



Mini-Grant Details

Purpose:

- Support Owosso Public Schools staff members in an environment where students come first
- Help offset the economic times that school districts in Michigan are facing
- To promote the Owosso Public Schools Foundation while building parent and community awareness and interest in the OPS Foundation

Plan:

Continue with two Foundation grant opportunities per school year: fall mini-grant format and January traditional grant format

Five mini-grants will be awarded based upon the total payroll deduction for the 2011-2012 school year. We are looking to increase contributions to the OPS Foundation and hope to award more mini-grants in the future.

Grants will be up to \$250 each.

Expectations:

Spreading the Word: For each grant awarded a flyer would go home with students who benefited, explaining that OPS Foundation supported this activity. If materials are supported with this money, there will be OPS Foundation labels of acknowledgement for funding merchandise.

Timeline:

October 2012: Share details and application via e-mail communication to all district staff.

November 20, 2012: Deadline for applications to be submitted to Jessica Thompson.

December: Grants will be awarded before winter break.

Projects Funded in 2011:

- Reading with Kindles
- Conference-technology
- ELMO-technology
- Computer headphones
- Music keyboard set
- Picture Perfect Learning-camera
- Digital Camera
- Owosso Community Players play tickets
- Kindles to ignite Reluctant Reader's interest
- Mobi Device for Student Services
- Peer to Peer support
- "Good Fit" Readers
- Owl Pellet Dissection
- Annotate Maps & Develop map skills
- Literature Circles
- Playground/Winter fun
- Reading Classical Literature
- Audio Books- MP3 players
- SMART Board seminar
- Books for OHS Library
- Owosso Cares Food Backpack Program
- Improved Communication Through Literacy
- LOC out Craft Projects- Lady student group

Facts of First Time Mini-Grants in 2011:

- **1229 students impacted; approx. \$65 per student**
- **All 8 buildings represented in awards**
- **2 grants benefited 2 different buildings**
- **1 benefited whole district**
- **1 benefited 100 families**



Mini-Grant Application

Application due November 20, 2012.

Submit to Jessica Thompson, Community Education Director.

Name: _____ Date: _____

Position: _____ Building: _____

Grade (if applicable): _____

Name of activity: _____

Description of project and/or activity:

Justification of need for funds:

Cost of activity: _____

Source of other funds that may be needed to fulfill financial need:

____ I agree to share details of my project, including information about the OPS Foundation, with parents and to notify Jessica Thompson, Community Education Director, with the date of the event for publicity purposes.

Signature: _____ Date: _____

Principal/Supervisor Signature: _____ Date: _____

Foundation Use:

Funded: Yes or No

Date: _____

Signature: _____



It is the mission of the OPS Foundation to secure and grant funds to encourage innovative opportunities for students of the District that is world class, inspiring our students to be problem solvers and to be highly competitive in a global economy.

EMPLOYEE CONTRIBUTION FORM

Every line must be completed. Make sure to sign and date the deduction form. Return the completed and signed form to Becky Hartnagle in Payroll.

Employee Information:

Full Name _____

Address _____ City _____ State _____ Zip _____

Please check one: Payroll Deduction _____ One-Time Contribution _____

Donation \$ _____

If you wish to utilize payroll deduction, please contact Becky Hartnagle, Payroll Specialist at ext. 5673. Becky will assist you in calculating your per pay deduction amount based upon the payroll schedule.

If you would like to make a one time contribution, please make a check payable to “Owosso Public Schools Foundation” for the amount desired. Attach your check to this form and return it to Becky Wilkinson in Payroll.

AUTHORIZATION: I certify the above information to be true to the best of my knowledge and authorize the payroll department to continue with this deduction until such time I notify the payroll department, in writing, that this deduction should be changed or terminated. I am aware that the Foundation is currently designated as a 501(c)(3) organization by the Internal Revenue Service. However, the amount and deductibility for my own personal tax return purposes should be verified based on current IRS rules, regulations and status.

Employee Signature _____ Date: MM/DD/YYYY _____

The OPS Foundation is grateful for the financial support of the teachers and staff of Owosso Public Schools, in addition to contributions by private donors. With this support, the Foundation will promote opportunities that will help our students achieve excellence.