

**OSCEOLA SCHOOL DISTRICT#1 BOARD OF EDUCATION**

**Regular Meeting  
Osceola School District  
Administration Building  
December 12, 2016  
6:00 p.m.**

Present: Jacqueline Baker, James Baker, Sylvester Belcher, Torian Bell, Ollie Collins, Michael Ephlin and Denise Williams

Absent: None

Others present: Michael Cox, Superintendent  
Alfred Hogan, Assistant Superintendent  
Jeanette Walker, Board Recorder  
Adrian Jones, High School Teacher  
Willie Mae Washing, Arkansas Leadership Academy  
Shrena Cummins, Arkansas Leadership Academy  
Brian Holthouse  
Steve Knox, Osceola Times

1. James Baker called the meeting to order at 6:00 p.m.
2. Alfred Hogan offered invocation.
3. Motion Sylvester Belcher, seconded by Torian Bell to approve the November 14 Regular Minutes, the November 14 Expulsion Hearing Minutes and the December 5 Expulsion Hearing Minutes with the attached conditions for readmission. Motion passed 7-0.
4. Motion Michael Ephlin, seconded by Torian Bell to approve the Timed Agenda. Motion passed 7-0.
5. Mr. Cox stated that the Board received a list of fixed assets to retire. He stated that we have a lot of old equipment that we need to do away with and when you do that the Board has to approve to take them off our inventory and this is stuff we don't use anymore. Motion Denise Williams, seconded by Jacqueline Baker to approve the list of fixed assets to retire. Motion passed 7-0.
6. Mr. Cox presented awards from the Arkansas School Board Association. The Outstanding Board Member pin was presented to Jacqueline Baker for attaining at least 25 hours of continuing education, the Pinnacle Award was presented to Sylvester Belcher for attaining at least 200 hours of continuing education. Mr. Cox also presented the ASBA Master Board Award to the entire School Board. The Board received the award because each member has earned at least 50 hours of continuing education.
7. Mr. Cox stated that our charter school is up for renewal and the Charter Review Committee will meet Wednesday morning. The review committee is a committee of employees of the State Department of Education and they will ask questions about the charter and make recommendations to the State Board of Education. Mr. Hogan and I, along with Mrs. Raper and

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Mrs. Christel Smith, will have to be there Wednesday morning at 8:30 but the Charter Review Committee wants to make sure that the local Board wants to keep the charter school so I'm asking you to support the renewal of our charter school application. Motion Michael Ephlin, seconded by Sylvester Belcher to renew our charter school application. Motion passed 7-0.

8. Mr. Cox stated he put together a job description for athletic director. We have an athletic director now but this job description is a little bit different than what our expectations are now, it's more of an administrative thing. It is a whole lot of the things that I was doing when I was athletic director at Green County Tech and I would like for you to approve these qualifications for athletic director for the 2016-2017 school year. After reviewing the updated job description, Jacqueline Baker stated that the athletic director needs to be more visible and active in the community. Mr. Cox stated he would add "responsible for community involvement activities" to the job description. Motion Torian Bell, seconded Michael Ephlin to approve the amended Athletic Director Job Description. Motion passed 7-0.
9. Mr. Cox reviewed the financial reports with the Board. Motion Michael Ephlin, seconded by Denise Williams to approve the financial reports. Motion passed 7-0.
10. Mr. Cox reviewed the list of bills with the Board. Motion Denise Williams, seconded by Jacqueline Baker to pay the bills as listed. Motion passed 7-0.
11. Mr. Cox stated that the Thanksgiving/Christmas bonus is the bonus we've been giving out for about the last seven years and we give \$1000 to full time employees and \$500 to half time employees. Of course you knew about it because it was in the budget you approved but I always ask you to approve the bonus after the fact because it is a surprise. We gave the bonus out the last Friday before Thanksgiving break and I've heard a lot of good positive comments about it. Motion Jacqueline Baker, seconded by Michael Ephlin to approve the bonuses. Motion passed 7-0.
12. Mr. Cox stated that he met with the architects and contractors and they are still putting information down and looking at cost figures for the new arena but as soon as the contractors get everything he needs to put out bids he will put out bids as quick as possible.

Mr. Cox stated that we went through a period of time when we had a turnover on nurses and we finally have two nurses that are staying with us and they were talking about students who are behind on immunizations and the state requires immunizations for kids in school and we just had a lot of people that wasn't doing it. I knew we were making an effort to get the students up to date on shots so I told the nurses to put together a timeline because I want to know and the Board will want to know what we've done to encourage parents to get this done. He stated we had a meeting with the health department and the health department said we cannot continue to allow these kids to come to school without these shots so during that meeting we decided to give them a deadline and we scheduled at least two health clinics but we still have 170 students that need shots. Mr. Cox handed a copy of the timeline and actions taken to get immunizations

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up to date. Mr. Cox then read a letter that he plans to send out tomorrow to the parents of students who are not up to date. The letter will have the name of vaccines that the student needs and where they can get the vaccine. It also states that students not vaccinated by the start of the spring semester will not be allowed to attend school until they receive the necessary vaccine. He stated that we are going to tell parents that the shot records has to be complete or they have to have a waiver from the Department of Health. Jacqueline Baker asked if we can draw up a consent form for immunizations to hand out at the beginning of the school year so if we have an immunization clinic we will already have parent permission. Mr. Cox stated that he will talk to the nurses about getting that done.

Executive Session was held from 6:34 – 7:13 p.m. with no action taken.

13. Mr. Cox recommended hiring Russell Leggett as Athletic Director and Teacher for the 2017-2018 school year. Motion Jacqueline Baker, seconded by Sylvester Belcher to approve Mr. Cox's recommendation. Motion passed 7-0.

Mr. Cox stated that at this time he would like to declare a vacancy for high school head football coach and we will start advertising tomorrow. Motion Sylvester Belcher, seconded by Torian Bell to approve the vacancy and advertisement for a high school head football coach. Motion passed 7-0.

14. Motion Michael Ephlin, seconded by Torian Bell to adjourn. Motion passed 7-0.  
(7:16 p.m.)

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(Signed) James Baker, President

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(Signed) Denise Williams, Secretary