

COVID-19 Preparedness and Response Plan

(Executive Order 2020-142 District Preparedness Plan)

08/06/2020

Name of District: Owosso Public Schools

Address of District: 645 Alger Street

District Code Number: 78110

Web Address of the District: www.owosso.k12.mi.us

Name of Intermediate School District: Shiawassee Regional Education Service District

Name of Authorizing Body (if applicable): Owosso Public Schools Board of Education

Preparedness Plan Introduction

Governor Whitmer's [Executive Order 2020-142](#) "provides a structure to support all schools in Michigan as they plan for a return of pre-K-12 education in the fall. Under the order, school districts must adopt a COVID-19 Preparedness and Response Plan laying out how they will cope with the disease across the various phases of the [Michigan Safe Start Plan](#). In turn, the accompanying Michigan Return to School Roadmap offers a guide to the types of safety protocols appropriate during each phase. There's no one-size-fits-all solution: What works in Lansing may not work in Sault Sainte Marie. Districts will retain the flexibility to tailor their instruction to their particular needs and to the disease conditions present in their regions." (EO-2020-142)

Each district (public, public school academy (PSA), nonpublic, and intermediate school district (ISD) that educates pre-K-12 students) shall submit a single completed Assurance Document and Preparedness Plan to its Board in time for approval by August 15 or seven days before the first day of school, whichever comes first. This template, when completed, serves as a single Assurance Document and Preparedness Plan.

The Preparedness Plan will be collected by the Intermediate School District for public school districts, the authorizing body for public school academies, or the chief/designated school administrator for nonpublic schools for transmission to the State Superintendent of Public Instruction and State Treasurer by August 17, 2020. Additionally, this Preparedness Plan must be posted on the district's/PSA's, or nonpublic school's public website home page no later than August 17, 2020. A single application should be filed by the district rather than multiple applications for individual schools within a district.

Preparedness Plan Assurances

Owosso Public Schools (The District) agrees to meet all of the following requirements of Executive Order 2020-142

- ✓ The District assures that when it provides in-person instruction to its students without disabilities, the district must also provide in-person instruction to its students with disabilities, consistent with their individualized education programs (IEPs).
- ✓ The District assures that when schools are closed to in-person instruction, districts must strive in good faith and to the extent practicable, based upon available resources, technology, training, and curriculum, as well as the circumstances presented by COVID-19, to provide equal access to any alternative modes of instruction to students with disabilities from birth through age 26. This assurance includes the provision of auxiliary services under section 1296 of the Revised School Code, MCL 380.1296.
- ✓ The District assures that while any state of emergency or disaster related to the COVID-19 pandemic continues, it shall comply with guidance from the United States Department of Education, including its Office of Civil Rights and Office of Special Education and Rehabilitative Services, and the Michigan Department of Education concerning the delivery of alternative modes of instruction to students with disabilities in light of the impact of COVID-19.
- ✓ The District assures that it shall, to the extent practicable and necessary, make individualized determinations whether and to what extent compensatory services may be needed for students with disabilities in light of the school closures during the 2019–2020 school year.
- ✓ The District assures that during **Phase 1, 2, or 3** of the *Michigan Safe Start Plan* it will close its buildings to anyone except: (a) District employees or contractors necessary to conduct minimum basic school operations consistent with a Preparedness Plan, including those employers or contractors necessary to facilitate alternative modes of instruction, such as distributing materials and equipment or performing other necessary in-person functions. (b) Food-service workers preparing food for distribution to students or their families. (c) Licensed child-care providers and the families that they serve, if providers follow all emergency protocols identified by the state.
- ✓ The District assures that during **Phase 1, 2, or 3** of the *Michigan Safe Start Plan* it will suspend athletics, after-school activities, inter-school activities, and busing.
- ✓ The District assures that during **Phase 1, 2, or 3** of the *Michigan Safe Start Plan* it will provide for the continued pay of school employees while redeploying staff to provide meaningful work in the context of the Preparedness Plan, subject to any applicable requirements of a collective bargaining agreement.
- ✓ The District assures that in **Phases 1, 2, or 3** of the *Michigan Safe Start Plan* it will provide for the continuation of food distribution to eligible students.
- ✓ The District assures that during **Phase 4** of the *Michigan Safe Start Plan* it will prohibit indoor assemblies that bring together students from more than one classroom.
- ✓ The District assures cooperation with the local public health department if a confirmed case of COVID-19 is identified, and agrees to collect the contact information for any close contacts of the affected individual from two days before he or she showed symptoms to the time when he or she was last present in school.

Preparedness Plan

As required by Executive Order 2020-142, every district must develop and adopt a COVID-19 Preparedness and Response Plan (“Preparedness Plan”) that is informed by [Michigan’s 2020-21 Return to School Roadmap](#) (“Return to School Roadmap”) from the COVID-19 Task Force on Education and Return to School Advisory Council.

In accordance with Executive Order 2020-142, the COVID-19 Preparedness and Response Plan MUST INCLUDE all the following:

- A. The policies and procedures that the District will follow when the region in which the district is located is in **Phase 1-5 as described below** of the *Michigan Safe Start Plan*.
 1. Describe how the district will offer alternative modes of instruction other than in-person instruction and a summary of materials each student and the student’s parents or guardians will need to meaningfully access the alternative modes of instruction included in the Preparedness Plan. If the Preparedness Plan relies on electronic instruction, the Preparedness Plan must consider how the district will aid students who lack access to computers or to the internet. This is also in the Continuity of Learning and COVID-19 Response Plan submitted in April. You may want to update and link to this plan in your response below.

Owosso Public Schools Alternative Modes of Instruction for the Return to Learn 2020-2021 Plan:

Thank you for the opportunity to submit our distance education plan during this unprecedented COVID-19 pandemic. Owosso Public Schools has developed this plan with guidance from the Michigan Department of Education, Owosso Public Schools education leaders and consultation with the Owosso Public Schools Board of Education. The district began surveying families to determine what level of technology access they would have at home (70% with devices and connectivity-30% without), and then developed a learning plan that could meet the needs of all our students. Our administrators and district leadership strategized on how to effectively leverage the existing technology platforms already in use throughout our district and determined whether any gaps existed. Administrators met with their teaching staff by grade level to further develop communication plans and implementation of a full continuation of grade level services. Owosso Public Schools district leadership team also reviewed the [CDC guidelines](#) and collaborated with the Shiawassee Regional Education School District (SRES) and our local health department to ensure that the proposed full continuation of education services can be conducted with the safety and well-being of our staff, students and community partners.

The district’s commitment to providing world-class learning opportunities for our students has provided a strong basis for our teaching staff to prepare our students for the next level during these uncertain times. We are fortunate to have a strong relationship between our school board, community, teachers and district leadership.

Technology program for 6th-12th grade with Chromebooks so students will complete school work with school device. K-5 students may “loan” out Chromebooks, if available, and follow district guidelines and procedures. The district recognizes that students learn in different ways and will have different levels of access to technology and structure throughout their day. A blended approach to learning will be utilized; online, virtual, or telephone contact between

teaching staff and students, and hard copy learning packets to ensure a full continuation of grade level services.

PARENT OPTIONS:

Phase 3 – No in-person instruction, all Owosso Public School students will be required to complete course work online.

Phase 4 - Parents and students will have an option to complete coursework, including online or hybrid approach to learning. Hybrid approach will be a combination of face to face instruction and virtual/online classes.

Phase 5 - Parent and students would have an option to complete coursework including online or full-time face-to-face instruction.

To view, follow this link [Roles and Responsibilities](#).

To view detailed Return to Learn Schedules for Phases 3, 4 or 5, follow this link.

B. As required in the [Michigan's 2020-21 Return to School Roadmap](#), when in **Phase 4** of the Michigan Safe Start Plan, face coverings will be required for all staff district-wide and students in Grades 6-12 at all times, except during meals and unless face coverings cannot be medically tolerated. Face coverings are required for preK-5 students on school buses and during passing periods only, at this time the district is seeking further guidance on this mandate with respect to the Governor's latest Executive Order. Explicit mandated required face coverings from the Michigan's 2020-21 Plan are listed below:

1. **Face coverings** (p. 22)

- a. Please describe how the district will implement **requirements** for facial coverings that at a minimum require the wearing of face coverings, except during meals and unless face coverings cannot be medically tolerated, for:
 - i) All staff and all students in grades preK-12 when on a school bus.
 - ii) All staff and all students in grades preK-12 when in indoor hallways and common areas.
 - iii) All students in grades preK-5 strongly recommended when in classrooms.
 - iv) All staff when in classrooms.
 - v) All students in grades 6 and up when in classrooms.
 - vi) All students in grades kindergarten through grade 5 unless students remain with their classes throughout the school day and do not come into close contact with students in another class.

Owosso Public Schools Face Coverings (PPE) Implementation Plan:

- The expectations for the wearing of face coverings and how to obtain clean face coverings will be included in all district to parent communications, all handbooks, all student orientations, and all staff orientations.
- Students and parents will be encouraged to watch a safety video on the wearing of and expectations for maintenance of face coverings. Students and parents will sign-off on their awareness of these policies before the students are permitted to enter the classroom on the first day of school. (The following is a sample video to watch) <https://news.yahoo.com/know-face-masks-kids-ahead-015834474.html>
- School facilities, grounds, and transportation signage will be prominent throughout all school facilities and clearly identify who is required to wear face coverings in each designated area of the building, grounds, or bus.
- Required Personal Protective Equipment (**PPE**) will be ordered and provided to all staff. Face coverings will be ordered and made available to all students as needed on a daily basis. Available face coverings for students will be placed on busses and in the classrooms every evening by teaching staff, custodial staff and transportation staff.
- Beginning on the first in-person day of school, any district issued fabric face covering shall be turned in daily, at the end of the day. (in some cases these will need to be collected by bus drivers as students exit the bus.)
- A face covering is required for any guest entering the school building. Signage will be posted on all school building entrances of this requirement.
- Any Homemade facial coverings worn by staff and students are required to be washed daily.
- All face coverings must adhere to all district policies and dress code. Non-compliance will be subject to disciplinary action.
- Disposable facial coverings worn by staff and students are required to be disposed of on a daily basis.
- Individuals (staff or students) who claim medical exemption will need to meet with their building Administrator/Supervisor to provide rationale and medical documentation. Once approved, the medical documentation for staff is to be scanned and emailed to Human Resources. (Begins August 15 and continues throughout the school year)
- Exempted individuals will be recorded in a master database and issued a sticker to display on the back of their student or staff ID indicating this exemption.
- PreK-5 students will not be required, but it is strongly recommended to wear a face covering once they are situated in the classroom unless the classroom activity places them in close proximity to other students. (CDC defines close proximity as less than 6 ft. for more than 15 minutes) *The district is seeking further guidance on this mandate with respect to the Governor's latest Executive Order.*
- Students who are capable of wearing a face covering and refuse to do so in an area where a face covering is required, will be issued a face covering by a school official (teacher, paraprofessional, administrator, transportation staff, playground aid, etc.) and asked to put the face covering on. The instance will be documented as a log entry in PowerSchool.
- Students showing patterns of non-compliance will be removed from the school building and placed into remote instruction until the student agrees to comply with this safety

protocol. Parents will be notified of each instance of non-compliance by the administration or school staff. The student's repeated non-compliance from the school building will result in permanent placement into remote instruction with the student being banned from coming to the school site.

- Staff who are capable of wearing a face covering and refuse to do so, will be addressed by the school administrator or supervisor and could face progressive disciplinary measures up to and including termination.
- Guests to the school building (presenters, substitute teachers, etc.) will be issued a disposable face covering upon signing in at the main office and will be instructed to wear the face covering at all times. Instances of non-compliance will result in the guest being escorted from the building by the school safety officer or building administrator.
- In instances of uncertainty about individuals not wearing face coverings, these matters will be relayed to the building administration for review and decisive action.

The Face covering requirements will be communicated to all staff, students and parents through the following:

- Direct return to school written and verbal communication to all parents, students and staff
- COVID-19 Response Plan
- Student Handbook
- Employee Handbook
- Posters upon entry to facilities, buses and classrooms
- Teacher written and verbal communication to parents and students
- Staff and Student Orientations

2. As required and strongly recommended (p. 22-23) of the [Michigan's 2020-21 Return to School Roadmap](#) Owosso Public Schools will implement the following hygiene protocols when in **Phase 4 or Phase 5** of the Michigan Safe Start Plan.

Owosso Public Schools Hygiene Implementation Plan:

- The district will provide adequate supplies to students and staff to support healthy hygiene behaviors.
- Supplies (paper towels, soap, hand sanitizer, tissues, trash receptacles) will be checked daily and restocked as needed.
- Teachers will contact the office immediately if supplies run out during the school day
- Teachers will teach students the following on the first day of school and reinforce weekly or more often as needed (this may be done via video).
 - Proper technique of handwashing
 - Proper technique of how to cough and sneeze into their elbows, or to cover with a tissue and dispose of it in the trash
 - Proper technique of the use of hand sanitizer
- Guests will be required to:
 - Utilize the designated drop off area for all deliveries
 - Sign in including name, time and contact information
 - Minimize unscheduled visits to the school building
- Proper [CDC Mitigation strategies](#) including social distancing, hand washing and sneezing will be communicated to families via newsletters, web pages, bulletin boards, and the like. Parents and caregivers will be asked to review and reinforce with their students.
- Custodians will be required to follow the safety, hygiene and cleaning checklist.
- The district will procure portable hand sanitizing stations to set up throughout school buildings including all building entrances.
- Teachers, students and staff will have an opportunity to wash their hands with soap and water every 2-3 hours as scheduled by individual classrooms, including before and after any meals or snacks. Hand sanitizer will also be made available.
- The district will strongly recommend to limit sharing of personal items and supplies such as writing utensils.
- Building Administrators will communicate to parents and staff to keep students' personal items separate and in individually labeled cubbies, containers, or lockers.
- Building Administrators will strongly recommend to teaching staff to limit use of classroom materials to small groups and disinfect between use, or provide adequate supplies to assign for individual student use.
- For CDC materials regarding proper hygiene, handwashing, helping to control the spread of COVID-19, face coverings, social distancing, please click on this link: [CDC Materials for Schools](#)

3. As required (p. 27) and strongly recommended (p. 43) of the [Michigan's 2020-21 Return to School Roadmap](#) Owosso Public Schools will implement the following **Cleaning protocols** when in **Phase 4 or Phase 5** of the Michigan Safe Start Plan.

Owosso Public Schools Cleaning Implementation Plan:

- District Level Administrators and Building Operations will meet to review all guidance related to cleaning and disinfecting of buildings and to review the Building Operations the MI Safe Schools: Michigan's 2020-21 Return to School Roadmap.
- The Operations Director will conduct an inventory related to all cleaning supplies that are in compliance with [EPA-approved disinfectant](#) related to COVID will be taken and orders will be made to address increased cleaning protocols.
- All classrooms will be provided spray bottles with [EPA-approved disinfectant](#) or diluted bleach solution and paper towels, in order to address new cleaning protocols. Staff must wear proper PPE when cleaning.
- Each building custodial team and administrator will tour their building and identify areas of frequent usage throughout the building. A checklist will be created and kept secure in the head custodian room and office to ensure compliance when custodial substitutes are in the building.
- Custodial staff will walk the building wiping all high frequency usage (light switches, doors, benches, bathrooms, etc.) areas throughout the day and following any evening activities in the building as required in the Custodial safety, hygiene and cleaning checklist.
- All special classrooms i.e. art, music, gym and media centers will have EPA-approved cleaning supplies stored in the classroom away from students. The designated staff for the area will wipe down all frequently used materials after each class has been dismissed with EPA-approved disinfectant. This will occur prior to the entrance of the next class.
- The designated staff will wipe down the student's desks after student dismissal from the room at the elementary or after every period at the secondary level with EPA-approved disinfectant. All cleaning materials will be available for all staff as needed. All classrooms will have the appropriate EPA-approved disinfectant in their rooms.
- Playground structures will be cleaned in accordance with the Custodial safety, hygiene and cleaning checklist.
- Ensure safe and correct use and storage of cleaning and disinfection products, including storing products securely away from children, and with adequate ventilation when staff use products.
- Staff will wear proper PPE when performing all cleaning activities.
- Virtual or in person training on cleaning materials and protocols will be provided to the staff no later than the first week of school. This training will show the use of PPE when cleaning, protocols for the classroom and storage of cleaning materials.

4. As required (p. 27) and strongly recommended (p. 42) of the [Michigan's 2020-21 Return to School Roadmap](#), Owosso Public Schools will implement the following athletic protocols when in **Phase 4 or Phase 5** of the Michigan Safe Start Plan.

Owosso Public Schools Athletics Implementation Plan:

- The District will follow the MHSAA protocol and safety guidelines.
- Students, teachers, and staff must use proper hand hygiene techniques before and after every practice, event, or other gathering.
- All equipment will be disinfected before and after use.
- Inter-school competitions may be held provided that facial coverings are worn if school transportation is provided.
- Spectators are allowed, provided that facial coverings are used by observers and six feet of social distancing can be maintained at all times.
- Each participant must use a clearly marked water bottle for individual use.
- Handshakes, fist bumps, and other unnecessary contact must not occur.
- Indoor weight rooms and physical conditioning activities that require shared equipment are suspended.
- Large scale indoor spectator events are suspended.
- When in **Phase 5**, indoor spectator events are limited to 50 people. Large scale outdoor spectator or stadium events are limited to 250 people. Spectators not part of the same household must always maintain six feet of distance from one another. Every participant should confirm that they are healthy and without any symptoms prior to any event. **This is subject to change**
- Frequently touched surfaces including light switches, doors, benches, bathrooms, will undergo cleaning in accordance with the Custodial safety, hygiene and cleaning checklist.

5. As required (p. 24) and strongly recommended (p. 24, 40) of the [Michigan's 2020-21 Return to School Roadmap](#), Owosso Public Schools will implement the following Screening protocols for Staff, Students and Guests when in **Phase 4** or **Phase 5** of the Michigan Safe Start Plan.

Owosso Public Schools Screening Implementation Plan:

- The District will cooperate with the local public health department regarding implementing protocols for screening students, staff and guests. For Shiawassee County Health Department School Handout please click on the links below: [School Handout Set, Updated 7-28-20](#)
- The District will cooperate with the local Shiawassee County Health Department in utilizing the School Teachers and Administrators COVID-19 Toolkit as of June 30. Please click on this link: [Shiawassee County School Toolkit FINAL](#)
- A monitoring form (paper and electronic) for screening employees has been developed. Staff are required to conduct daily self-examinations, including a temperature check, prior to coming to work including using the monitoring form developed by Owosso Public Schools. If they exhibit any respiratory or gastrointestinal symptoms, or have a temperature of 100.4 or greater, they should stay home and immediately report to their supervisor on return to work protocol.
- Students who become ill with symptoms of COVID-19 will be placed in an identified isolated area with a surgical mask in place and monitored by staff until they can be picked up.
- Parent communication will be made immediately with clear and concise directions on where and how to pick up the student and where to report for testing.
- Symptomatic students sent home from school should be kept home until they have completely recovered according to [CDC guidelines](#).
- Families are encouraged to monitor their children for symptoms of COVID-19. Families are encouraged to check their child's temperature at home every morning using oral, tympanic, or temporal scanners; students with a temperature of 100.4 or greater MUST stay home and should consider coronavirus testing if symptoms of COVID-19 are present.
- Staff who are unable to work due to displaying COVID-19 symptoms will be required to report this to the school through the Owosso Public Schools Health Screening Form. Staff who answer YES to any question 6-19 are to immediately notify their Supervisor/Administrator and the Supervisor/Administrator will immediately contact the Human Resources Director. The Human Resources Director will follow up as needed with any symptomatic person to direct where, when, and how to get tested and report those results back to the school as soon as available.
- Positive tests for students and staff members will require a medical release for students or staff to return to school or work.

6. As required (p. 25) and strongly recommended (p. 25, 26, 40) of the [Michigan's 2020-21 Return to School Roadmap](#), Owosso Public Schools will implement the following Testing protocols for students and staff when in **Phase 4 or Phase 5 of the Michigan Safe Start Plan**.

Owosso Public Schools Testing Implementation Plan:

- The district will cooperate with the local public health department regarding implementing protocols for screening students and staff.
- Students and staff who develop a fever or become ill with COVID-19 symptoms at school are required to wear a mask and [CDC guidelines](#) will be used for [testing](#) and treatment recommendations.
- Families will be notified of the presence of any laboratory positive or clinically diagnosed cases of COVID-19 in the classroom and/or school to encourage closer observation for any symptoms at home following [CDC guidelines](#).
- In the event of a lab or clinically diagnosed case of COVID-19, immediate efforts will be made to contact any close contacts (those who spent more than 15 minutes less than six feet in close proximity to the student or staff member) so that they can follow [CDC guidelines](#).
- The district shall cooperate with the local public health department if a confirmed case of COVID-19 is identified.
- In the case of a COVID-19 positive test of a student or staff, every effort will be made to close the area for 24 hours before cleaning to minimize the risk of any airborne particles. Cleaning staff will use the required PPE when performing cleaning of these areas.
- Symptomatic students and staff sent home from school or work must be kept home until they have tested negative ([testing](#)), released from isolation according to [CDC guidelines](#) or released by a physician.
- Employees with a confirmed case of COVID-19 will only return to the workplace after they are no longer infectious. Local health officials will provide instruction about return to work, using the most current guidelines from the CDC for this determination.
- The District will maintain confidentiality consistent with the Americans with Disabilities Act (ADA) and other applicable federal and state privacy laws as required.

7. As required (p. 28) and strongly recommended (p. 43 & 52) of the [Michigan's 2020-21 Return to School Roadmap](#) Owosso Public Schools will implement the following Busing and Student Transportation protocols when in **Phase 4** or **Phase 5** of the Michigan Safe Start Plan.

Owosso Public Schools Busing and Student Transportation Implementation Plan:

- A copy of the [Michigan's 2020-21 Return to School Roadmap](#) will be provided to the Transportation Supervisor.
- The Transportation Supervisor will inventory buses, assess maximum capacity, availability of drivers and finalize bus procedures to be communicated to parents, students and staff.
- Signage will be added to each bus to address the safety and hygiene guidelines.
- The bus driver, staff, and all students in grades preK-12, if medically feasible, must wear facial coverings while on the bus.
- Face masks will be available at the entrance of the bus in the event that a student does not come to the bus equipped with the necessary item.
- Communication will be sent out to families related to the mandatory nature of wearing a face mask on the bus and that all staff and students, if medically feasible, must wear it in order to be transported, unless "It is determined on a case by case basis that it is not safe for the bus driver to wear a facial covering."
- Communication documents will be developed to enable the drivers of the buses to know what the safety plans are for any students and who for medical reasons will not be wearing a face mask.
- Require the use of hand sanitizer before entering the bus.
- Professional development will be required for all bus drivers related to the changes, including the appropriate usage of face coverings and policies regarding the requirement of face covering usage on the bus, hand sanitizing, and cleaning protocols to address the cleaning and disinfecting of the bus before and after every route. A Transportation safety, hygiene and cleaning checklist will be provided to staff to complete each time the bus is cleaned.
- Clean and disinfect transportation vehicles before and after every transit route using the safety, hygiene and cleaning checklist for transportation.
- Clean and disinfect frequently touched surfaces in the vehicle prior to morning routes and prior to afternoon routes using the safety, hygiene and cleaning checklist for transportation.
- Clean, sanitize, and disinfect all other school equipment that may be transported to schools daily.
- Create a plan for getting students home safely if they are not allowed to utilize district transportation.
- If a student becomes sick during the day, they must not use group transportation to return home and must follow protocols outlined above.

- Weather permitting, keep doors and windows open when cleaning the district vehicles and between trips to let the vehicles thoroughly air out.
- Weather permitting, consider keeping windows open while the vehicle is in motion to help reduce spread of the virus by increasing air circulation, if appropriate and safe.

C. Describe the policies and procedures that the district will follow when the region in which the district is located, is in Phase 5 of the Michigan Safe Start Plan.

The Owosso Public Schools District policies and procedures for Phase 5 have all been identified above in each area, except for Face Coverings. Please see below for the Face Coverings guidelines in Phase 5, as recommended in the [Michigan's 2020-21 Return to School Roadmap](#).

Face Coverings Strongly Recommended but not required:

- Facial coverings should always be worn by staff except for meals.
- Face coverings should be worn in hallways and common areas by preK-12 students in the building except for during meals.
- Facial coverings on district transportation to and from school.

Face Coverings Recommended but not required:

- Facial coverings should be worn for k-12 students in classrooms.

There are no field trips permitted in Phase 4. If field trips are permitted in Phase 5, they should comply with transportation guidelines within this document including mandatory facial coverings.

1. Indicate which highly recommended protocols from the *Return to School Roadmap* the district will include in its Preparedness Plan when the region in which the district is located is in **Phase 5** of the *Michigan Safe Start Plan*.

The Owosso Public Schools District policies and procedures for Phase 5 have all been identified above in each area, except for Face Coverings. Please see below for the Face Coverings guidelines in Phase 5, as recommended in the [Michigan's 2020-21 Return to School Roadmap](#).

Face Coverings Strongly Recommended but not required:

- Facial coverings should always be worn by staff except for meals.
- Facial covering should be worn in hallways and common areas by preK-12 students in the building except for during meals.
- Facial coverings on district transportation to and from school.

Face Coverings Recommended but not required:

- Facial coverings should be worn for k-12 students in classrooms.

There are no field trips permitted in Phase 4. If field trips are permitted in Phase 5, they should comply with transportation guidelines within this document including mandatory facial coverings.

2. Indicate which highly recommended protocols from the *Return to School Roadmap* the district will not include in its Preparedness Plan when the region in which the district is located is in **Phase 5** of the *Michigan Safe Start Plan*.

The highly recommended protocols are a part of the ongoing operations of the district, in addition to including the identified highly recommended protocols in each section above from the [Michigan's 2020-21 Return to School Roadmap](#) when the region in which the district is located is in **Phase 5** of the Michigan Safe Start Plan. The district will continue to assess the highly recommended protocols to ensure it makes every effort possible to follow these recommended protocols.

D. After considering all the protocols that are highly recommended in the *Return to School Roadmap*, please indicate if a school plans to exclude protocols that are highly recommended for any of the categories above in **Phase 4**.

No.

The district does not plan to exclude protocols that are highly recommended for any of the categories above in Phase 4 (i.e. face coverings (PPE), hygiene, cleaning, athletics, screening, testing and busing).

(Indicate Yes or No here)

Dated this 10th day of August, 2020

Record of Board of Education Approval

The above Owosso Public Schools Assurance and COVID-19 Preparedness Plan was approved by the Board of Education/Governing Body of the Owosso Public Schools on the 10th day of August 2020, and is so recorded in the minutes of the meeting of the said Board/Governing Body.

Owosso Public Schools
645 Alger Street
Owosso, MI 48867

Rick Mowen
Rick Mowen
Board President

Dr. Andrea Tuttle
Dr. Andrea Tuttle
Superintendent
Owosso Public Schools

Link to the approved Plan posted on the District/PSA/nonpublic school website will be provided once approved

Date Received by SRES D Superintendent, David E. Schulte: _____

Date Submitted to State Superintendent and State Treasurer: _____