

Policy

REPAIRS, ALTERATIONS AND ADDITIONS

In considering any proposal for alterations, additions or major repairs to the district's existing facilities, the board will employ the services of a licensed architect as a consultant to help determine:

1. Necessity for the project;
2. Probable cost;
3. Alternatives.

The Superintendent shall be consulted on all plans and specifications for any remodeling or additions to the schools and make recommendations concerning repairs and alterations to buildings, grounds and equipment.

Change Orders

After a contract has been signed for repairs, alterations and/or additions, only the Board of Education can issue a change order. This holds true whether or not the change would add to the cost of the project.

Change of Use

All requests of change of use will be applied for to the Department of Education, Bureau of Facility Planning Services through the Executive County Superintendent.

Adopted:	1994
NJSBA Review/Update:	December 2008
Readopted:	March 2009

Key Words

Repairs, Alterations, Additions, Change Orders

<u>Cross References:</u>	*2131	Chief School Administrator
	*3510	Operation and Maintenance of Plant
	*7110	Long Range Facilities Planning
	7113	Annual Building Review

*Indicates policy is included in the Critical Policy Reference Manual.