

**PAULSBORO PUBLIC SCHOOLS**  
**2020 - 2021**  
**Screening Procedure for Staff and Students**

**STAFF SCREENING PROCEDURE**

The school nurses will distribute the COVID-19 “Screening Questions” to members of the staff and post it to the school website.

Every member of the staff will self-screen at home using the COVID-19 “Screening Questions.”

If a staff member answers “yes,” to one or more of the “Screening Questions,” they should remain at home and call the school nurse who will provide further instructions.

The school nurse will determine if the symptoms articulated by the staff member are consistent with COVID-19. If so, the staff member must go to a physician. The re-admittance procedure will be followed in order for the staff member to return to school.

Staff members will report symptoms to the school nurse in the school building where they work and/or have an office. Central office employees, maintenance and grounds workers will report to the Paulsboro High School nurse.

**STUDENT SCREENING PROCEDURE**

The school nurses will distribute COVID-19 “Screening Questions” to all parents and guardians on paper and via the school website.

Parents and guardians will be asked to use the “Screening Questions” to determine if their child should report to school each morning. If the parent feels that the child exhibits one or more of the symptoms listed in the Screening Questions, they youngster should not be sent to school.

Students will be screened upon arrive at the school building.

There will be three entrance points for each school building. These entrances will be determined by the principal and included in the Building Level Restart Plan. Students will be assigned to specific entrances to eliminate crowds.

**SCREENING PROCEDURE FOR LOUDENSLAGER ELEMENTARY SCHOOL AND  
PAULSBORO JUNIOR-SENIOR HIGH SCHOOL INCLUDING STUDENTS WHO ARRIVE BY BUS**

Students will report to their assigned entrance to the school.

The COVID-19 “Screening Questions” will be displayed on posters near the entrances.

A member of the staff will ask each student, did you answer “yes” to one or more of the Screening Questions.

If the student responds “yes” or the staff member notices symptoms listed on the Screening Questions, they will be send them to the nurse. During arrival times, the nurse will be stationed in a room to be identified by the principal. The room should be as close to the entrance point as possible so that students going to that room move through the school the least amount possible.

The room should be large in order to maintain social distancing. The room should be as close to the Nurse's Office and Isolation Area as possible.

If the student responds "no" and the staff member does not notice any of the symptoms listed in the Screening Questions, the student will report to class.

The School Nurse will evaluate students sent to them and use their clinical judgement.

If the school nurse feels that the student does not exhibit symptoms of COVID-19 they will be sent to class.

If the School Nurse feels that the student does exhibit symptoms consistent with COVID-19 that cannot be explained they will be sent to the supervised isolation room and contact the parent to come to school to pick up their child.

The re-admittance procedure will be followed in order for the child to return to school.

### **BILLINGSPORT EARLY CHILDHOOD CENTER INCLUDING STUDENTS ARRIVING BY BUS**

Parents/Guardians of these young children will walk their children to the assigned entrance.

The COVID-19 "Screening Questions" will be displayed on posters near the entrances.

A member of the staff will ask each parent/guardian, did you answer "yes" to one or more of the Screening Questions.

If they respond "yes" or the staff member notices symptoms listed on the Screening Questions, they will be sent to the Nurse. During arrival times, the nurse will be stationed in a room to be identified by the principal. The room should be as close to the entrance point as possible so that students going to that room move through the school the least amount possible. The room should be large in order to maintain social distancing. The room should be as close to the Nurse's Office and Isolation Area as possible.

If the student is not accompanied by a parent/guardian, they will be sent to the nurse to be screened.

If the parent/guardian responds "no" and the staff member does not notice any of the symptoms listed in the Screening Questions, the student will report to class.

The school nurse will evaluate students sent to their office. The nurse will evaluate the student and use their clinical judgement.

If the school nurse feels that the student does not exhibit symptoms of COVID-19 they will be sent to class.

If the School Nurse feels that the student does exhibit symptoms consistent with COVID-19 that cannot be explained they will be sent home with their parent/guardian.

If the student is not accompanied by a parent/guardian, they will be sent to the supervised isolation area and the parent will be called to pick up their child.

The re-admittance procedure will be followed in order for the child to return to school.