**PASS CHRISTIAN SCHOOL DISTRICT**

6457 Kiln-DeLisle Road

Pass Christian, Mississippi 39571

228-255-6200

**VACANCY**

**Professional Development Coordinator**

**Description:**

To identify and supervise professional development opportunities designed to support the district’s instructional programs.

**Qualifications:**

Master’s degree in administration and a minimum of three years administrative experience at the school and/or district level required.

**Required Knowledge, Administrative Skills, and Abilities:**

* Ability to define , deliver and supervise targeted, high quality professional development to instructional and support staff
* Ability to work closely with school principals in the implementation of local and state professional development initiatives and mandates
* Ability to provide ongoing support and training to instructional and support staff
* Ability to communicate effectively, both orally and in writing
* Ability to work effectively in a team environment

**Endorsements:**

Mississippi AA Certification: 486-489, 494

**Reports to:**

Superintendent and/or designee

**Deadline for Receipt of Application:** Until filled

After review of applications, based on qualifications, selected candidates will be contacted for an interview.

***PASS CHRISTIAN PUBLIC SCHOOL DISTRICT DOES NOT DISCRIMINATE ON THE BASIS OF SEX, RACE, RELIGION, COLOR, NATIONAL ORIGIN, AGE, OR DISABILITY.***

***(Title VI: 34 CFR 100.3(c), Title IX: 34 CFR 106.51 and 106.60, Section 504: 34 CFR 10: 34 CFR 104)***