of Conduct policy. Mr. Durkee is recommending working with those interested as well as the two new Principals to come up with a policy that all can agree upon.

Dean Gimmestad asked why the two new board members couldn't be on the Board in June so they could be a part of the decision of running the Bond Election since it is the annual board meeting.

It was noted that new board members don't come on the board until the July board meeting which is termed as the "Annual" board meeting. Mr. Schwartz also noted that, even though he and Mr. Ebert are leaving the Board in July, they should be a part of this decision as they've been involved since the beginning and want to see it through.

Mrs. O'Brien, attendee of this meeting, noted that she is more than happy to wait until the July Board meeting as she would like to get more information prior to her involvement in these decisions.

Jeff Wilson suggested getting more people involved in the Extra-Activity Code of Conduct policy. He would like to get the Principals and other community members involved as the drug issues are not just a school problem but a community problem as well. He noted that it has been a real partnership and joy working with the schools. The Board thanked all for their input.

G. Action Items

1. Budget Hearing - 2011-12

Mrs. Snyder explained the proposed budget, noting that in the General fund, the Supplemental Levy had been raised by \$200,000 and the State revenue has decreased by approximately \$500,000. She explained that the district has eighty five students less this year than last year which dictates what we are receiving from the State. She also noted that the funding formula from the State has decreased substantially. She noted that there will need to be a transfer from the Insurance Buy-Down pool to balance the General Fund for the next fiscal year.

A motion was made by Mrs. Jared, seconded by Mr. Schwartz and unanimously approved to accept the 2011-12 Budget as presented.

2. Fee Increases - 2011-12

Mrs. Snyder explained that any student fee increase of 5% or more needs to have a public hearing so patrons have an opportunity to question, etc., the increase. The fee increases that this will impact for the 2011-12 school year include:

Driver Education Fees		from \$105 to \$125
Food Service Fees		
Lunches	K-6	from \$1.85 to \$1.95
	7-12	from \$2.10 to \$2.20
Milk		from \$ .30 to \$ .35

A motion was made by Mrs. Jared, seconded by Mr. Ebert and approved unanimously to approve these fee increases.

3. Bond Election Official Ballot (and) Bond Counsel

Mr. Durkee noted that July 15 is the last day to submit ballot language to the counties for the August 30<sup>th</sup> bond levy election. The ballot language was prepared by Stephanie J. Bonney, District Bond Counsel from Moore Smith Buxton & Turcke, Chartered. He recommends approval of this bond levy language as submitted. A motion was made by Mrs. Jared, seconded by Mr. Ebert and approved unanimously to call for a resolution ordering a special election to be held on the question of issuing General Obligation School Bonds in an aggregate principal amount not to exceed \$7,735,000; providing a form of ballot; approving a form of ballot; approving a form of notice of election; providing for related matters; and providing an effective date. Also to call for a resolution approving an agreement for Bond Counsel Services; Authorizing the Chairperson of the Board of Trustees and District Clerk to execute the same; providing an effective date; the Agreement for Bond Counsel Services between the District and the law firm of Moore Smith Buxton & Turcke, Chartered, of Boise Idaho.

4. 2011-12 Classified Salary Schedules

Mr. Durkee explained that the salary schedules are identical to the 2010-11 schedules. Terms of employment for classified staff will contain language similar as that in the Negotiated Agreement concerning furlough days. The number of possible furlough days will vary according to classified category. (Positions that work only on student contact days may have one furlough day. Other positions that work during student contact days and non-contact days may have up to five furlough days) A motion was made by Mrs. Jared, seconded by Mr. Schwartz and approved unanimously.

5. 2011-12 Classified Staff Rehires

Upon Mr. Durkee's recommendation, a motion was made by Mr. Schwartz, seconded by Mr. Ebert and approved unanimously to approve the list of classified staff rehires.

6. 2011-12 Administrative Salary Schedules

Mr. Durkee noted that the language regarding the five furlough days will also be included in the administrative contracts. A motion was made by Mr. Schwartz, seconded by Mrs. Jared and unanimously approved to approve this salary schedule noting that the five days furlough will affect all administrators including the Superintendent.

7. 2011-12 Extra-Curricular Supplemental Contracts

Mr. Schwartz excused himself from this vote. A motion was made by Mrs. Jared, seconded by Mr. Ebert and approved unanimously to approve the list of Extra-Curricular Contracts per Mr. Durkee's recommendation.

8. Policy Revisions

a. Second Reading - Policy #5740 Reduction in Force

A motion was made by Mrs. Jared, seconded by Mr. Ebert and approved unanimously to approve this second reading.

b. Extra-Curricular Drug Testing Policy Draft

After much input from law officials, board members, patrons and staff, the Superintendent was directed to get all stakeholders together for input on this very important process. After this process has taken place, present the outcome at the July Board meeting, if possible, so it can be implemented at the beginning of the Activity season in August.

The Board appreciated everyone's input regarding this policy noting that everyone wants what's best for the students.

9. Year-End Board Self-Evaluation

Mrs. Snyder has compiled the information from the three board members that have turned in their evaluation sheets. This was given to all board members for their perusal. Mr. Schwartz suggested that the other two members complete their forms as well. Mrs. Arnsberg suggested giving the compiled information to the new board members and agreed with Mr. Schwartz suggestion that “proactive” work from board members should be “pushed”.

H. Board Member Comments

Mr. Schwartz read aloud his suggestions/recommendations for the Board members/Superintendent:

- Be Proactive.
- Review Self-Evaluation
- Work to involve and communicate with city, county taxing district in school needs and improvements
- Update Superintendent evaluation format with includes goals to be met
- Set purpose, timeline and constituent to involve when establishing communication, then either accept or reject their input and move on - Don't study it to death
- Board approved decisions are the direction you go, not the step to change people's minds unless you have data on hand to cause reconsideration

Mr. Ebert thanked everyone and noted that the district has great schools, teachers and staff and he's very proud of the job that they do.

The meeting was adjourned at 8:20 PM.

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Don Ebert, Chairperson

ATTEST:

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Trina Renee Snyder, Clerk