The Idaho Office of School Safety and Security Assessment Tool

Facility Name:	Orofino Jr Sr High School
Region:	1
Facility Address:	300 Dunlap Road, Orofino, ID 83544
Facility Phone:	208-476-5557
School District:	Orofino Joint School District #171
Superintendent:	Michael Garrett
Principal/Facility Manager:	Dan Hull
Date and Time of Assessment:	October 9, 2017 0730

Safety and Security Assessment Team Members

1	Mark Feddersen	2	
3		4	

Intruder Check Protocol	Selection
What was the Assessors' arrival time on site?	about 0740 hours
At what time did the Assessor gain entry?	about 0740 hours
Where was the access point the Assessor gained entry?	left front double doors
What was the time when the Assessor first made contact with someone?	about 0744 hours
What affiliation was the first person contacted (staff, student, custodian, parent, etc.)?	Teacher
Was the Assessor directed to a check in-point?	No
Was the Assessor escorted to a check in-point?	No

Demographic Questions	Observation	Output
What grade levels are on campus?	7 thru 12	
What is the student population?	356	
What is the total number of certified staff?	28	
What is the total number of classified staff?	9	
What is the average daily attendance?	94%	
What is the mobility rate (number of student transfers across the school year)?	15%	
How many free/reduced rates?	58%	
How many Special Education (+504) students?	59	
How many students will need individual emergency planning (mobility, medically fragile, emotional conditions, etc.)?	4	
What percentage of students are on safety or behavior contracts?	0	
What is your limited English proficiency (LEP) rate?	0	
Does the school host specialized programs (Pre-school, Magnet programs, Head Start, etc.)?	0	
How many out of district students attend?	4	
Is there obvious poverty in the immediate neighborhood?	No	
Is the immediate neighborhood commercial?	Yes	The immediate neighborhood is commercial.
Is the immediate neighborhood industrial?	No	
Is the immediate neighborhood agricultural?	No	
Is the immediate neighborhood in wildlands?	No	
Is vandalism/graffiti observed in the immediate neighborhood?	No	
Is there reported gang or criminal activity in immediate neighborhood?	No	
Is there a Community facilities in proximity of the school (e.g. city parks, pool)?	Yes	There is a community facility in proximity of the school.
Is there a Railroad in proximity to the school?	Yes	There is a Railroad in proximity to the school.
Is there a water hazard in proximity of the school?	Yes	There is a water hazard in near the school.
Is there a Hazmat element in proximity to the school?	No	
Is there a transportation centers/adjacent bus stop in proximity of the school?	No	

Are there abandon/unused buildings in proximity to the school?	No	
Are there propane/gas pipe(s) in proximity to the school?	Yes	There are propane/gas pipes near the school.
Is there a freeway adjacent to the school?	No	
Is there a state highway adjacent to the school?	No	
Is there an arterial adjacent to the school?	No	
Is there a busy residential street adjacent to the school?	No	
Is there an alley / dirt road adjacent to the school?	No	
Is there a single access/restricted roadway to campus?	No	
Is your campus primarily multi-story buildings?	Yes	
Is your campus primarily a multi-building campus?	No	
What is the initial construction date?	1969	
Are there any additional construction dates?	Yes	
What is the primary construction type?	Stone	
What was the initial grade level design?	9 thru 12	
Are buses district owned?	Yes	
Does a municipal transportation system (bus) transport students?	No	
What is law enforcement's expected response time for an emergency?	5 to 10 minutes	
Do you have a security officer (non-sworn) located on site?	Inapplicable	
What is fire department's expected response time for an emergency?	5 to 10 minutes	
What is EMS' expected response time for an emergency?	5 to 10 minutes	
How many new staff to the building this year?	1	
How long has the principal been principal at this school?	5	
What is the expected response time for bus recall?	about 20 minutes	
How many threat assessments have been conducted within the last year?	2	
Percentage of students bussed	83%	

Student / Supervision Questions	Observation	Output
Are students allowed in the school without supervision?	No	
Do staff monitor all entrances and exits during student arrival & departure?	No	Staff were not observed monitoring all entrances and exits during student arrival & departure.
Are Students required to display hall pass during regular class hours?	Yes	
Are hallways supervised effectively?	Yes	
Are restrooms supervised effectively?	Yes	
Are stairwells supervised effectively?	Yes	
Are commons areas supervised effectively?	Yes	
Gymnasiums are supervised when students are present.	Yes	
Is the weight room supervised whenever students are present?	Yes	
Are locker rooms supervised effectively?	Yes	
Is the science laboratory supervised whenever students are present?	Yes	
Are students supervised when in Career Technical Education (CTE) shops?	Yes	
Are students supervised in the stage / auditorium area?	Yes	
Are students in the arts and crafts area supervised?	Yes	
Are outdoor spaces supervised effectively?	Yes	
Are extracurricular activities supervised effectively?	Yes	
Is outdoor student movement supervised effectively?	Yes	
Is bus loading/unloading supervised effectively?	Yes	
Are students allowed on a bus without direct supervision?	No	
Is the parent pickup/drop-off supervised effectively?	Yes	
Are student parking areas supervised effectively	Yes	
If present, are crossing guards highly visible and effective?	Inapplicable	

Operations Questions	Observation	Output
Are designated points of entry/exit monitored to control building access?	Yes	
Gymnasium locker rooms are secured when not in use.	No	Locker rooms are not secured when not in use.
Are there written procedures to guide access to the building by staff before and after school hours?	Yes	
Does visitor management procedure account for all individuals on site?	Yes	
Does visitor management require vetting of visitors?	Yes	
Does visitor management system require credentialing of visitors?	Yes	
Is the visitor management procedure practiced with fidelity?	Yes	
Does the auditorium scene shop meet industry safety standard?	Inapplicable	
Do staff prominently display photo id?	Yes	
Do students prominently display photo id?	Inapplicable	
Students required to wear identifying clothing/uniform.	Inapplicable	
Is there a procedure in place for dealing with suspicious and/or unauthorized deliveries?	No	There is no procedure in place for dealing with suspicious and/or unauthorized deliveries.
Is the District-wide radio system tested monthly?	Inapplicable	
Does the school web site contain information that may be used to harm the school / individuals?	No	
Does the school have a designated Public Information Officer for media contact?	Yes	
Are parents notified of school safety information?	No	Parents are minimally or not notified of school safety information.
Are parents notified of emergency response expectations?	No	Parents are minimally or not notified of emergency response expectations.
Are parents notified of visitor procedures?	Yes	
Are parents notified of See, Tell, Now contacts?	Yes	
Are parents notified of character education programs?	No	Parents are minimally or not notified of character education programs.
Is there a playground inspection record?	Inapplicable	
Does the CTE shop organization and cleanliness meet industry standards?	Yes	
Is the arts and crafts space clean and organized?	Yes	
Do chemical storage area(s) meet industry standards for chemical storage?	Yes	

Is science lab personal protective equipment (PPE) available and in use?	Yes	
Is there a science laboratory chemical hygiene plan available?	Yes	
Are chemicals appropriately stored and labeled?	Yes	Note: New teacher - working on improvements and processes
Is a corrosive materials cabinet used for acid storage?	No	Acids are not stored in an appropriate corrosive materials cabinet.
Is a flammables materials cabinet used for flammable materials?	Yes	
Is there a current inventory available for the chemical storage area?	Yes	
Is the current chemical storage inventory appropriate for curriculum?	Yes	
Is the CTE shop's personal protective equipment (PPE) available and in use?	Yes	
Are CTE shop gas tanks secured?	Yes	Note: New teacher - working on improvements and processes
Are the arts and crafts Safety Data Sheets available for hazardous materials (SDS)?	Yes	
Is the arts and crafts personal protective equipment (PPE) available and in use?	Yes	
Is there a scheduled cycle for student training on health practices (basic hygiene, contagion control, etc.)?	Yes	
Is there a scheduled cycle for student training on suspicious person or activity?	No	There is no scheduled cycle for student training on suspicious person or activity.
Is there a scheduled cycle for student training on visitor policies?	No	There is no scheduled cycle for student training on visitor policies.
Is there a scheduled cycle for student training on school emergency procedures?	Yes	
Gymnasium rules of safe conduct are taught.	Yes	
Is the weight room expected standard of conduct reviewed and acknowledged by students?	Yes	
Is there documentation of training in the safe / appropriate use of weight room equipment?	No	Weight room safety training is not documented.
Are the expected standards of conduct, for the science laboratory, reviewed and acknowledged by students?	Yes	
Are the CTE Shop's Safety Data Sheets available for hazardous materials)?	Inapplicable	
Are CTE shop standards of conduct reviewed and acknowledged by students?	Yes	
Are students trained in shop equipment use, safety, and emergency procedures?	Yes	
Is all student training documented for the CTE shop?	Yes	

Are the expected standards of conduct for stage / auditorium reviewed and acknowledged by students?	Yes	
Are stage / auditorium safety protocols posted?	No	Stage/Auditorium safety protocols are not posted.
Are students trained on available stage / auditorium equipment prior to use?	Yes	
Is all student training documented for stage / auditorium?	Unassessed	
Are the expected standard of conduct for arts and crafts reviewed and acknowledged by students?	Yes	
Are arts and crafts students trained in equipment use, safety, and emergency procedures?	Yes	
Is all student training for arts and crafts documented?	Yes	
Is vehicle traffic effectively managed?	Yes	
Are pedestrians safety routed in / around pickup / drop-off zones?	Yes	
Are bus zones safely and effectively operated?	Yes	
Is there evidence the school has a procedure for loading/unloading of special populations?	Yes	
Are parent pickup/drop-off areas safely and effectively operated?	Yes	
Are student parking areas organized and operate effectively?	Yes	
Is there an effective procedure to identify unauthorized vehicles on campus?	No	Unauthorized vehicles are not effectively identified.

Facility Questions	Observation	Output
Is there excessive congestion in the entrance / exit door area(s)?	No	
Is there excessive congestion in the common spaces?	No	
Is there excessive congestion in the hallways?	No	
Is there a primary point of entrance and exit in each building?	No	There is not a primary point of entry in each building.
Are there abandoned/unused areas on campus?	No	
Do you have outdoor hallways?	Yes	The campus contains outdoor hallways.
Do you have portables?	No	
Can school office notify school interior areas?	Yes	
Can all instructional areas notify the entire school campus (all areas)?	No	Instructional areas cannot notify the entire school campus.
Does the public address system have back up power source?	No	The public address system has no back-up power source.
Can school office communicate (2-way) with all instructional areas individually?	Yes	
Does the intercom system have a backup power source?	No	The intercom system does not have a backup power source.
Can all instructional areas communicate with outside telephone systems (e.g. 911)?	Yes	
Does the telephone system have back up power source?	No	The telephone system has not backup power source.
Are cell phones the primary communication method for communication with instructional areas?	Yes	Cell phones are the primary communication method with instructional areas.
Is a bell system in place and operational in all areas?	Yes	
Is a campus radio system available and used by the Administrative Team?	Yes	
Is a campus radio system available and used by the Office Staff?	Yes	
Is a campus radio system available and used by the School Resource Officer?	Inapplicable	

Is a campus radio system available and used by school security?	Inapplicable	
Is a campus radio system available and used by staff in high-need units?	Inapplicable	
Is a campus radio system available and used by the crossing guards and traffic control?	Inapplicable	
Is a campus radio system available and used by student supervision positions?	No	A campus radio system is not available and in use for student supervision positions.
Is a campus radio system available and used by the custodial staff?	No	A campus radio system is not available and in use for custodial staff.
Is a campus radio system available and used by food service?	No	A campus radio system is not available and in use for food service staff.
Is a campus radio system available and used by maintenance staff?	No	A campus radio system is not available and in use for maintenance staff.
Do school radios have the ability to contact emergency responders directly?	No	School radios cannot contact emergency responders directly.
Does the district-wide radio system connect directly to first responders?	Inapplicable	
Does the school have multiple means of immediately contacting parents / guardians?	Yes	
Does the school have a means of immediately contacting students off campus in an emergency?	Yes	
Does the school have the ability to contact busses directly by radio?	No	The school cannot contact busses directly by radio.
Is the Public Address system audible on the school grounds?	Yes	
Are there science laboratory eye wash stations?	Yes	
Are there science laboratory shower(s)?	Yes	
Are there science laboratory fire blanket(s)?	Yes	
Are there science laboratory fume hood(s)?	Yes	
Are there science laboratory spill kit(s)?	Yes	
Are there science laboratory master shutoffs (gas/electricity)?	Yes	

Are there science laboratory first aid kit(s)?	Yes	
Are there science laboratory fire extinguisher(s)?	Yes	
Does the CTE shop(s) have eye wash stations present and accessible?	Yes	
Are the welding booths ventilated to exterior?	Yes	
Are the CTE shop(s) fire extinguisher(s) accessible?	Yes	
Are CTE shop(s) flammables cabinets available if needed?	Yes	
Is the CTE shop(s) first aid kit(s) stocked and accessible?	Yes	
Is a dust removal system present, operational, and maintained?	Yes	
Is the CTE shop ventilation adequate?	Yes	
Are arts and crafts eye wash stations present and accessible?	Yes	
Is an arts and crafts dust removal system present, operational, and maintained?	Inapplicable	
Is the arts and crafts ventilation adequate?	Yes	
Are the arts and crafts fire extinguisher(s) accessible?	Yes	
Are there any arts and crafts flammables cabinets available, if needed?	Inapplicable	
Is the arts and crafts first aid kit(s) stocked and accessible?	No	Art room first aid kit is not accessible or inadequate
Does playground equipment meet ASTM/CPSC standards?	Inapplicable	
Does playground fall material meet ASTM/CPSC standards?	Inapplicable	
Is there vandalism/graffiti on campus/building?	No	
Is there evidence playgrounds are routinely maintained?	Inapplicable	
Gymnasiums are in safe condition and well maintained?	Yes	
Gymnasium bleachers are maintained in safe condition.	Yes	
Gymnasium locker rooms are clean and well maintained.	Yes	
Ticket booth facilities are maintained in a safe condition.	Unassessed	

Bleachers are maintained in a safe condition.	Yes	
Fields are maintained in a safe condition.	Yes	
Does the parking lot striping/signage meet parking lot design standards?	Yes	
Is the parking lot surface well maintained?	Yes	
Are parking areas adequate to school community?	Yes	
Do parking/sidewalks/curbs contain elements of ADA compliance?	Yes	
Are bus and parent pickup/drop-off areas physically separated?	No	Bus and parent pickup areas are comingled,
Are bus zones are clearly signed?	Yes	
Do bus loading area meets ADA requirements?	Inapplicable	One Sign Observed
Is there a designated bike storage available?	Yes	Note: Bus has ADA ramp
Does the school have a Knox box or other secure key storage system to provide quick access to keys by first responders?	No	A secure key storage system is not available to first responders.
Does the building contain a complete fire sprinkler system?	No	The building is not completely sprinkled.
Are staff members present in the building after school hour required to sign in/out?	No	Staff members present in the building after regular hours are not required to sign in/out.
Are all occupied areas protected by an audible fire alarm system?	Yes	
Does the facility have a fire alarm system connected to a central reporting agency?	No	The facility does not have a central station monitored fire alarm system.
Does the school have hand washing supplies?	Yes	
Does the school have hand washing signs?	Yes	
Does the school have hand sanitizer available?	Yes	
Does the school have General Health Posters?	Yes	
Does the school have Nutrition Signs/Posters?	Yes	
Is there access to first aid supplies?	Yes	

Is there adequate Access to AED (accessible within 45 sec)?	Yes	
Is there access to evacuation chair where required?	Yes	
Is the main entrance well marked/apparent?	No	The main entrance is not well marked/apparent.
Are parking areas clearly signed?	No	Parking areas are not clearly signed.
Are all campus buildings identified and marked (includes portables)?	No	Campus buildings are not clearly identified and marked.
Are signs posted listing prohibited items?	Yes	
Are signs posted listing visitor policies?	Yes	
Are exterior doors identified and marked on the inside (inside matches outside label, identified in plans)?	No	Exterior doors are not identified on the inside and outside.
Are all interior doors are numbered?	Yes	
Are stairwells identified and marked?	No	Stairwells are not identified and marked.
Are parent pickup/drop-off clearly signed?	No	Parent loading areas are not clearly signed.
Are there marked crosswalks?	Inapplicable	

Security Questions	Observation	Output
Is the campus' perimeter fenced?	No	The campus perimeter is not completely fenced
Is the campus fence securable?	Inapplicable	
Was the campus fence secured?	Inapplicable	
Is playground perimeter fencing in place?	Inapplicable	
Is playground perimeter fencing securable?	Inapplicable	
Does the parking lot have adequate lighting?	Yes	
Do parking areas provide standoff for vehicles?	Yes	
Are service/access roadways gated and controlled?	No	Service roads are not gated and controlled.
Are out-buildings/portables fenced to prevent direct access?	No	Outbuildings or portables are not fenced to prevent direct access.
Are campus signs posted to indicate restricted areas (Trespass, Hours of Use, Hazards. etc.)?	Yes	
Are mechanical/electrical equipment surrounded by securable enclosure(s)?	No	Mechanical/electrical equipment is not enclosed and secured.
Are restricted areas secured on non-adjacent buildings?	Inapplicable	
Are outdoor athletic facilities locked when not in use?	Yes	
Are campus pathways/sidewalks free of obstruction/hazard?	No	Campus pathways/sidewalks are obstructed or hazardous.
Are the required pathways / sidewalks for outdoor student movement within secured perimeter?	No	Student movement paths extend beyond the secured perimeter.
Were shrubs and landscaping placed and trimmed to allow good sightlines?	Yes	
Outdoor facility fencing is well maintained.	Yes	
Are exit doors equipped with push bar exit devices flush to resist chaining?	No	Crash bar exit devices can be chained closed.
Do all exterior doors have non-removal hinge pins?	No	Exterior doors have removable hinge pins.
Do exterior doors, not designated for entry, lack hardware?	No	Non-entry, exterior doors have exterior hardware.

Does building exterior have adequate lighting?	Yes	
Are doorways to restricted areas identified?	No	Doorways to restricted areas are not identified.
Are doorways to restricted areas secured?	No	Doorways to restricted areas are not secured.
Are room numbers are visible from the exterior (window placards)?	No	Room numbers are not visible from outside the building. (Window placards)
Is access through the main entry or primary entry controllable?	No	The main entry point to the facility is not controllable.
Are science labs locked when not in use?	Yes	
Are computer labs locked when not in use?	No	Computer Labs are not locked when not in use.
Are CTE shops locked when not in use?	Unassessed	
Are band/orchestra rooms locked when not in use?	Unassessed	
Are classrooms locked when not in use?	No	Classrooms are not locked when not in use.
Are gymnasiums locked when not in use?	Inapplicable	
Are weight rooms locked when not in use?	Yes	
Are locker rooms locked when not in use?	No	Locker rooms are not locked when not in use.
Are auditoriums locked when not in use?	Inapplicable	
Are cafeterias / kitchens locked when not in use?	Inapplicable	
Is the weight room access controlled?	Yes	
Is the science laboratory access controlled?	Yes	
Is the chemical storage locked or controlled?	Yes	
Is the CTE shop(s) access controlled?	Yes	
Is the stage / auditorium access controlled?	No	Access to the Stage/Auditorium is not controlled.
Is the arts and crafts access controlled?	Yes	
Are roof access points locked?	Inapplicable	
Are custodial closets/storage locked when not in use?	Yes	

Are interior courtyards locked when not in use?	Inapplicable	
Can classroom doors be secured from the inside?	Yes	
Are windows in doors shatter resistant or reinforced?	Inapplicable	
Are school buses and other transportation vehicles secured when not in use?	Unassessed	
Is there a video surveillance system in place?	Yes	
Are all cameras operational?	Yes	
Are monitors available for appropriate passive monitoring?	No	Monitors are not available for passive monitoring.
Are cameras located in key areas (remote/isolated areas, unmonitored doorways, etc.)?	Yes	
Does the facility have an intrusion detection system (door contacts, motion detectors, etc.)?	No	The facility does not have an intrusion detection (burglar) alarm.
Are school buses equipped with security cameras?	Yes	
Do security staff access/monitor surveillance cameras?	Inapplicable	
Are surveillance systems actively monitored when students are present?	No	Surveillance systems are not actively monitored when students are present.

Policy / Training Questions	Observation	Output
Is there a Student Code of Conduct policy, which is published and available, regarding anti-violence?	Yes	
Is there a Student Code of Conduct policy, which is published and available, regarding bullying/harassment?	Yes	
Is there a Student Code of Conduct policy, which is published and available, on outside agency interviewers?	Unassessed	
Is there a Student Code of Conduct policy, which is published and available, on person searches?	Yes	
Is there a Student Code of Conduct policy, which is published and available, on locker searches?	Yes	
Is there a Student Code of Conduct policy, which is published and available, on vehicle searches?	Yes	
Is there a statement delineating school discipline from the criminal processes?	Yes	
Are discipline policies published and available?	Yes	
Are alternatives to suspension/expulsion written into disciplinary policies/procedures?	Yes	
Are there a student bus ridership polices?	Yes	
Is there documented provisions for maintaining and restocking first aid supplies?	Yes	
Is there documented provisions for maintaining and restocking AED?	Yes	
Are there Video / Audio Surveillance Policies in place?	Yes	
Is there a graffiti / vandalism policy in place?	Yes	
Is there a District policy in place for workplace violence, threat, and intimidation?	Yes	
Is there a District procedure in place to assess the threat of an employee's potential for harm to oneself / harm to others?	Yes	
Is there a District has procedure in place for an employee assistance program?	Yes	
Is there a comprehensive key control policy?	No	There is no comprehensive key control policy.

Are certified staff trained on school emergency procedures?	Yes	
Are classified staff trained on school emergency procedures?	Yes	
Are substitute staff trained on school emergency procedures?	No	Substitute staff are minimally or not trained on school emergency procedures.
Are volunteer staff trained on school emergency procedures?	No	Volunteer staff are minimally or not trained on school emergency procedures.
Are Food Service staff are trained and participate in school emergency procedures?	Yes	
Does documented new hire orientation include school emergency procedures?	Yes	
Does documented new hire orientation include school visitor/intruder on campus policies?	Yes	
Does documented new hire orientation include school discipline policies?	Yes	
Does documented new hire orientation include school student referral policies?	Yes	
Is there a scheduled cycle for staff training on signs of abuse?	No	There is minimal or no scheduled cycle for staff training on signs of abuse.
Is there a scheduled cycle for staff training on conflict resolution?	Yes	
Is there a scheduled cycle for staff training on problem-solving?	Yes	
Is there a scheduled cycle for staff training on de-escalation?	Yes	
Is there a scheduled cycle for staff training on bullying prevention, bullying, cyber-bullying?	Yes	
Is there a scheduled cycle for staff training on gender respect / sexual harassment?	Yes	
Is there a scheduled cycle for staff training on dating violence?	No	There is minimal or no scheduled cycle for staff training on dating violence.
Is there a scheduled cycle for staff training on sexting?	Yes	
Is there a scheduled cycle for staff training on depression?	Yes	
Is there a scheduled cycle for staff training on signs of suicide?	Yes	

Is there a scheduled cycle for staff training on harm to self or to others (as demonstrated in writing, art, conversation, etc.)?	Yes	
Is there a scheduled cycle for staff training on suspicious person?	Yes	
Is there a scheduled cycle for staff training on suspicious package?	No	There is minimal or no scheduled cycle for staff training on suspicious package.
Are all staff trainings documented by content, date, and participant?	Yes	
Do written security plans exist for perimeter security (doors locked/monitored and who is assigned)?	No	The school has no written plan that addresses perimeter security (doors locked/monitored and who is assigned).
Do written security plans exist for parking lot security (permits, lot monitoring)?	No	The school has no written plan that addresses parking lot security (permits, lot monitoring).
Do written security plans exist for locker security (securing un-assigned lockers)?	Yes	
Do written security plans exist for end-of-day security procedures (secure access points, high value areas, alarm set, etc.)?	No	The school has no written plan that addresses end of day security procedures (secure access points, high value areas, alarm set, etc.).
Do written plan exist for extra-curricular security (open/close of entries/exits, securing after event)?	Unassessed	
Is there a written supervision plan available?	No	There is no written supervision plan available.
Is there written hygiene protocol?	Yes	
Is there a student/staff sudden death recovery plan/policy?	Yes	
Does the school have a written procedure for multi-disciplinary threat assessment?	No	The school does not have a written procedure for mental health threat assessment (harm to self, harm to others).
Is the threat assessment protocol commonly accepted across the District?	No	There is no threat assessment protocol commonly accepted across the District.
Are there written plans for public health emergency (pandemic)?	Yes	
Do you have agreements / MOU with nearby districts for support?	Unassessed	

Does the District/School have a functional EOP consistent with industry standards?	No	The District/School does not have a functional EOP consistent with industry standards.
Is there a district level, interagency safety committee?	Yes	
Are there written procedures for contagion containment (MRSA, flu, conjunctivitis, etc.)?	Yes	
Does security staff have training in de-escalation?	Inapplicable	
Does security staff have training in First Aid (CPR, AED, etc.)?	Inapplicable	
Does security staff have training in suspicious person/suspicious package?	Inapplicable	
Does security staff have training in how to respond to an intruder?	Inapplicable	
Does security staff have training in parking/traffic monitoring?	Inapplicable	
Are security staff involved with site wide security planning?	Inapplicable	
Are key/identified staff trained (admin, office staff, dept. leaders, counselors, etc.) on adult de-escalation techniques?	Yes	
Are key/identified staff trained (admin, office staff, dept. leaders, counselors, etc.) on bomb threat, other threatening call?	Yes	
Are key/identified staff trained (admin, office staff, dept. leaders, counselors, etc.) on NIMS/ICS?	No	Key/identified staff receive minimal or no training (admin, office staff, dept. leaders, counselors, etc.) on NIMS/ICS.
Are key/identified staff trained (admin, office staff, dept. leaders, counselors, etc.) on First Aid, CPR, AED?	Yes	
Are key/identified staff trained (admin, office staff, dept. leaders, counselors, etc.) on armed staff training, if applicable?	No	Key/identified staff receive minimal or no training (admin, office staff, dept. leaders, counselors, etc.) on armed staff training, if applicable.
Is there a Public Information Officer (PIO) defined by policy (should be reflected in EOP)?	Yes	
Is there a procedure in place to record student accident (time & place)?	Yes	
Is there a procedure in place to record staff/visitor accident (time & place)?	Yes	

Does the visitor policy / procedure outline when a visitor escort is required?	Unassessed	
Does the visitor policy address how a registered sex offender, may visit their child during school hours (IC 18-8329)?	Yes	
Are all staff members required to turn in photo ID upon separation from employment?	Unassessed	
Can areas of the school utilized for voting or other functions be physically separated or secured from school functional areas and students?	Yes	
Contractor/Delivery/Vendor Background Checks?	No	Contracts/Vendors are not required to complete background checks to be on site.

Community Questions	Observation	Output
Do schools meet regularly with outside agencies to discuss supportive services for individual families?	Yes	
Is there a plan in place for needed services not available in a building (contracted counselors, district teams, etc.)?	Yes	
Do you have updated contact information to/from your County Emergency Manager?	Yes	
Is your local Emergency Manager part of your emergency planning?	No	The County Emergency Manager is not part of your emergency planning.
Are you involved with your Local Emergency Planning Committee (LEPC)?	Unassessed	The school is not involved with the Local Emergency Planning Committee (LEPC).
Are you part of your county's hazard mitigation plan?	Unassessed	The school is not part of the county's hazard mitigation plan.
Does local EMS serve on District/School Safety committee?	Yes	
Does EMS have opportunities to train in school facilities?	Yes	
Does EMS make regular presentations to students/staff?	No	The Emergency Medical Services (EMS) does not make regular presentations to students/staff.
Does local Fire serve on District/School Safety committee?	Yes	
Does Fire have opportunities to train in school facilities?	Yes	
Does Fire make regular presentations to students/staff?	No	The Fire Department does make regular presentations to students/staff.
Is there a law enforcement (sworn) representative designated for schools?	No	There are no law enforcement representatives designed for schools.
Are sworn law enforcement school resource officer (SRO) primarily assigned to this campus?	Inapplicable	
Do sworn law enforcement school resource officer's (SRO) have a job description?	Inapplicable	
Is the school resource officer's (SRO) job description shared with site administration?	Inapplicable	
Did school personnel participate in creating the school resource officers' job description?	Inapplicable	

Does school based sworn law enforcement school resource officer (SRO) have an office appropriately sited?	Inapplicable	
Do sworn law enforcement school resource officer (SRO) make regular on-site visits?	Inapplicable	
Does law enforcement provide a visible presence on campus during school hours?	Yes	
Is Law enforcement generally present at after hours extra-curricular activities?	Yes	
Do sworn law enforcement school resource officer (SRO) regularly make presentations to students/staff?	Inapplicable	
Does local law enforcement serve on School Safety committee?	Yes	
Has law enforcement been provided access to school facilities?	Yes	
Does law enforcement have opportunities to train in school facilities?	Yes	
Have jurisdictional considerations been addressed (MOU)?	No	Jurisdictional considerations have not been addressed (MOU).
Have School Resource Officers received any formal SRO training.	Inapplicable	

Climate / Culture Questions	Observation	Output
Is there a reported increase in bullying incidents on campus from last year?	No	
Is there a reported increase in cyberbullying incident from last year?	No	
Is there a reported decrease in cyberbullying incident from last year?	Yes	
Are staff members visible in hallways/commons and positively interacting with students?	Yes	
Is there a process in place to collect and review discipline referral data (includes time/location)?	Yes	
Is there a school-wide positive behavioral intervention program in place?	Yes	
Are student discipline procedures available for students, parents and staff?	Yes	
Does the school have a written procedure for student assistance?	Yes	
Does the school have multi-disciplinary behavioral threat assessment process?	No	The school does not have a multi-disciplinary behavioral threat assessment process.
Does the school have a written procedure to identify and serve students at risk for disruptive/disorderly behaviors?	Yes	
Are any staff members trained to work with potentially volatile students (certified de-escalation/restraint program)?	Yes	
Is there an observed decrease in bullying incidents on campus from last year?	Yes	
Is there a mental health crisis plan for this campus?	Yes	
Is there an articulated K-12 Mental Health plan?	Unassessed	
Is the suicide prevention hotline information shared with students?	Yes	
Does the school have a systematic or commonly understood method for working with mental health agencies?	Yes	
Is there a response team for volatile students?	Yes	
Is there a process to solicit and address safety and security concerns? (e.g. Safety Committee)	Yes	
Are parents involved in safety policy planning?	Yes	
Are student represented on the school safety committee?	Yes	
Does the school have a systematic way to involve parents?	Yes	
Does the school host an active volunteer organization?	Unassessed	

Does the school host an active parent organization(s)?	Unassessed	
Is there visible signs of community involvement by students/staff?	Yes	
Does the school have an anonymous reporting system in place?	Yes	
Is there a well developed network of service providers to whom students can be referred?	Yes	
Is there a systemized and commonly understood process for students to access social services (health, mental, etc.)?	Yes	
Nurse is available on campus at least half-time?	No	Nurse is not available on campus at least half time.
Is the nurse available for basic student care?	No	The nurse is not available for basic student care.
Is the nurse is available for classroom presentation?	Yes	
Is the nurse available for student assistance teams?	No	The nurse is not available for student assistance teams.
Are Nurse/Medical duties performed by a health professional?	Yes	
Does the nurse have a defined emergency role?	Unassessed	
Are there visible signs of school-wide character education, social skills program: (includes decision making, positive attitude, respect, etc.)?	Yes	
Is individual student engagement in extracurricular activities tracked?	Yes	
Are students actively involved in conflict resolution teams, safety patrols, peer-to-peer groups, new student mentoring, etc.?	Yes	
Is student perception data available?	Yes	
Is there visible signs of school celebrating student success?	Yes	
Is there a scheduled cycle for student training on positive social skills?	Yes	
Is there a scheduled cycle for student training on violence prevention?	Yes	
Is there a scheduled cycle for student training on conflict resolution?	Yes	
Is there a scheduled cycle for student training on decision making skills?	Yes	
Is there a scheduled cycle for student training on bullying prevention, bullying, and cyber-bullying?	Yes	
Is there a scheduled cycle for student training on gender respect / sexual harassment?	Yes	
Is there a scheduled cycle for student training on dating violence?	Yes	

Is there a scheduled cycle for student training on sexting?	Yes	
Are student training opportunities documented by content, date?	Yes	